

ELEVENTH EDITION 2018

Licensed & Certified Occupations in Georgia



Published by Workforce Statistics & Economic Research

Georgia Department of Labor

Mark Butler, Commissioner

Acknowledgements

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Introduction

The eleventh edition of Licensed and Certified Occupations in Georgia continues our tradition of providing students, job seekers, counselors, and other interested persons with information about the occupations that require licensing or certification in Georgia, as well as occupations that offer certification as an option.

In general, a license grants an individual permission to engage in a given occupation after having obtained the minimum degree of competency necessary to ensure that the public health, safety, and welfare will be reasonably well protected. Certification grants an individual permission to use a specific title after having met predetermined qualifications established by a regulator agency or professional organization. In practice, few people differentiate between the two forms of credentials; but typically, one must meet certain education, experience, and/or competency standards in order to qualify for either credential.

Licensed and Certified Occupations in Georgia captures major occupational titles in a format utilizing the Standard Occupational Classification (SOC) system. Various types of information are listed for each occupation, to include: job description, requirements, licensing or certifying agency, fees, examination information, professional associations, and related occupational titles and codes.

Every cooperative effort has been taken to represent all occupations that require a license or certification (either mandatory or optional) in Georgia. In this publication there may be additional occupations that possibly have been omitted. **Therefore, the information presented herein is subject to change. The Georgia Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information; including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.**

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Georgia Department of Labor
Workforce Statistics & Economic Research
148 Andrew Young International Blvd., N.E.
Atlanta, Georgia 30303-1751
(404) 232-3875, (404) 232-3888 Fax
E-mail: Workforce_Info@gdol.ga.gov
Website: www.dol.ga.gov

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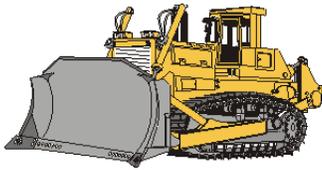
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Construction Managers

Construction managers plan, direct, coordinate, or budget, usually through subordinate supervisory personnel, activities concerned with the construction and maintenance of structures, facilities, and systems. They participate in the conceptual development of a construction project and oversee its organization, scheduling, and implementation.

National certification is available for construction managers.

Requirements

Applicant requirements for Certified Professional Constructor (CPC): Level 2

- Bachelor's degree in construction from an accredited construction program or equivalent experience or a combination of experience and education
- 8 years of professional construction experience with 2 of those years managing the execution of construction work
- Pass Level I and II exams

Applicant requirements for Associate Constructor (AC): Level 1

- Pass Level I exam
- Four years of acceptable education and/or experience

Certifying Agency

American Institute of Constructors
 and Constructor Certification Commission
 19 Mantual Road
 Mount Royal, NJ 08001
 (703) 683-4999
info@professionalconstructor.org
<http://www.professionalconstructor.org>

Fees

Testing:	\$165.00 (AC)
	\$450.00 (regular CPC, for currently AC certified)
	\$550.00 (exempt CPC, for not currently AC certified)
	\$110.00 (AC Re-test)
	\$170.00 (CPC Re-test)

Examination

Repeats:	Twice a year
Type:	Computerized
When:	
Where:	See agency website

Professional Associations

Construction Management Association of America
 7926 Jones Branch Drive, Suite 800
 McLean, VA 22102
 (703) 356-2622
info@cmaanet.org
<http://cmaanet.org>

Professional Associations

CMAA - South Atlantic Chapter (SAC)
P.O. Box 7828
Atlanta, GA 30357
<http://cmaasac.org>

Related Occupational Titles and Codes

SOC:	Construction Managers-11-9021
ONET:	Construction Managers-11-9021.00



Education Administrators

Education administrators plan, direct, or coordinate the academic and nonacademic activities of preschool and child care centers or programs, K-12 schools and postsecondary institutions, including colleges and universities.

Elementary and secondary school administrators must be certified in Georgia.

Requirements

- Please consult the Georgia Professional Standards Commission Web site for information on the current requirements.

Certifying Agency

Georgia Professional Standards Commission
 Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Registration	\$25.00 per test date and \$28.00 test center fee
Testing:	See http://gace.ets.org , for tests and fees

Examination

Repeats:	Unlimited
Type:	Computerized and written
When/Where:	See Georgia Professional Standards Commission website

Professional Associations

American Association of School Administrators
 1615 Duke Street
 Alexandria, VA 22314
 info@aasa.org
<http://www.aasa.org>

Educational Testing Service
 ETS Corporate Headquarters
 660 Rosedale Road
 Princeton, NJ 08541
 (609) 921-9000
<http://www.ets.org>

Georgia Association of Educators
 100 Crescent Center Parkway
 Suite 500
 Tucker, GA 30084
<http://pv.gae2.org/> or <http://gae.org>

Professional Associations

Georgia School Boards Association

5120 Sugarloaf Parkway
Lawrenceville, GA 30043
<http://www.gsba.com>

Related Occupational Titles and Codes

SOC:	Education Administrators, Preschool and Childcare Center/Program-11-9031
	Education Administrators, Elementary and Secondary-11-9032
	Education Administrators, Postsecondary-11-9033
	Education Administrators, All Other-11-9039
ONET:	Education Administrators, Preschool and Childcare Center/Program-11-9031.00
	Education Administrators, Elementary and Secondary-11-9032.00
	Education Administrators, Postsecondary-11-9033.00
	Education Administrators, All Other-11-9039.00



Engineering Managers

Engineering managers plan, direct, or coordinate activities in such fields as architecture and engineering or research and development in these fields.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00 (EIT) Engineer in Training \$30.00 (Engineer)
Late:	\$300.00 Penalty for non-renewal
Renewal:	\$50.00 (biennial fee - must be renewed by December 31 on even numbered years)
Testing:	\$175.00 (Fundamentals) of Engineering \$375.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/ Computerized
When/Where:	See www.ncees.org website

Professional Associations

Georgia Society of Professional Engineers
 165 Courtland Street
 Suite A 235
 Atlanta, GA 30303
 (404) 840-2542
<http://www.gspe.org/>

Related Occupational Titles and Codes

SOC:	Architectural and Engineering Managers-11-9041
ONET:	Architectural and Engineering Managers-11-9041.00



Farmers and Farm Managers

On a paid basis farmers manage: farms, ranches, agricultural operations, greenhouses, nurseries, timber tracts, cotton gins, packing houses, or other agricultural establishments for employers. Carry out production, financial, and marketing decisions relating to the managed operations following guidelines from the owner. Farmers contract tenant farmers or producers to carry out the day-to-day activities of the managed operation. May supervise planting, cultivating, harvesting, and marketing activities. May prepare cost, production, and other records. Farmers may also perform physical work and operate machinery.

Farmers and farm managers in Georgia must be certified for pesticide application if applying a restricted use pesticide.

Requirements

- Pass a series of exams

Licensing Agency

Georgia Department of Agriculture

Agriculture Pesticide Division
 19 Martin Luther King, Jr. Drive SW
 Room 410
 Atlanta, GA 30334
 (404) 656-4958
 (404) 657-8378 Fax
<http://www.agr.georgia.gov>

This agency distributes both certifications and licenses for the state of Georgia.

Fees

Application: \$90.00, Commercial Application
 No Fee, Private Application

Testing: NOTE: Both the private and commercial pesticide applicator's licenses are valid for a 5-year period.
 \$45.00 Commercial and Private

Examination

Repeats: Commercial license: Twice in any six month period
 Private license: Unlimited
 Type: Computerized
 When: Several testing dates throughout the year
 Where: Commercial license: Georgia Technical Colleges
 Private license: County Extension offices

Professional Associations

Georgia Farm Bureau

1620 Bass Road
 P.O. Box 7068
 Macon, Georgia 31209
<http://www.gfb.org/>

Related Occupational Titles and Codes

SOC: Farmers, Ranchers, and Other Agricultural Managers-11-9013
ONET: Farmers, Ranchers, and Other Agricultural Managers-11-9013.00



Health Services Administrators

Health services administrators plan, direct, or coordinate medicine and health services in hospitals, clinics, managed care organizations, public health agencies, or similar organizations.

Nursing home administrators must be licensed in Georgia.

Requirements

General Requirements

- 21 years of age
- Reputable and responsible character
- Bachelor's degree in nursing home administration, health care administration, business administration, or a related health care administration field from an accredited institution which included an 1000 hours Administrator-In-Training (AIT) program
OR
6 years full-time work in any skill nursing facility including 3 years management experience and at least 48 semester hours (90 quarter hours) of college and GA AIT program
- 6 years full-time work in any skill nursing facility including 3 years management experience and at least 48 semester hours (90 quarter hours) of college and GA AIT program
OR
- Associate Degree in nursing or LPN Certification with 4 yrs of full-time experience skilled nursing facility with 2 yrs in management and 1500 hrs GA AIT program
OR
- High school diploma and 8 years full-time experience with the last 5 years in management and 2000 hours GA AIT program
- Pass the National exam (NAB-National Association of Long Term Care Board of Nursing)

Licensing Agency

Georgia State Board of Nursing Home Administrators

237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-7127 Fax
<http://sos.ga.gov/plb/nursinghome>

Fees

Application:	\$225.00
Late:	\$187.50 (Late renewal fee-NHA License)
Renewal:	\$125.00 (Biannual)
Testing:	\$375.00 (paid directly to the examination company)

Examination

Type:	Computerized
When:	Arrange with https://nabiuseclarur.com
Where:	Prometric testing centers located throughout the country See www.prometric.com

Professional Associations

Professional Association

National Association of Long Term care Administrator Boards
1444 1 street, NW
Suite 700
Washington, DC 20005
nab@web.org
www.nabweb.org

Related Occupational Titles and Codes

SOC:	Medical and Health Services Managers-11-9111
ONET:	Medical and Health Services Managers-11-9111.00



Hotel and Motel Managers

Hotel and motel managers lodging managers plan, direct, and coordinate activities of an organization or department that provides lodging or other accommodations.

National certification as a lodging manager and hotel administrator is available.

Requirements

Applicant requirements for Certified Lodging Manager (CLM):

- Two-year hospitality degree from an accredited school or completion of the Educational Institute's Hospitality Management Diploma, and current employment as a general manager or owner/operator of an economy-lodging/limited-service property with at least 2 years of full-time experience, and pass exam
- Current employment as a general manager or owner/operator of an economy-lodging/limited-service property with at least 3 years of full-time experience, and pass exam

Certifying Agency

American Hotel & Lodging Association

Educational Institute
6751 Form Drive
Suite 220
Orlando, FL 32821
(407) 999-8100
(407) 236-7848 Fax
info@ahlei.org
<http://www.ahlei.org>

Fees

Renewal:	\$200.00 (every 5 years)
Testing:	\$475.00, Members \$675.00, Non-members

Examination

Repeats:	2 within 1 year enrollment period
Type:	Written or computerized
When:	Throughout the year
Where:	Test sites across the country Online: For online testing call 888-575-8726 or 407-999-8100

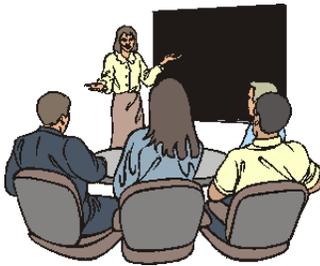
Professional Associations

Georgia Hotel & Lodging Association

233 Peachtree Street NE
Suite 1400
Atlanta, GA 30303
<http://www.ghla.net/>

Related Occupational Titles and Codes

SOC:	Lodging Managers-11-9081
ONET:	Lodging Managers-11-9081.00



Human Resources Managers

Human resources managers plan, direct, and coordinate human resource management activities of an organization to maximize the strategic use of human resources and maintain functions such as employee compensation, recruitment, personnel policies, and regulatory compliance.

National certification is available for human resources managers.

Requirements

The Certified Employee Benefit Specialist (CEBS) program offers candidates the opportunity to earn four specialty designations:

- CEBS, Group Benefits Associate (GBA), Retirement Plans Associate (RPA), and Compensation Management Specialist (CMS) requires no formal education, age, or experience requirements for the program. However, the curriculum is targeted at the junior/senior level of programs at accredited colleges and universities.

(The CEBS program is co-sponsored by the International Foundation of Employee Benefit Plans and the Wharton School of the University of Pennsylvania.)

Certifying Agency

International Foundation of Employee Benefit Plans

Certified Employee Benefit Specialist Program
 P.O. Box 69
 Brookfield, WI 53008
 (888) 334-3327
<https://www.ifebp.org>

Fees

Testing: \$450.00 Comprehensive, study guides are available -see <https://www.ifebp.org>
 Retake \$95.00

Examination

Repeats: Unlimited, \$175.00 per re-examination
 Type: Computerized
 When: Candidate arranges date and time with local testing center
 Where: Prometric testing centers located throughout the state

Professional Associations

Society for Human Resource Management (SHRM)

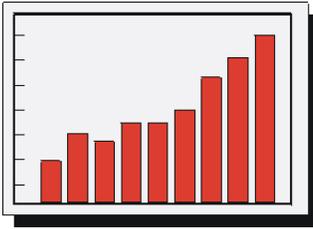
1800 Duke Street
 (800) 283-7476
<http://www.shrm.org>

Georgia State Council of SHRM

5174 McGinnis Ferry Rd, Box #207
 Alpharetta, GA 30005
<http://shrmga.shrm.org/>

Related Occupational Titles and Codes

SOC: Human Resources Managers-11-3121
ONET: Human Resources Managers-11-3121.00



Marketing Managers

Marketing managers determine the demand for products and services offered by a firm and its competitors and identify potential customers. They develop pricing strategies with the goal of maximizing the firm's profits or share of the market while ensuring the firm's customers are satisfied. They also oversee product development or monitor trends that indicate the need for new products and services.

National certification is available for marketing managers.

Requirements

- Minimum of 3 years business experience (business owners with 3 or more years of business experience and professionals at recognized academic institutions in sales marketing also qualify)
- Must have profit and loss responsibilities
- Must manage at least two people
- Must be employed at the time of application and one year experience
- Pass exam

Certifying Agency

Sales & Marketing Executives International (SMEI)
 PO Box 1390
 Sumas, WA 98295
 (312) 893-0751
<http://www.smei.org/>

Fees

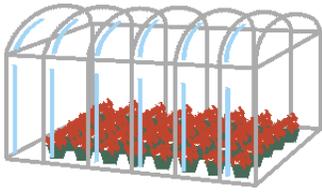
Application/Testing:	Application and Course -member \$1049.00 -Professional & Exec member \$899.00 Application and one exam -member \$624.50 -Professional & Exec member \$537.00 Exam Registration -member \$150.00 -Professional & Exec member \$125.00
Registration	\$125.00 SMEI member and \$150.00 non-member
Renewal:	\$55.00, SMEI member \$95.00, non-member

Examination

Repeats:	Limited and conditional
Type:	Computerized
Where:	See: www.smei.org

Related Occupational Titles and Codes

SOC:	Marketing Managers-11-2021
ONET:	Marketing Managers-11-2021.00



Nursery and Greenhouse Managers

Nursery and greenhouse managers plan, organize, direct, control, and coordinate activities of workers engaged in propagating, cultivating, and harvesting horticultural specialties, such as trees, shrubs, flowers, mushrooms, and other plants.

Nursery and greenhouse managers in Georgia must be certified for pesticide application if applying a restricted use pesticide.

Requirements

- Pass a series of tests

Licensing Agency

Georgia Department of Agriculture

Agriculture Pesticide Division
 19 Martin Luther King, Jr. Drive SW
 Room 410
 Atlanta, GA 30334
 (404) 656-4958
 (404) 657-8378 Fax
<http://www.agr.georgia.gov>

This agency distributes both certifications and licenses for the state of Georgia.

Fees

Application:	\$90.00 , Commercial Application No Fee , Private Application
Testing:	\$45.00 Commercial and Private

Examination

Repeats:	Commercial license - twice in any six month period Private license - unlimited
Type:	Computerized
When:	Several testing dates throughout the year
Where:	Commercial license – Georgia Technical Colleges Private license - County Extension offices

Professional Associations

Georgia Green Industry Association

P.O. Box 369
 Epworth, Georgia 30541
<http://ggia.org/>

Related Occupational Titles and Codes

SOC:	Farm, Ranch, and Other Agricultural Managers-11-9013
ONET:	Nursery and Greenhouse Managers-11-9013.01



Nursing Home Administrators

Nursing home administrators manage hospitals and other health facilities that provide patient care. This includes coordinating personnel, purchasing equipment, reviewing budget proposals, hiring staff, and making speeches before community groups. Nursing home administrators must be licensed in Georgia.

Nursing home administrators must be licensed in Georgia.

Requirements

- 21 years of age
- Reputable and responsible character
- Bachelor's degree from an accredited institution and 1000 hours Georgia AIT program OR Master's degree in Nursing Home Administration, Health Care Administration or a related field from an accredited institution and complete AIT program
- Pass National Association of Long Term Care Boards of Nursing exam.

Licensing Agency

Georgia State Board of Nursing Home Administrators

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.ga.gov/plb/nursinghome>

Fees

Application/Testing:	\$225.00
Renewal:	\$125.00

Examination

Type:	Computerized
When/Where:	To apply for exam submit application to https://nab.useclarus.com
	www.nabweb.org
When:	Year Round

Professional Associations

American College of Health Care Administrators

1101 Connecticut Ave NW
 Suite 450
 Suite 400
 Washington, District of Columbia 20036
<http://www.achca.org>

Association of University Programs in Health Administration

1730 M Street, NW
 Suite 407
 Washington, District of Columbia 20036
aupha@aupha.org
<http://www.aupha.org>

Related Occupational Titles and Codes

SOC:	Medical and Health Services Managers-11-9111
ONET:	Medical and Health Services Managers-11-9111.00



Property and Real Estate Managers

Property and real estate managers plan, direct, or coordinate selling, buying, leasing, or governance activities of commercial, industrial, or residential real estate properties. A person must be licensed as a real estate broker, associate broker, or salesperson in order to manage real property.

Licensure as a community association manager is available in Georgia for those who want to manage associations.

Requirements

Applicant requirements for Certified Property Manager (CPM):

- Successfully complete IREM courses
- 3 years of qualifying real estate experience managing a specific portfolio (depending on type of property)
- Complete and pass a comprehensive management plan on an existing property or complete an equivalent IREM course and pass a management plan skills exam
- Successfully complete the IREM code of professional ethics course and pledge to uphold the code of ethics
- Pass the CPM certification exam

Applicant requirements for Accredited Residential Manager (ARM):

- Successfully complete IREM courses
- Have undergraduate or graduate degree with course work in real estate or property management
- Successfully complete the IREM code of professional ethics course and be willing to abide by the code of ethics
- Pass the ARM certification exam
- 1 year of qualifying real estate management experience

Applicant requirements for Community Association Manager (CAM):

- 18 years of age
- High school diploma or equivalent
- Complete the approved 25 hour preclicensing community association manager's course OR proof from another state or Canada
OR
Complete 4 quarter hours or 2 semester hours in real estate courses at an accredited school
- Pass exam

Licensing Agency

For CAM: Georgia Real Estate Commission

229 Peachtree Street, NE
International Tower, Suite 1000
Atlanta, GA 30303
(404) 656-3916
(404) 656-6650 Fax
grecmail@grec.state.ga.us
<http://www.grec.state.ga.us/>

For ARM & CPM: Institute of Real Estate Management

IREM Headquarters
430 North Michigan Avenue
Chicago, IL 60611
(800) 837-0706
(800) 338-4736 Fax
getinfo@irem.org

Licensing Agency

<http://www.irem.org>

Fees

Annual Dues:	\$495.00, CPM
Application:	\$80.00, ARM \$210.00, CPM
License:	\$170.00, Georgia Real Estate License
Processing Fee:	\$150.00, CPM
Testing:	\$60.00, ARM \$115.00, CAM Certification Exam \$270.00, CPM member and \$270.00 Regular

Required for all three professions

Examination

Repeats:	Unlimited
Type:	Computer Administered and Written
When:	CAM: See AMP testing center or Agency website CPM and ARM: Date and time arranged by local chapter or by individual candidate and proctor
Where:	CAM: See AMP testing center website CPM and ARM: Determined by local chapter or by individual candidate and proctor

Professional Associations

Georgia Association of Realtors

3200 Presidential Drive
Atlanta, GA 30340
<http://www.garealtor.com>

Building Owners and Managers Association of Georgia

5901-C Peachtree Dunwoody Road NE
Suite 300
Atlanta, GA 30328
info@bomageorgia.org
<http://bomageorgia.org/>

Related Occupational Titles and Codes

SOC:	Property, Real Estate, and Community Association Managers-11-9141
ONET:	Property, Real Estate, and Community Association Managers-11-9141.00



Public Relations Managers

Public relations managers plan and direct public relations programs designed to create and maintain a favorable public image for employer or client; or if engaged in fundraising, plan and direct activities to solicit and maintain funds for special projects and nonprofit organizations.

National certification is available for public relations workers.

Requirements

- Recommended five years of paid, full-time experience in the professional practice of public relations or in the teaching or administration of public relations courses at an accredited college or university
- Membership in the Public Relations Society of America or participating organizations of the Universal Accreditation Program
- Pass exam

Certifying Agency

Public Relations Society of America
 120 Wall Street, 21st Fl.
 New York, NY 10005
 (212) 460-1400
 (212) 995-0757 Fax
 accred@prsa.org
<http://www.prsa.org>

Fees

Application:	\$25.00
Testing:	\$385.00-Single payment covering the full examination fee; due with the application (selection of this option waves the \$25.00 application fee)
	\$410.00-two payments of \$205.00 covering the full examination fee and \$25.00 application fee (one due at time of application and the remainder due when candidate takes exam)

Examination

Repeats:	Unlimited (3 month waiting period to schedule re-examination)
Type:	Computerized
When:	Arrange with local testing center
Where:	Prometric Testing Centers

Professional Associations

PRSA - Georgia Chapter
<http://www.prsageorgia.org>

Related Occupational Titles and Codes

SOC:	Public Relations and Fundraising Managers-11-2031
ONET:	Public Relations and Fundraising Managers-11-2031.00



Purchasing Managers

Purchasing managers plan, direct, and coordinate the activities of buyers, purchasing officers, and related workers involved in purchasing materials, products, and services.

National certification is available for Certified Public Purchasing Officers (CPPO).

Requirements

Certified Professional Public Buyer (CPPB)

- 3 years of public purchasing experience within the last 10 years
- Associate's degree
- Coursework/Training completion in at least one:
 - 1) 3 credit hours of public procurement coursework and 56 contact hours instructor-led education, or
 - 2) 6 credit hours of procurement-related coursework AND 56 contact hours instructor-led procurement education, or
 - 3) 158 contact hours instructor-led procurement education
- pass an exam

Certified Public Procurement Officer (CPPO)

- Bachelor's degree, 72 contact hours in purchasing seminars/courses, 5 years total purchasing experience which must include 3 years in a public purchasing management function, and pass a written and oral exam, OR
- Holder of CPPB Designation OR
- Coursework/Training completion in at least 1 option:
 - 1) 3 credit hours of public procurement coursework and 72 contact hours instructor-led procurement education,
 - 2) 6 credit hours of procurement-related coursework and 72 contact hours instructor-led procurement education,
 - 3) 174 contact hours instructor-led procurement education.

Certifying Agency

Universal Public Procurement Certification Council (UPPCC)

201 East Main Street Suite 1405
 Lexington, KY 40507
 (800) 884-6073
 (859) 514-9166 Fax
certification@uppcc.org
<http://www.uppcc.org>

Fees

Application:	\$175.00, NIGP or NASPO National Members \$350.00, Non-members
Renewal:	\$200.00, NIGP or NASPO National Members \$250.00, Non-members
Testing:	\$250.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	May and October
Where:	Prometric Testing Centers: See www.prometric.com

Related Occupational Titles and Codes

SOC:	Purchasing Managers-11-3061
ONET:	Purchasing Managers-11-3061.00



Restaurant Managers

Restaurant managers plan, direct, or coordinate activities of an organization or department that serves food and beverages.

National certification is available for foodservice management professionals.

Requirements

- Three years supervisory experience in a restaurant or foodservice operation OR an associate degree or higher in business or hospitality with two years restaurant or foodservice supervisory experience
- Hold a Food Protection Manager certification recognized by the Conference for Food Protections and earned within the last five years
- Pass exam (FSMCE - Food Safety Manager Certification or ICFSM - International Certified Food Safety Manager exams)

Certifying Agency

National Restaurant Association Educational Foundation
2055 L Street NW
Washington, DC 20036
(800) 424-5156
info@nraef.org
<http://www.nraef.org/>

Fees

Application/Testing: See www.pearsonvue.com

Examination

Repeats: After 3 attempts, there is a 90-day wait
Type: Multiple choice
When: Anytime; See Pearson VUE website
Where: See www.pearsonvue.com (under National Registry of Food Safety Professionals(NRFSP) certification test)

Professional Associations

Georgia Restaurant Association
260 Peachtree St. NW
STE 1901
Atlanta, GA 30303
<http://garestaurants.org/>

Hospitality Education Foundation of Georgia
1579 Monroe Drive NE, Suite 224
Atlanta, GA 30324
<http://www.hefg.org>

National Registry of Food Safety Professional
customer.service@nrfsp.com
<http://www.nrfsp.com>

Related Occupational Titles and Codes

SOC: Food Service Managers-11-9051
ONET: Food Service Managers-11-9051.00



Sales Managers

Sales managers direct the actual distribution or movement of a product or service to the customer. They coordinate sales distribution by establishing sales territories, quotas, and goals and establish training programs for sales representatives. They analyze sales statistics gathered by staff to determine sales potential and inventory requirements and monitor the preferences of customers.

National certification is available for sales managers.

Requirements

- Minimum of 3 years sales representative/business experience
- Must have profit and loss responsibilities
- Must manage at least two people
- Must be employed at the time of application
- Pass exam
- Bachelor degree in business or related field

Certifying Agency

Sales & Marketing Executives International (SMEI)

PO Box 1390
 Sumas, WA 98295
 (312) 893-0751
<http://www.smei.org/>

Fees

Application/Testing:	Application (and course fee) \$1049 Members \$899 Prof. & Exec. Members Application (and 1 exam) \$624.50 Members \$537.00 Prof. & Exec. Members
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Examination

Repeats:	retest in 6 months
Type:	Computerized
Where:	Proctored (see www.smei.org) near the candidate

Professional Associations

American Marketing Association

130 E. Randolph St.
 22nd FL
 Chicago, IL 60601
 (800) 262-1150
membership@ama.org
<http://www.ama.org>

The Society for Marketing Professional Services

123 N. Pitt Street
 Suite 400
 Alexandria, VA 22314
<http://www.smeps.org>

Related Occupational Titles and Codes

SOC:	Sales Managers-11-2022
ONET:	Sales Managers-11-2022.00



Accountants

Accountants provide accounting services for clients, who may be corporations, government, nonprofit organizations, or individuals. They may maintain and analyze financial records, prepare taxes, perform audits, or act as management consultants. Accountants who offer services to the public must be Certified Public Accountants (CPA's).

Certified Public Accountants must be licensed in Georgia.

Requirements

CPA Exam prior to January 1, 1998

- Bachelor's degree
- Bachelor's degree from an accredited college with 30 semester or 45 quarter hours in accounting above the elementary level and 24 semester or 35 quarter hours of general business subjects
- Must complete 1 year and 2000 hours in public accounting; or 1 year and 2000 hours in business, industry, government, or college teaching; or a combination and work experience must be supervised by a certified public accountant
- Pass a written exam

Licensing Agency

Georgia State Board of Accountancy

200 Piedmont Ave SE
 Suite 1604, West Tower
 Atlanta, GA 30334
 (404) 463-0365
<https://sao.georgia.gov/gsba>

Fees

Application:	\$150.00
Renewal:	\$75.00
Testing:	\$208.40 Auditing and Attestation section (AUD)
	\$208.40 Business Environment and Concepts section (BEC)
	\$208.40 Financial Accounting and Reporting section (FAR)
	\$208.40 Regulation section (REG)

Examination

Repeats:	4 (each calendar quarter)
Type:	Uniform CPA Examination (Computer-based)
When:	See https://nasba.org

Professional Associations

Georgia Society of Certified Public Accountants

Six Concourse Parkway
 Suite 800
 Atlanta, GA 30328
<http://www.gscpa.org>

American Institute of Certified Public Accountants

<http://www.aicpa.org>

Professional Associations

American Woman's Society of Certified Public Accountants of Georgia, Inc.

president@awscpa-ga.org

<http://www.awscpa-ga.org>

National Association of Black Accountants

NABA Atlanta Chapter

P.O. Box 92811

Atlanta, GA 30314

www.nabaatlanta.org

Georgia Association of Accountants and Tax Professionals

3604 B Wheeler Rd

Augusta, GA 30309

(706) 863-6228

<http://gaatp.org/>

National Association of State Boards of Accountancy, Inc.

150 Fourth Ave. North

Suite 700

Nashville, Tennessee 37219

(615) 880-4200

(615) 880-4290 Fax

cpaexam@nasba.org

<https://nasba.org/>

Related Occupational Titles and Codes

SOC:	Accountants and Auditors-13-2011
ONET:	Accountants-13-2011.01



Appraisers and Assessors

Appraisers and Assessors appraise real property to determine its fair value. They may also assess taxes in accordance with prescribed schedules. There are four designations available: Registered Appraisers, Licensed Appraisers, Certified Residential Appraisers, and Certified General Appraisers.

Real estate appraisers must be licensed in Georgia.

Requirements

Applicant requirements for Certified General Appraisers:

- Complete a 300 classroom hour curriculum approved by the Board that includes 15 hours of education in the Uniform Standards of Professional Appraisal Practice
- Bachelor's degree or higher from an accredited college or university or provide college transcripts documenting successful completion of college-level courses of 3 semester hours or 5 quarter hours each in English composition, micro economics, macroeconomics, finance, higher mathematics, statistics, basic computer applications, business or real estate law, and 2 courses in accounting, geography, economics, business management, or real estate
- Pass exam
- 3000 hours of appraisal experience

Applicant requirements for Certified Residential Appraisers:

- General requirements plus complete a 200 classroom hour curriculum approved by the Board that includes 15 hours of education in the Uniform Standards of Professional Appraisal Practice
- Associate degree or higher from an accredited college

Applicant requirements for Licensed Appraisers:

- 2000 hours of appraisal experience
- General requirements plus complete a 150 classroom hour curriculum approved by the Board that includes 15 hours of education in the Uniform Standards of Professional Appraisal Practice
- Pass exam

General Requirements

- 18 years of age and high school graduate or equivalent

Applicant requirements for Registered Appraisers:

- General requirements plus complete a 90 classroom hour curriculum approved by the Board

Licensing Agency

Georgia Real Estate Appraisers Board

229 Peachtree Street, N.E.
 International Tower, Suite 1000
 Atlanta, GA 30303
 (404) 656-3916
 (404) 656-6650 Fax
grecmail@grec.state.ga.us
<http://www.grec.state.ga.us/>

Fees

Application:	\$125.00 (registered, licensed, certified residential, and certified)
Federal Registry:	\$40.00 (licensed, certified residential, and certified general)

Fees

Renewal:	\$100.00, State registered \$140.00, For licensed, certified residential, and certified general
Testing:	\$130.00

Examination

Repeats:	Unlimited
Type:	Computer Administered
When:	Arrange with local testing center
Where:	AMP Assessment centers (www.goAMP.com) Locations: Lilburn, Macon, Marietta, and Savannah

Related Occupational Titles and Codes

SOC:	Appraisers and Assessors of Real Estate-13-2021
ONET:	Appraisers and Assessors of Real Estate-13-2021.00



Athletic Agents

Agents and business managers represent professional athletes and entertainers in negotiations with team management and promoters. They also work to obtain favorable contracts and settle other business matters for their clients.

Athlete agents must be registered in Georgia.

Requirements

- Certificate or affidavit of formal training in areas of contracts, contract negotiation, complaint resolution, arbitration, and civil resolution of contract disputes, or
- Equivalent practical experience

Licensing Agency

Georgia Athletic Agent Regulatory Commission
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.ga.gov/index.php/licensing/plb/3>

Fees

Application:	\$200.00
Renewal:	\$250.00 (biennial)
Surety bond:	\$10,000.00

Examination

None	None
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Related Occupational Titles and Codes

SOC:	Agents and Business Managers of Artists, Performers, and Athletes-13-1011
ONET:	Agents and Business Managers of Artists, Performers, and Athletes-13-1011.00



Auditors

Auditors examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. They also install or advise on systems of recording costs or other financial and budgetary data.

International certification is available for auditors.

Requirements

- Bachelor's degree or equivalent from accredited institution
- Submit a character reference
- 24 months of documented internal auditing experience or equivalent experience
- Pass a the exam
- Master's degree or work experience in related business professions (such as accounting, law, or finance) can be substituted for 12 months experience

Certifying Agency

The Institute of Internal Auditors
 1035 Greenwood Blvd
 STE 401
 Lake Mary, FL 32746
 (407) 937-1111
 (407) 937-1101 Fax
 customerrelations@theiia.org
<http://www.theiia.org/>

Fees

Application:	\$115.00 (members), \$230.00 (non-members), or \$65.00 (students & professors)
Testing:	CIA (Certified Internal Auditor) Exam
	Part 1-\$280.00 (members), \$395.00 (non-members), or \$230.00 (students & professors)
	Part 2-\$230.00 (members), \$345.00 (non-members), or \$180.00 (students & professors)
	Part 3-\$230.00 (members), \$345.00 (non-members), or \$180.00 (students & professors)

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Schedule with Pearson VUE (www.pearsonvue.com)
Where:	Pearson VUE Testing Centers in Albany, Atlanta, Augusta, Macon, Savannah and Stockbridge

Related Occupational Titles and Codes

SOC:	Accountants and Auditors-13-2011
ONET:	Auditors-13-2011.02



Cost Estimators

Cost estimators prepare cost estimates for product manufacturing, construction projects, or services to aid management in bidding on or determining the price of a product or service. They may specialize according to particular service performed or type of product manufactured.

National certification is available for cost estimators.

Requirements

Professional Cost Estimator/Analyst (PCEA)

- Bachelor's Degree from an accredited college.
- Minimum of 2 years of cost experience but less than 5 years.
- Pass the Part 1 exam
- Minimum of 5 years of cost experience in lieu of a Bachelor's degree.

Certified Cost Estimator/Analyst (CCEA)

- If individual does not have a Bachelor's Degree, then must demonstrate 8 years of cost experience.
- Bachelor's Degree in any field from an accredited college.
- At least 5 years of cost experience.
- Pass the Part 1 and the Part 2 exam. If PCEA designation already held, then only the Part 2 exam is needed.

Certifying Agency

The International Cost Estimating and Analysis Association

4115 Annandale Rd
 Suite 306
 Annandale, VA 22003
 (703) 642-3090
 (703) 642-0457 Fax
 iceaa@iceaaonline.org
<http://www.iceaaonline.com>

Fees

Testing:	Part 1 - \$150.00 Member, \$275.00 Non-member Part 2 - \$150.00 Member, \$250.00 Non-member Part 1 & 2 - \$300.00 Member, \$475.00 Non-member Parametric Specialty- \$175
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Examination

Repeats:	Year-round
Type:	Written/Computerized
When:	Throughout the year ICEAA
Where:	Various exam locations: See www.iceaaonline.com

Related Occupational Titles and Codes

SOC:	Cost Estimators-13-1051
ONET:	Cost Estimators-13-1051.00



Employee Training Specialists

Employee training specialists conduct training and development programs for employees.

National certification is available for employee training specialists.

Requirements

The three specialty designations for the Certified Employee Benefit Specialist (CEBS) program:

- Certified Employee Benefit Specialist (CEBS), Group Benefits Associate (GBA), Retirement Plans Associate (RPA), and Compensation Management Specialist (CMS) specifies no formal education, age, or experience requirements for the program
- All CEBS graduates are required to earn 30 hours continuing professional education (CEP) credits every 2 years.

Note: The CEBS program is co-sponsored by the International Foundation of Employee Benefit Plans and the Wharton School of the University of Pennsylvania.

Certifying Agency

International Foundation of Employee Benefit Plans

Certified Employee Benefit Specialist Program

P.O. Box 69

Brookfield, WI 53008

(888) 334-3327

<https://www.ifebp.org>

Fees

Registration	\$145.00 (You must be registered in the CEBS program in order to file an exam application)
Testing:	\$375.00 per exam (\$355.00 if study materials are ordered at the same time or if candidate is an active member)

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Schedule with Prometric - see www.prometric.com
Where:	Prometric testing centers located throughout the state

Professional Associations

Association for Talent Development

1640 King Street

Alexandria, VA 22313

<https://www.td.org>

Related Occupational Titles and Codes

SOC:	Training and Development Specialists-13-1151
ONET:	Training and Development Specialists-13-1151.00



Financial Counselors

Financial counselors advise clients on financial plans utilizing knowledge of tax and investment strategies, securities, insurance, pension plans, and real estate. Their duties include assessing clients' assets, liabilities, cash flow, insurance coverage, tax status, and financial objectives to establish investment strategies.

Certification is available for personal financial planning.

Requirements

- Complete the education requirement (A bachelor's degree is required)
- CFP Board requires to have 6000 hours of experience through standard pathway or 4000 hours of exp. through the Apprenticeship pathway.
- Pass CFP exam

Certifying Agency

Certified Financial Planner Board of Standards Inc.
 1425 K Street, NW
 Suite 800
 Washington, DC 20005
 (800) 487-1497
 (202) 379-2299 Fax
 mail@cfpboard.org
<http://www.cfp.net/>

Fees

Testing:	\$595.00 Early Bird Registration \$695.00 Regular Registration \$795.00 Late Registration
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Examination

Repeats:	5 times a lifetime
Type:	Computerized
When:	March, July, November
Where:	See www.cfp.net or www.prometric.com

Related Occupational Titles and Codes

SOC:	Personal Financial Advisors-13-2052
ONET:	Personal Financial Advisors-13-2052.00



Financial Examiners

Financial examiners enforce or ensure compliance with laws and regulations governing financial and securities institutions and financial and real estate transactions. They may examine, verify correctness of, or establish authenticity of records.

Certification is available for financial examiners.

Requirements

Applicant requirements for Certified Financial Examiner (CFE):

- Be an insurance department employee or self-employed with a contract for services directly with an insurance department OR Three years of continuous, responsible insurance department examination experience as a financial examiner or a financial analyst
- Be an accredited AFE member in good standing in the Society of Financial Examiners
- A Bachelor's degree from an accredited college or university consisting of the successful completion of a college level course in Management equal to three semester hours
- Pass three CFE exams

Applicant requirements for Accredited Financial Examiner (AFE):

- Be a member in good standing in the Society of Financial Examiners
- Be an insurance department employee or self-employed with a contract for services directly with an insurance department OR Two years of continuous, responsible insurance department examination experience as a financial examiner or financial analyst
- Bachelor's degree in accounting from an accredited college or university OR bachelor's degree from an accredited college or university consisting of the successful completion of college level courses in Accounting Fundamentals, Finance or Economics, Intermediate Accounting, General Auditing, and Business Law
- Pass four AFE exams

Certifying Agency

Society of Financial Examiners

3505 Vernon Woods Rd
 Summerfield, NC 27358
 (800) 787-7633
 (336) 644-6205 Fax
 info@sofe.org
<http://www.sofe.org/>

Fees

Testing: \$200.00 Active Members, \$275.00 Non-members (per exam part)
 Retest: \$150.00 Active Members, \$210.00 Non-members (per exam part)

Examination

Type: Online
 When: See www.sofe.org
 Where: See www.sofe.org

Related Occupational Titles and Codes

SOC:	Financial Examiners-13-2061
ONET:	Financial Examiners-13-2061.00



Insurance Adjusters and Examiners

Insurance adjusters and examiners review settled claims to determine that payments and settlements have been made in accordance with company practices and procedures, ensuring that proper methods have been followed. They also report overpayments, underpayments, and other irregularities. In addition, they may confer with legal counsel on claims requiring litigation.

Insurance adjusters must be licensed in Georgia.

Requirements

- Complete 40-hour property casualty pre-licensing course
- Pass Adjusters exam

Licensing Agency

Office of Insurance and Safety Fire Commission

Agents Licensing Division
Two Martin Luther King Jr. Drive
West Tower, Suite 704
Atlanta, GA 30334
(800) 656-2298
(404) 657-8542 Fax
<http://www.oci.ga.gov>

Fees

Application: \$115.00 (Agent License \$100 & Application \$15)
Testing: \$63.00 per exam

Examination

Repeats: 3 (required to retake pre-licensing course)
Type: Computerized
When: Arrange with Pearson VUE - see www.pearsonvue.com
Where: Pearson VUE testing centers

Professional Associations

National Association of Professional Insurance Agents

400 North Lee Street
Alexandria, VA 22314
(703) 836-9340
(703) 836-1279 Fax
web@pianet.org
<http://www.pianet.org>

Related Occupational Titles and Codes

SOC: Claims Adjusters, Examiners, and Investigators-13-1031
ONET: Claims Adjusters, Examiners, and Investigators-13-1031.00



Job Benefits and Analysis Specialists

Job benefits and analysis specialists conduct programs of compensation and benefits and job analysis for employer. They may specialize in specific areas, such as position classification and pension programs.

National certification is available for job benefits and analysis specialists.

Requirements

The CEBS program is co-sponsored by the International Foundation of Employee Benefit Plans and the Wharton School of the University of Pennsylvania.

- CEBS, Group Benefits Associate (GBA), Retirement Plans Associate (RPA), and Compensation Management Specialist (CMS) requires no formal education, age, or experience requirements for the program. Each candidate is required to pass the National exam which covers 5 course.

Certifying Agency

International Foundation of Employee Benefit Plans

Certified Employee Benefit Specialist Program
 P.O. Box 69
 Brookfield, WI 53008
 (888) 334-3327
<https://www.ifebp.org>

Fees

Registration	\$125.00 (CEBS program registration required)
Testing:	Comprehensive exam \$450.00
	Study material \$225.00
	Retake \$95.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Schedule with Prometric - see www.prometric.com
Where:	Prometric testing centers located throughout the state

Professional Associations

International Society of Certified Employee Benefits Specialists

Georgia Chapter
<http://cebsga.org>

Related Occupational Titles and Codes

SOC:	Compensation, Benefits, and Job Analysis Specialists-13-1141
ONET:	Compensation, Benefits, and Job Analysis Specialists-13-1141.00



Meeting and Convention Planners

Meeting and convention planners coordinate activities of staff and convention personnel to make arrangements for group meetings and conventions.

Certification is available for meeting and planning professionals.

Requirements

- Minimum of 3 years experience in meeting, event, exhibition, hospitality, or tourism management
- Current, full-time employment in a meeting, event, exhibition, hospitality, or tourism management capacity
- Responsible and accountable for the successful completion of meetings
- Pass exam

Certifying Agency

Convention Industry Council
 700 North Fairfax Street
 Suite 510
 Alexandria, VA 22314
 (571) 527-3116
 (571) 527-3105 Fax
<http://www.conventionindustry.org/>

Fees

Application:	\$250.00
Renewal:	\$200.00
Testing:	\$450.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	January, May, August, and November
Where:	Prometric Testing Centers located nationwide

Professional Associations

Meeting Professionals International
 3030 Lyndon B. Johnson Freeway, Suite 1700
 Dallas, Texas 75234
<http://www.mpiweb.org>

Meeting Professionals International - Georgia Chapter
 PMB 175 - 3525 Piedmont Road
 Building 5, Suite 300
 Atlanta, GA 30305
<http://www.gampi.org>

Related Occupational Titles and Codes

SOC:	Meeting, Convention, and Event Planners-13-1121
ONET:	Meeting, Convention, and Event Planners-13-1121.00



Mortgage Brokers/Processors

Mortgage brokers/processors solicit, place, or negotiate residential mortgage loans for customers.

Mortgage brokers/processors must be licensed in Georgia.

Requirements

- Good character and ethical reputation
- Demonstrates reasonable financial responsibility (Authorization of credit report)
- No conviction of a felony
- 2 years full-time experience/employment in the mortgage industry directly originating mortgage loans as a supervised employee with a licensee, OR
- 20 course hours of pre-license education from an approved provider of mortgage education courses
- Have and maintain either a surety bond or a letter of credit from a federally insured financial institution in the amount of \$50,000
- Criminal background check required
- Pass exam

Licensing Agency

Department of Banking and Finance
 Mortgage Division
 2990 Brandyville Road
 Suite 200
 Atlanta, GA 30341
 (888) 986-1633
 (770) 986-1029 Fax
<http://dbf.georgia.gov>

Fees

Application:	\$200.00 NAMB member, \$350.00 Non-member
Investigation:	\$250.00
License/Registration	\$400 Annual Licensing fee
	See: mortgage.nationwidelicencingsystem.org

Examination

Type: Computerized/Multiple-choice

Professional Associations

Mortgage Bankers Association of Georgia
 P.O. Box 801
 Macon, GA 31202
<http://www.mbag.org>

Mortgage Bankers Association
 1919 M Street, NW
 5th Floor
 Washington, DC 20036
<http://www.mba.org>

Professional Associations

National Association of Mortgage Brokers
P.O. Box 606041
Cleveland, Ohio 64106
www.namb.org

Related Occupational Titles and Codes

SOC: Loan Officers-13-2072
ONET: Loan Officers-13-2072.00



Mortgage Lenders

Mortgage lenders solicit, originate, fund, purchase, or service residential mortgage loans for customers.

Mortgage lenders must be licensed in Georgia.

Requirements

- Good character and ethical reputation
- Demonstrates reasonable financial responsibility
- Pass background check
- Have and maintain either a surety bond or a letter of credit from a federally insured financial institution in the amount of \$150,000

Licensing Agency

Department of Banking and Finance

Mortgage Division
2990 Brandyville Road
Suite 200
Atlanta, GA 30341
(888) 986-1633
(770) 986-1029 Fax
<http://dbf.georgia.gov>

Fees

Application:	\$200.00 NAMB member, \$350.00 Non-member
Investigation:	\$250.00
License/Registration	\$1,000.00

Professional Associations

Mortgage Bankers Association of Georgia

P.O. Box 801
Macon, GA 31202
<http://www.mbag.org>

Mortgage Bankers Association

1919 M Street, NW
5th Floor
Washington, DC 20036
<http://www.mba.org>

National Association of Mortgage Brokers

P.O. Box 606041
Cleveland, Ohio 64106
www.namb.org

Related Occupational Titles and Codes

SOC:	Loan Officers-13-2072
ONET:	Loan Officers-13-2072.00



Purchasing Agents

Purchasing agents in the agriculture sector make purchases that may include farm products for further processing or resale. They purchase merchandise or commodities for resale to consumers at the wholesale or retail level, including both durable and non-durable goods. Agents analyze past buying trends, sales records, price, and quality of merchandise to determine value and yield. They select, order, and authorize payment for merchandise according to contractual agreements. Purchasing agents may conduct meetings with sales personnel and introduce new products. They also purchase machinery, equipment, tools, parts, supplies, or services for the necessary operation of an establishment. Agents also purchase raw or semi-finished materials for manufacturing.

National certification is available for purchasing practitioners.

Requirements

- High school diploma, 12 college credits in purchasing or 96 contact hours in purchasing seminars, 5 total years purchasing experience with 3 years in public purchasing, and pass written exam, OR
- Associate degree, 6 college credits in purchasing or 56 contact hours in purchasing seminars, 3 total years purchasing experience, and pass written exam, OR
- Bachelor's degree, 6 college credits in purchasing or 72 contact hours in purchasing seminars, 5 total years purchasing experience, and pass written exam, OR
- Advanced degree (master's or Ph.D.), 3 college credits in purchasing or 24 contact hours in purchasing seminars, 2 total years purchasing experience, and pass written exam

Certifying Agency

Universal Public Procurement Certification Council (UPPCC)
 201 East Main Street Suite 1405
 Lexington, KY 40507
 (800) 884-6073
 (859) 514-9166 Fax
 certification@uppcc.org
<http://www.uppcc.org>

Fees

Application/Testing:	\$350.00, NIGP or NASPO National Members \$450.00, non-members
Renewal:	\$200.00, NIGP or NASPO National Members \$225.00, non-members

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Candidate arranges date and time with local testing center
Where:	Prometric Testing Centers located nationwide

Related Occupational Titles and Codes

SOC:	Buyers and Purchasing Agents, Farm Products-13-1021 Wholesale and Retail Buyers, Except Farm Products-13-1022 Purchasing Agents, Except Wholesale, Retail, and Farm Products-13-1023
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Related Occupational Titles and Codes

ONET:

Buyers and Purchasing Agents, Farm Products-13-1021.00
Wholesale and Retail Buyers, Except Farm Products-13-1022.00
Purchasing Agents, Except Wholesale, Retail, and Farm Products-
13-1023.00



Tax Preparers

Tax preparers prepare tax returns for individuals or small businesses but do not have the background or responsibilities of an accredited or certified public accountant.

Certification is available for tax preparers.

Requirements

- 3 years experience in tax preparation
- Pass the ATP exam

Accreditation Agency

Accreditation Council for Accountancy & Taxation
1330 Braddock Place
Suite 540
Alexandria, VA 22314
(888) 289-7763
(703) 549-2984 Fax
info@acatcredentials.org
<http://www.acatcredentials.org/>

Fees

Registration	\$50.00
Testing:	\$200.00

Examination

Type:	Computerized
When/Where:	PSI Testing Sites nationwide - see www.psiexams.com

Professional Associations

National Association of Tax Professionals
3604 B, Wheeler Road
Augusta, Georgia 30909
<http://www.natptax.com>

Georgia Association of Accountants and Tax Professionals
P. O. Box 236
Hiram, GA 30141
<http://www.gaotp.org/>

Related Occupational Titles and Codes

SOC:	Tax Preparers-13-2082
ONET:	Tax Preparers-13-2082.00



Actuaries

Actuaries analyze statistical data, such as mortality, accident, sickness, disability, and retirement rates and construct probability tables to forecast risk and liability for payment of future benefits. They may also ascertain premium rates required and cash reserves necessary to ensure payment of future benefits.

Certification is required in Georgia.

Requirements

Applicant requirements for designation as a fellow:

- Pass Exams 7-9
- Complete the requirements for designation as an associate listed above

Applicant requirements for designation as an associate:

- Pass Exams 1-6
- Completion of CAS Online Course 1: Risk Management and Insurance Operations
- Completion of CAS Online Course 2: Insurance Accounting, Coverage Analysis, Insurance Law, and Insurance Regulation
- Obtain Validation by Educational Experience (VEE) Credit Committee for approved college courses (required topics economics, corporate finance, and applied statistical methods)
- Complete the CAS course on professionalism

Accreditation Agency

Casualty Actuarial Society

4350 N Fairfax Drive, Suite 250
 Arlington, VA 22203
 (703) 276-3100
 (703) 276-3108 Fax
 office@casact.org
<http://www.casact.org>

Fees

Testing:	\$200.00 (exam 1/P)
	\$200.00 (exam 2/FM)
	\$325.00 (exams 3L)
	\$375.00 (exams 4/C)
	\$625.00 (exams 5 - 9, each), Student \$500.00

Examination

Repeats:	Unlimited
Type:	Computerized or written
When:	Spring and fall
Where:	Prometric Testing Centers

Professional Associations

Society of Actuaries (SOA)

475 North Martingale Rd., Suite 600
 Schaumburg, IL 60173
 (888) 697-3900
 (847) 273-8529 Fax
<http://www.soa.org>

Related Occupational Titles and Codes

SOC:	Actuaries-15-2011
ONET:	Actuaries-15-2011.00



Computer Engineers

Computer applications software engineers develop, create, and modify general computer applications software or specialized utility programs. They also analyze user needs and develop software solutions and design software or customize software for client use with the aim of optimizing operational efficiency.

Computer systems software engineers research, design, develop, and test operating systems-level software, compilers, and network distribution software for medical, industrial, military, communications, aerospace, business, scientific, and general computing applications.

Computer hardware engineers research, design, develop, and test computer or computer-related equipment for commercial, industrial, military, or scientific use.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam
- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00, EIT Waiver \$30.00, professional Engineer
Late:	\$300.00
Renewal:	\$50.00 (biennial fee - must be renewed by December 31 on even numbered years)
Testing:	\$175.00 (Fundamentals) \$375.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Every quarter (Computerized)
Where:	http://www.ncees.org

Related Occupational Titles and Codes

SOC:	Software Developers, Applications-15-1132 Software Developers, Systems Software-15-1133 Computer Hardware Engineers-17-2061
ONET:	Software Developers, Applications-15-1132.00 Software Developers, Systems Software-15-1133.00 Computer Hardware Engineers-17-2061.00



Computer Programmers

Computer programmers convert project specifications and statements of problems and procedures to detailed logical flow charts for coding into computer language. They develop and write computer programs to store, locate, and retrieve specific documents, data, and information. They may also program websites.

International certification is available for computer professionals.

Requirements

Applicant requirements for Associate Computing Professional (ACP):

- Pass the core exam and one specialty exam 50% or higher

Applicant requirements for Certified Computing Professional (CCP):

- Pass the core exam and two specialty exams
- 48 months of full-time work experience in computer-based information systems (up to 24 months of this experience may be substituted by postsecondary academic work)

Certifying Agency

Institute for Certification of Computing Professionals (ICCP)

2400 East Devon Avenue
 Suite 281
 Des Plaines, IL 60018
 (847) 299-4227
 office2@iccp.org
<http://iccp.org>

Fees

Testing:	Practioner/Mastery level \$299.00 per exam
	Associate level Exam \$250.00
	Exam & Programing language \$299.00 + \$189.00
	Exam & Specialty \$299.00+\$299.00
	Associate BDMP
	Foundations exam (3) \$250.00 each

Examination

Type:	Computerized
When:	Set up individual dates with a proctor
Where:	A location convenient to the proctor and examinee

Related Occupational Titles and Codes

SOC:	Computer Programmers-15-1131
ONET:	Computer Programmers-15-1131.00



Computer Security Specialists

Computer security specialists plan, coordinate, and implement security measures for information systems to regulate access to computer data files and prevent unauthorized modification, destruction, or disclosure of information.

International certification is available for computer professionals.

Requirements

Applicant requirements for Associate Computing Professional (ACP):

- Pass the core exam and one specialty exam 50% or higher

Applicant requirements for Certified Computing Professional (CCP):

- Pass the core exam and two specialty exams
- 48 months of full-time work experience in computer-based information systems (up to 24 months of this experience may be substituted by postsecondary academic work)

Certifying Agency

Institute for Certification of Computing Professionals(ICCP)

2400 East Devon Avenue
Suite 281
Des Plaines, IL 60018
(847) 299-4227
office2@iccp.org
<http://iccp.org>

Fees

Testing:	Associate level Exam \$250.00 Exam & Programming language \$299.00 + \$189.00 Exam & Specialty \$299.00+\$299.00 Associate BDMP Foundations exam (3) \$250.00 each
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Examination

Type:	Computerized/Internet/Paper & Pencil
When:	Set up individual dates with a proctor (contact ICCP)
Where:	A location convenient to the proctor and examinee

Related Occupational Titles and Codes

SOC:	Information Security Analysts-15-1122
ONET:	Information Security Analysts-15-1122.00



Computer Support Specialists

Computer support specialists provide technical assistance to computer system users. They answer questions or resolve computer problems for clients in person, via telephone or from remote locations. Specialists may also provide assistance concerning the use of computer hardware and software, including printing, installation, word processing, electronic mail, and operating systems.

International certification is available for computer professionals.

Requirements

Applicant requirements for Associate Computing Professional (ACP):

- Pass the core exam and one specialty exam 50% or higher

Applicant requirements for Certified Computing Professional (CCP):

- Pass the core exam and two specialty exams
- 48 months of full-time work experience in computer-based information systems (up to 24 months of this experience may be substituted by postsecondary academic work)

Certifying Agency

Institute for Certification of Computing Professionals(ICCP)

2400 East Devon Avenue
 Suite 281
 Des Plaines, IL 60018
 (847) 299-4227
 office2@iccp.org
<http://iccp.org>

Fees

Testing:	Associate level Exam \$250.00 Exam & Programming language \$299.00 + \$189.00 Exam & Specialty \$299.00+\$299.00 Associate BDMP Foundations exam (3) \$250.00 each
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Examination

Type:	Computerized
When:	Set up individual dates with a proctor
Where:	A location convenient to the proctor and examinee

Related Occupational Titles and Codes

SOC:	Computer User Support Specialists-15-1151 Computer Network Support Specialists-15-1152
ONET:	Computer User Support Specialists-15-1151.00 Computer Network Support Specialists-15-1152.00



Computer Systems Administrators

Computer systems administrators install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet system or a segment of a network system. Administrators maintain network hardware and software. They also monitor networks to ensure network availability to all system users and perform necessary maintenance to support network availability. Also, system administrators may supervise other network support and client server specialists and plan, coordinate, and implement network security measures.

International certification is available for computer professionals.

Requirements

Applicant requirements for Associate Computing Professional (ACP):

- Pass the core exam and one specialty exam

Applicant requirements for Certified Computing Professional (CCP):

- Pass the core exam and two specialty exams 50% or higher
- 48 months of full-time work experience in computer-based information systems (up to 24 months of this experience may be substituted by postsecondary academic work)

Certifying Agency

Institute for Certification of Computing Professionals(ICCP)

2400 East Devon Avenue
 Suite 281
 Des Plaines, IL 60018
 (847) 299-4227
 office2@iccp.org
<http://iccp.org>

Fees

Testing: Exam & Specialty \$299.00+\$299.00

Examination

Type: Computerized
 When: Set up individual dates with a proctor
 Where: A location convenient to the proctor and examinee

Related Occupational Titles and Codes

SOC: Network and Computer Systems Administrators-15-1142
ONET: Network and Computer Systems Administrators-15-1142.00



Computer Systems Analysts

Computer systems analysts analyze science, engineering, business, and all other data processing problems for application to electronic data processing systems. They analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. They may analyze or recommend commercially available software.

International certification is available for computer professionals.

Requirements

Applicant requirements for Certified Computing Professional (CCP):

- Pass the core exam and two specialty exams
- 48 months of full-time work experience in computer-based information systems (up to 24 months of this experience may be substituted by postsecondary academic work)

Applicant requirements for Associate Computing Professional (ACP):

- Pass the core exam and one specialty exam 50% or higher

Certifying Agency

Institute for Certification of Computing Professionals(ICCP)

2400 East Devon Avenue
 Suite 281
 Des Plaines, IL 60018
 (847) 299-4227
office2@iccp.org
<http://iccp.org>

Fees

Testing:	Associate level Exam \$250.00 Exam & Programming language \$299.00 + \$189.00 Exam & Specialty \$299.00+\$299.00 Associate BDMP Foundations exam (3) \$250.00 each
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Examination

Type:	
When:	Set up individual dates with a proctor
Where:	A location convenient to the proctor and examinee

Related Occupational Titles and Codes

SOC:	Computer Systems Analysts-15-1121
ONET:	Computer Systems Analysts-15-1121.00



Data Communications Analysts

Data communications analyst analyze, design, test, and evaluate network systems, such as local area networks (LAN), wide area networks (WAN), Internet, intranet, and other data communications systems. They perform network modeling, analysis, and planning. Analyst also research and recommend network and data communications hardware and software. Also, they may supervise computer programmers.

International certification is available for computer professionals.

Requirements

Applicant requirements for Certified Computing Professional (CCP):

- Pass the core exam and two specialty exams
- 48 months of full-time work experience in computer-based information systems (up to 24 months of this experience may be substituted by postsecondary academic work)

Applicant requirements for Associate Computing Professional (ACP):

- Pass the core exam and one specialty exam 50% or higher

Certifying Agency

Institute for Certification of Computing Professionals (ICCP)

2400 East Devon Avenue
 Suite 281
 Des Plaines, IL 60018
 (847) 299-4227
 office2@iccp.org
<http://iccp.org>

Fees

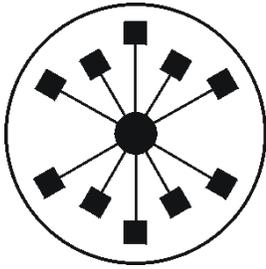
Testing:	Practioner/Mastery level \$299.00 per exam Associate level Exam \$250.00 Exam & Programing language \$299.00 + \$189.00 Exam & Specialty \$299.00+\$299.00 Associate BDMP Foundations exam (3) \$250.00 each
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Examination

Type:	Written or computerized
When:	Set up individual dates with a proctor
Where:	A location convenient to the proctor and examinee

Related Occupational Titles and Codes

SOC:	Computer Network Architects-15-1143 Computer Network Support Specialists-15-1152
ONET:	Computer Network Architects-15-1143.00 Computer Network Support Specialists-15-1152.00



Database Administrators

Database administrators coordinate changes to computer databases, test and implement the database applying knowledge of database management systems. They may plan, coordinate, and implement security measures to safeguard computer databases.

International certification is available for computer professionals.

Requirements

Applicant requirements for Certified Computing Professional (CCP):

- Pass the core exam and two specialty exams
- 48 months of full-time work experience in computer-based information systems (up to 24 months of this experience may be substituted by postsecondary academic work)

Applicant requirements for Associate Computing Professional (ACP):

- Pass the core exam and one specialty exam 50% or higher

Certifying Agency

Institute for Certification of Computing Professionals(ICCP)

2400 East Devon Avenue
 Suite 281
 Des Plaines, IL 60018
 (847) 299-4227
 office2@iccp.org
<http://iccp.org>

Fees

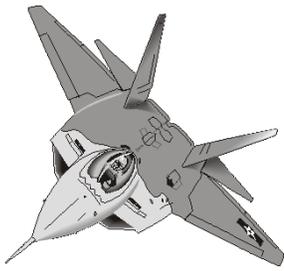
Testing:	Practioner/Mastery level \$299.00 per exam Associate level Exam \$250.00 Exam & Programing language \$299.00 + \$189.00 Exam & Specialty \$299.00+\$299.00 Associate BDMP Foundations exam (3) \$250.00 each
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Examination

Type:	Computerized
When:	Set up individual dates with a proctor
Where:	A location convenient to the proctor and examinee

Related Occupational Titles and Codes

SOC:	Database Administrators-15-1141
ONET:	Database Administrators-15-1141.00



Aerospace Engineers

Aerospace engineers perform a variety of engineering work in designing, constructing, and testing aircraft, missiles, and spacecraft. They conduct basic and applied research to evaluate adaptability of materials and equipment to aircraft design and manufacture. They may also recommend improvements in testing equipment and techniques.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Pass the engineering exam(s): Fundamental of Engineering exam and Principles and Practice exam
- 1) Have at least one year of professional experience in the field
2) Must be a U.S. citizen

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00 (EIT Waiver) and \$30.00 (Professional Engineer)
Late:	\$300.00
Renewal:	\$50.00 (biennial fee - must be renewed by December 31 on even numbered years)
Testing:	\$175.00 (Fundamentals) \$375.00 (Principles and Practice)

Examination

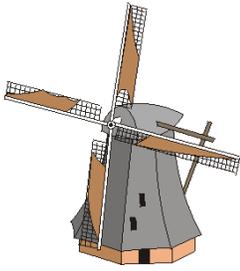
Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round every quarter (Computerized)
Where:	See http://www.ncees.org

Professional Associations

U.S. Department of Transportation
 Federal Aviation Administration (FAA)
 800 Independence Avenue, SW
 Washington, DC 20591
 (866) 835-5322
<https://www.faa.gov>

Related Occupational Titles and Codes

SOC:	Aerospace Engineers-17-2011
ONET:	Aerospace Engineers-17-2011.00



Agricultural Engineers

Agricultural engineers apply knowledge of engineering technology and biological science to agricultural problems concerned with power and machinery, electrification, structures, soil and water conservation, and processing of agricultural products.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam
- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00 (EIT Waiver) and \$30.00 (Professional Engineer)
Late:	\$300.00
Renewal:	\$50.00 (biennial fee - must be renewed by December 31 on even numbered years)
Testing:	\$175.00 (Fundamentals) \$375.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round every quarter (Computerized)
Where:	Check Web site www.ncees.org

Related Occupational Titles and Codes

SOC:	Agricultural Engineers-17-2021
ONET:	Agricultural Engineers-17-2021.00



Architects

Architects design buildings, structures, and their surroundings to meet clients' functional and aesthetic requirements. They provide their clients with information about building costs and materials, prepare drawings and specifications, and visit the building sites to make certain that plans are being followed.

Architects must be licensed in Georgia.

Requirements

- Professional degree in architecture from an accredited college or bachelor's degree in architectural engineering technology from an ABET-approved college in Georgia, or any other bachelors degree with a substantial concentration in architecture from a board approved school or college in Georgia.
- Complete the Intern Development Program
- Pass the Architectural Registration Examination (ARE)

Licensing Agency

Georgia State Board of Architects and Interior Designers

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (478) 314-5805 Fax
<http://sos.georgia.gov/plb/architects>

Fees

Application:	\$50.00
Late:	\$100.00
Renewal:	\$90.00 (June 30 of each odd numbered year)
Testing:	\$1,470.00 (\$210 for each of 7 divisions)ARE

Examination

Repeats:	Unlimited
Type:	Computer-assisted
When:	Arrange with local testing center
Where:	Prometric testing centers

Professional Associations

American Institute of Architects (AIA)

1735 New York Avenue, NW
 Washington, DC 20006
 (808) 242-3837
 (202) 626-7547 Fax
 infocentral@aia.org
<http://www.aia.org>

Georgia Chapter of the American Institute of Architects (AIA)

Woodruff Volunteer Center
 100 Edgewood Ave
 Suite 190
 Atlanta, GA 30303
<http://www.aiaga.org/>

Professional Associations

National Council of Architectural Registration Boards

1801 K Street, NW

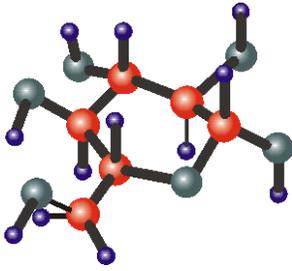
Suite 700K

Washington, DC 20006

<http://www.ncarb.org>

Related Occupational Titles and Codes

SOC:	Architects, Except Landscape and Naval-17-1011
ONET:	Architects, Except Landscape and Naval-17-1011.00



Chemical Engineers

Chemical engineers design chemical plant equipment and devise processes for manufacturing chemicals and products, such as gasoline, synthetic rubber, plastics, detergents, cement, paper, and pulp, by applying principles and technology of chemistry, physics, and engineering.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00 (EIT Waiver) and \$30.00 (Engineer)
Late:	\$300.00
Renewal:	\$50.00 (biennial fee - must be renewed by December 31 on even numbered years)
Testing:	\$175.00 (Fundamentals) \$375.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round every quarter (Computerized)
Where:	See http://www.ncees.org

Professional Associations

National Architectural Accrediting Board (NAAB)
 1101 Connecticut Ave NW
 STE 410
 Washington, DC 20036
info@naab.org

Related Occupational Titles and Codes

SOC:	Chemical Engineers-17-2041
ONET:	Chemical Engineers-17-2041.00



Civil Engineering Technicians

Civil engineering technicians apply theory and principles of civil engineering in planning, designing, and overseeing construction and maintenance of structures and facilities under the direction of engineering staff or physical scientists.

National certification is available for civil engineering technicians.

Requirements

- Relevant technician-level work experience
- Supervisor verification of on-the-job performance
- Personal recommendation (required at upper levels of certification)
- Written exam based on typical job tasks

Certifying Agency

National Institute for Certification in Engineering Technologies
1420 King Street
Alexandria, VA 22314
(888) 476-4238
cert@nicet.org
<http://www.nicet.org>

Fees

Recertification: \$185.00 for one certification
\$50.00 for each additional subfield (every 3 years)
Testing: Fee varies depending on test level and type

Examination

Repeats: Unlimited
Type: Written/Computerized
When: See www.pearsonvue.com
Where: Pearson VUE sites throughout the country

Related Occupational Titles and Codes

SOC: Civil Engineering Technicians-17-3022
ONET: Civil Engineering Technicians-17-3022.00



Civil Engineers

Civil engineers perform engineering duties in planning, designing, and overseeing construction and maintenance of building structures, and facilities, such as roads, railroads, airports, bridges, harbors, channels, dams, irrigation projects, pipelines, power plants, water and sewage systems, and waste disposal units. Civil engineers include architectural, structural, traffic, ocean, and geo-technical engineers.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00 (EIT Waiver) and \$30.00 (Engineer)
Late:	\$300.00
Renewal:	\$50.00 (biennial fee)
Testing:	\$175.00 (Fundamentals) \$375.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round every year (Computerized)
Where:	Check Web site www.ncees.org

Related Occupational Titles and Codes

SOC:	Civil Engineers-17-2051
ONET:	Civil Engineers-17-2051.00



Drafters

Architectural and civil drafters prepare detailed drawings of architectural and structural features of buildings or drawings and topographical relief maps used in civil engineering projects, such as highways, bridges, and public works. They utilize knowledge of building materials, engineering practices, and mathematics to complete drawings.

Electrical and electronics drafters prepare wiring diagrams, circuit board assembly diagrams, and layout drawings used to manufacture, installation, and repair electrical equipment in factories, power plants, and buildings.

Mechanical drafters prepare detailed working diagrams of machinery and mechanical devices, including dimensions, fastening methods, and other engineering information.

National certification is available for drafters.

Requirements

- Certified Apprentice Drafter (AD) - High school/vocational training or entry level on-the-job experience
Certified Drafter (CD) - Advanced high school/vocational training with at least 2 years experience
- Pass exam in either mechanical or architectural drafting, at either the Certified Apprentice Drafter (AD) or Certified Drafter (CD) level

Certifying Agency

American Design Drafting Association
 105 East Main Street
 Newbern, TN 38059
 (731) 627-0802
 (731) 627-9321 Fax
<http://www.adda.org/>

Fees

Testing:	Certified Apprentice Drafter (AD) \$ 85.00 non-member \$ 75.00 member
	Certified Drafter (CD) \$155.00 non-member \$125.00 member

Examination

Type:	Online
When/Where:	For testing dates and locations/proctor: See agency website www.adda.org
When:	Test dates determined by the institution administering the exam
Where:	27 secondary schools and 4 postsecondary schools

Related Occupational Titles and Codes

SOC:	Architectural and Civil Drafters-17-3011 Electrical and Electronics Drafters-17-3012 Mechanical Drafters-17-3013 Drafters, All Other-17-3019
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Related Occupational Titles and Codes

ONET:

Architectural and Civil Drafters-17-3011.00
Electrical and Electronics Drafters-17-3012.00
Mechanical Drafters-17-3013.00
Drafters, All Other-17-3019.00



Electrical and Electronics Engineering Technicians

Electrical and electronics engineering technicians apply theory and related knowledge, usually under the direction of engineering staff, to design, build, repair, calibrate, and modify electrical components, circuitry, controls, and machinery for subsequent evaluation and use by engineering staff in making engineering design decisions.

National certification is available for electrical and electronics engineering technicians.

Requirements

- Relevant technician-level work experience
- Supervisor verification of on-the-job performance
- Personal recommendation (required at upper levels of certification)
- Written exam based on typical job tasks

Certifying Agency

National Institute for Certification in Engineering Technologies
 1420 King Street
 Alexandria, VA 22314
 (888) 476-4238
 cert@nicet.org
<http://www.nicet.org>

Fees

Recertification: \$185.00 for one certification
 \$50.00 for each additional subfield (every 3 years)
 Testing: Fee varies depending on test level and type

Examination

Repeats: Unlimited
 Type: Written/Computerized
 When: See www.pearsonvue.com
 Where: Pearson VUE sites throughout the country

Related Occupational Titles and Codes

SOC: Electrical and Electronic Engineering Technicians-17-3023
ONET: Electrical and Electronic Engineering Technicians-17-3023.00



Electrical and Electronics Engineers

Electrical engineers design, develop, test, or supervise the manufacturing and installation of electrical equipment, components, or systems for commercial, industrial, military, or scientific use.

Electronics engineers research, design, develop, and test electronic components and systems for commercial, industrial, military, or scientific use utilizing knowledge of electronic theory and materials properties. They also design electronic circuits and components for use in fields such as telecommunications, aerospace guidance and propulsion control, acoustics, or instruments and controls.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00 (EIT Waiver) and \$30.00 (Engineer)
Late:	\$300.00
Renewal:	\$50.00 (biennial fee - must be renewed by December 31 on even numbered years)
Testing:	\$175.00 (Fundamentals) \$375.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round (Computerized)
Where:	See http://www.ncees.org

Related Occupational Titles and Codes

SOC:	Electrical Engineers-17-2071 Electronics Engineers, Except Computer-17-2072
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Related Occupational Titles and Codes

ONET:

Electrical Engineers-17-2071.00

Electronics Engineers, Except Computer-17-2072.00



Engineering Technicians

Aerospace engineering technicians operate, install, calibrate, and maintain integrated computer/communications systems consoles, simulators, and other data acquisition, test, and measurement instruments and equipment to launch, track, position, and evaluate air and space vehicles. They may also record and interpret test data.

Civil engineering technicians apply theory and principles of civil engineering in planning, designing, and overseeing construction and maintenance of structures and facilities under the direction of engineering staff or physical scientists.

Electrical and electronic engineering technicians apply electrical and electronic theory and related knowledge, usually under the direction of an engineering staff, to design, build, repair, calibrate, and modify electrical components, circuitry, controls, and machinery for subsequent evaluation and use by engineering staff in making engineering design decisions.

Environmental engineering technicians apply theory and principles of environmental engineering to modify, test, and operate equipment and devices used in the prevention, control, and remediation of environmental pollution, including waste treatment and site remediation. They may also assist in the development of environmental pollution remediation devices under direction of engineer.

Industrial engineering technicians apply engineering theory and principles to problems of industrial layout or manufacturing production, usually under the direction of engineering staff. They may also study and record time, motion, method, and speed involved in performance of production, maintenance, clerical, and other worker operations for such purposes as establishing standard production rates or improving efficiency.

Mechanical engineering technicians apply theory and principles of mechanical engineering to modify, develop, and test machinery and equipment under the direction of an engineering staff or physical scientists.

National certification is available for engineering technicians.

Requirements

- Relevant technician-level work experience
- Supervisor verification of on-the-job performance
- Personal recommendation (required at upper levels of certification)
- Written exam based on typical job tasks

Certifying Agency

National Institute for Certification in Engineering Technologies
 1420 King Street
 Alexandria, VA 22314
 (888) 476-4238
 cert@nicet.org
<http://www.nicet.org>

Fees

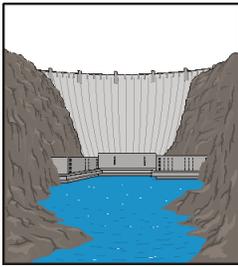
Recertification:	\$185.00 for one certification \$50.00 for each additional subfield (every 3 years)
Testing:	Fee varies depending on test level and type

Examination

Repeats:	See http://www.nicet.org for additional information
Type:	Written/Computerized
When:	See www.pearsonvue.com
Where:	Pearson VUE sites throughout the country

Related Occupational Titles and Codes

SOC:	Aerospace Engineering and Operations Technicians-17-3021 Civil Engineering Technicians-17-3022 Electrical and Electronic Engineering Technicians-17-3023 Electro-Mechanical Technicians-17-3024 Environmental Engineering Technicians-17-3025 Industrial Engineering Technicians-17-3026 Mechanical Engineering Technicians-17-3027 Engineering Technicians, Except Drafters, All Other-17-3029
ONET:	Aerospace Engineering and Operations Technicians-17-3021.00 Civil Engineering Technicians-17-3022.00 Electrical and Electronic Engineering Technicians-17-3023.00 Electro-Mechanical Technicians-17-3024.00 Environmental Engineering Technicians-17-3025.00 Industrial Engineering Technicians-17-3026.00 Mechanical Engineering Technicians-17-3027.00 Engineering Technicians, Except Drafters, All Other-17-3029.00



Environmental Engineers

Environmental engineers design, plan, or perform engineering duties in the prevention, control, and remediation of environmental health hazards utilizing various engineering disciplines. Work may include waste treatment, site remediation, or pollution control technology.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Related Occupational Titles and Codes

SOC: Environmental Engineers-17-2081
ONET: Environmental Engineers-17-2081.00



Industrial Engineering Technicians

Industrial engineering technicians apply theory and principles to problems of industrial layout or manufacturing production, usually under the direction of engineering staff. They may study and record time, motion, method, and speed involved in performance of production, maintenance, clerical, and other worker operations for such purposes as establishing standard production rates or improving efficiency.

National certification is available for industrial engineering technicians.

Requirements

- Relevant technician-level work experience
- Supervisor verification of on-the-job performance
- Personal recommendation (required at upper levels of certification)
- Written exam based on typical job tasks

Certifying Agency

National Institute for Certification in Engineering Technologies
 1420 King Street
 Alexandria, VA 22314
 (888) 476-4238
 cert@nicet.org
<http://www.nicet.org>

Fees

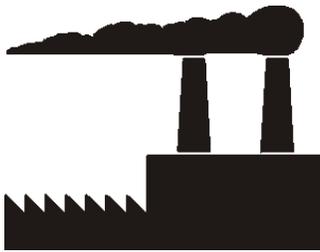
Recertification: \$185.00 for one certification
 \$50.00 for each additional subfield (every 3 years)
 Testing: Fee varies depending on test level and type

Examination

Repeats: Unlimited
 Type: Written/Computerized
 When: See www.pearsonvue.com
 Where: Pearson VUE sites throughout the country

Related Occupational Titles and Codes

SOC: Industrial Engineering Technicians-17-3026
ONET: Industrial Engineering Technicians-17-3026.00



Industrial Engineers

Industrial engineers design, develop, test, and evaluate integrated systems for managing industrial production processes including human work factors, quality control, inventory control, logistics and material flow, cost analysis, and production coordination.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam
- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering
OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00, EIT Waiver \$30.00, Engineer Professional
Late:	\$300.00
Renewal:	\$50.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$175.00 (Fundamentals) \$375.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round (Computerized)
Where:	Refer to http://www.ncees.org

Related Occupational Titles and Codes

SOC:	Industrial Engineers-17-2112
ONET:	Industrial Engineers-17-2112.00



Landscape Architects

Landscape architects plan and design outside areas for useful and decorative purposes. They study the site, draw up plans, make sketches, and supervise resulting work.

Landscape architects must be licensed in Georgia.

Requirements

- Bachelor of Landscape Architecture degree or Bachelor of Science degree in Landscape Architecture from a college or school of landscape architecture, environmental design, or its equivalent
- 18 months of training in the actual practice of landscape architecture OR a postgraduate degree in landscape architecture or environmental design from an approved school
- Pass the Landscape Architect Registration Examination (LARE) exam and Georgia component exam

Licensing Agency

Georgia Board of Landscape Architects
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (478) 314-5805 Fax
<http://sos.georgia.gov/plb/landscape>

Fees

Application:	\$25.00 (License and application fee)
Late:	\$175.00 (January 1 - June 30 of each odd numbered year)
License:	\$ 80.00 (Initial license)
Renewal:	\$125.00 (Biennial renewal)
Testing:	\$350.00 (Per section: 1 and 2 of the LARE)
	\$540.00 (Per section: 3 and 4 of the LARE)
	\$ 85.00 (Georgia exam)

Examination

Repeats:	3 times a year (April, August, December)
Type:	Computerized
When:	Schedule with exam provider
Where:	Register for the LARE exam via CLARB website: www.clarb.org

Professional Associations

American Society of Landscape Architects
 636 Eye Street, NW
 Washington, DC 20001
 (888) 888-888 ext. 9992752
info@asla.org
<http://www.asla.org>

Professional Associations

Council of Landscape Architectural Registration Boards

1840 Michael Faraday Drive

Suite 200

Reston, VA 20190

info@clarb.org

<http://www.clarb.org>

Greenhouse Product News

Great American Media Services

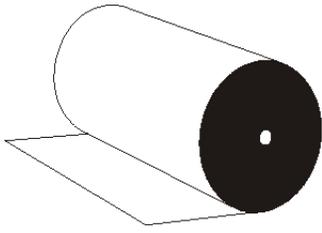
P.O Box 128

Sparta, Michigan 49345

<http://www.gpnmag.com>

Related Occupational Titles and Codes

SOC:	Landscape Architects-17-1012
ONET:	Landscape Architects-17-1012.00



Materials Engineers

Materials engineers evaluate materials and develop machinery and processes to manufacture materials for use in products that must meet specialized design and performance specifications. They develop new uses for known materials. This occupation includes those working with composite materials or specializing in one type of material, such as graphite, metal and metal alloys, ceramics and glass, plastics and polymers, and naturally occurring materials.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam
- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering
OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00, EIT Waiver \$30.00, Engineer Professional
Late:	\$300.00
Renewal:	\$50.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$175.00 (Fundamentals) \$375.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round (Computerized)
Where:	Refer to http://www.ncees.org

Related Occupational Titles and Codes

SOC:	Materials Engineers-17-2131
ONET:	Materials Engineers-17-2131.00



Mechanical Engineering Technicians

Mechanical engineering technicians apply theory and principles of mechanical engineering to modify, develop, and test machinery and equipment under the direction of engineering staff or physical scientists.

National certification is available for mechanical engineering technicians.

Requirements

- Relevant technician-level work experience
- Supervisor verification of on-the-job performance
- Personal recommendation (required at upper levels of certification)
- Written exam based on typical job tasks

Certifying Agency

National Institute for Certification in Engineering Technologies
1420 King Street
Alexandria, VA 22314
(888) 476-4238
cert@nicet.org
<http://www.nicet.org>

Fees

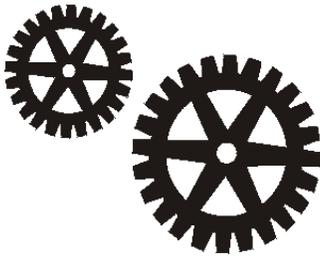
Recertification: \$185.00 for one certification
\$50.00 for each additional subfield (every 3 years)
Testing: Fee varies depending on test level and type

Examination

Repeats: Unlimited
Type: Written/Computerized
When: See www.pearsonvue.com
Where: Pearson VUE sites throughout the country

Related Occupational Titles and Codes

SOC: Mechanical Engineering Technicians-17-3027
ONET: Mechanical Engineering Technicians-17-3027.00



Mechanical Engineers

Mechanical engineers perform engineering duties in planning and designing tools, engines, machines, and other mechanically functioning equipment. They oversee installation, operation, maintenance, and repair of such equipment as centralized heat, gas, water, and steam systems.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam
- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering
OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00, EIT Waiver \$30.00, Engineer
Late:	\$300.00
Renewal:	\$50.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$225.00 (Fundamentals) \$350.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round (Computerized)
Where:	Refer to http://www.ncees.org

Related Occupational Titles and Codes

SOC:	Mechanical Engineers-17-2141
ONET:	Mechanical Engineers-17-2141.00



Mining Engineers

Mining engineers determine the location and plan the extraction of coal, metallic ores, nonmetallic minerals, and building materials, such as stone and gravel. Their work involves conducting preliminary surveys of deposits or undeveloped mines and planning their development; examining deposits or mines to determine whether they can be worked at a profit; making geological and topographical surveys; evolving methods of mining best suited to character, type, and size of deposits; and supervising mining operations.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Pass the fundamental of engineering exam (For an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (For a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

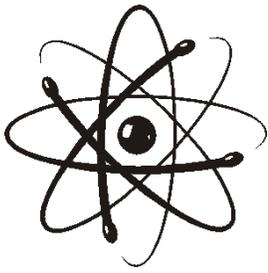
Application:	\$20.00, EIT Waiver \$30.00, Engineer
Late:	\$300.00
Renewal:	\$50.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$225.00 (Fundamentals) \$350.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written); Year-round (Computerized)
Where:	Refer to http://www.ncees.org

Related Occupational Titles and Codes

SOC:	Mining and Geological Engineers, Including Mining Safety Engineers-17-2151
ONET:	Mining and Geological Engineers, Including Mining Safety Engineers-17-2151.00



Nuclear Engineers

Nuclear engineers conduct research on nuclear engineering problems or apply principles and theory of nuclear science to problems concerned with release, control, and utilization of nuclear energy and nuclear waste disposal.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam
- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering
OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00, EIT Waiver \$30.00, Engineer
Late:	\$300.00
Renewal:	\$50.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$225.00 (Fundamentals) \$350.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round (Computerized)
Where:	Refer to http://www.ncees.org

Related Occupational Titles and Codes

SOC:	Nuclear Engineers-17-2161
ONET:	Nuclear Engineers-17-2161.00



Petroleum Engineers

Petroleum engineers devise methods to improve oil and gas well production and determine the need for new or modified tool designs. They oversee drilling and offer technical advice to achieve economical and satisfactory progress.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam
- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering
OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00, EIT \$30.00, Engineer
Late:	\$300.00
Renewal:	\$50.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$225.00 (Fundamentals) \$350.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written
When:	April and October (Written) and Year-round (Computerized)
Where:	Refer to http://www.ncees.org

Related Occupational Titles and Codes

SOC:	Petroleum Engineers-17-2171
ONET:	Petroleum Engineers-17-2171.00



Safety Engineers

Safety engineers promote worksite or product safety by applying knowledge of industrial processes, mechanics, chemistry, psychology, and industrial health and safety laws. They include industrial product safety engineers.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering OR
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Pass the fundamental of engineering exam (Required for an engineer-in-training certificate)
Pass a written exam in the principles and practice of engineering (Required for a professional engineer certificate)
- Pass the engineering exam(s): 8 hours Fundamental of Engineering exam and the 8 hours Principles and Practice exam

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

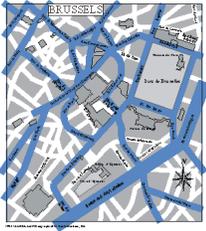
Application:	\$20.00, EIT Waiver \$30.00, Engineer
Late:	\$300.00
Renewal:	\$50.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$225.00 (Fundamentals) \$350.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written
When:	April and October (Written) and Year-round (Computerized)
Where:	Check Web site www.ncees.org

Related Occupational Titles and Codes

SOC:	Health and Safety Engineers, Except Mining Safety Engineers and Inspectors-17-2111
ONET:	Health and Safety Engineers, Except Mining Safety Engineers and Inspectors-17-2111.00



Surveying and Mapping Technicians

Surveying and mapping technicians perform surveying and mapping duties, usually under the direction of a surveyor, cartographer, or photogrammetrist to obtain data used for construction, mapmaking, boundary location, mining, or other purposes. They may calculate mapmaking information and create maps from source data, such as surveying notes, aerial photography, satellite data, or other maps to show topographical features, political boundaries, and other features. They may also verify accuracy and completeness of topographical maps.

Land surveyors must be certified in Georgia.

Requirements

Applicant requirements for a land surveyor certificate:

- High school diploma or equivalent, and a minimum of 4 years of approved experience in addition to the experience required for a land surveyor-in-training
OR
Hold a bachelor's degree with minimum of 4 years combined field and office experience
- Obtain certification as a land surveyor-in-training (Pass the LSIT exam)
- Pass the Georgia land surveying exam
- Obtain a minimum of 15 quarter hours (9 semester hours) in land survey subjects and 5 quarter hours (3 semester) in hydrology

Applicant requirements for a land surveyor-in-training certificate:

- Applicants with high school diploma or equivalent can take the Land Surveyor-in-Training (LSIT) exam if they meet the minimum education requirement
OR
- Hold bachelor's degree in Land Surveying or any approved related field of study and are qualified for the LSIT exam without experience
- Pass the LSIT exam

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$25.00, LSIT \$30.00, LS
Late:	\$300.00
Renewal:	\$50.00 (Biennial)
Testing:	\$225.00 (Fundamentals of Surveying) \$300.00 (Principles & Practice of Surveying)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round (Computerized)
Where:	http://www.ncees.org

Related Occupational Titles and Codes

SOC:	Surveying and Mapping Technicians-17-3031
ONET:	Surveying and Mapping Technicians-17-3031.00



Surveyors

Surveyors make exact measurements and determine property boundaries. They provide data relevant to the shape, contour, gravitation, location, elevation, or dimension of land or land features on or near the earth's surface for engineering, mapmaking, mining, land evaluation, construction, and other purposes.

Land surveyors must be certified in Georgia.

Requirements

Applicant requirements for a land surveyor certificate:

- High school diploma or equivalent, and a minimum of 4 years of approved experience in addition to the experience required for a land surveyor-in-training OR Hold a bachelor's degree with minimum of 4 years combined field and office experience
- Obtain certification as a land surveyor-in-training (Pass the LSIT exam)
- Pass the Georgia land surveying exam
- Obtain a minimum of 15 quarter hours (9 semester hours) in land survey subjects and 5 quarter hours (3 semester) in hydrology

Applicant requirements for a land surveyor-in-training certificate:

- Applicants with high school diploma or equivalent can take the Land Surveyor-in-Training (LSIT) exam if they meet the minimum education requirement OR
- Hold bachelor's degree in Land Surveying or any approved related field of study and are qualified for the LSIT exam without experience
- Pass the LSIT exam

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$25.00, LSIT \$30.00, LS
Late:	\$300.00
Renewal:	\$50.00 (Biennial)
Testing:	\$225.00 (Fundamentals of Surveying) \$300.00 (Principles & Practice of Surveying)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round (Computerized)
Where:	Review on website: http://www.ncees.org

Related Occupational Titles and Codes

SOC: Surveyors-17-1022

Related Occupational Titles and Codes

ONET:

Surveyors-17-1022.00



Textile Engineers

Textile engineers design, develop, test, and evaluate integrated systems for managing textile production processes including human work factors, quality control, inventory control, logistics and material flow, cost analysis, and production coordination.

Engineers must be certified to practice professional engineering in Georgia.

Requirements

- Obtain certification as an engineer-in-training
- 4 year engineering technology program, 4 year study in a related science: engineering, graduate study in engineering, teaching engineering, and engineering experience
- Four-year degree in engineering, engineering technology or related science from an accredited program OR 4 years approved experience in engineering
OR

Licensing Agency

Ga State Board of Registration for Professional Engineers & Land Surveyors
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/pels>

Fees

Application:	\$20.00, EIT Waiver \$30.00, Engineer
Late:	\$300.00
Renewal:	\$50.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$225.00 (Fundamentals) \$350.00 (Principles and Practice)

Examination

Repeats:	4
Type:	Written/Computerized
When:	April and October (Written) and Year-round (Computerized)
Where:	Check Web site www.ncees.org

Related Occupational Titles and Codes

SOC:	Industrial Engineers-17-2112
ONET:	Industrial Engineers-17-2112.00



Agricultural Scientists

Agricultural scientists conduct research in breeding, physiology, production yield, and management of crops and agricultural plants, their growth in soils, and control of pests; or study the chemical, physical, biological, and mineralogical composition of soils as they relate to plant or crop growth. They may classify and map soils and investigate effects of alternative practices on soil and crop productivity. Food scientists use chemistry, microbiology, engineering, and other sciences to study the principles underlying the processing and deterioration of foods.

National certification is available for certified crop advisers, agronomists, and soil scientists.

Requirements

Applicant requirements for certified professional agronomist:

- Pass one comprehensive exam
- Have at least 5 years of experience with a Bachelor of Science degree in agronomy or closely allied field OR 3 years of experience with an M.S. degree OR 1 year of experience with a Ph.D.

Applicant requirements for certified crop adviser (CCA):

- Have at least 2 years of experience with at least a Bachelor of Science degree in agriculture or 4 years of experience with no degree
- Pass the international and local board exams

Applicant requirements for certified professional soil scientist:

- Have at least 5 years of experience with at least a Bachelor of Science Degree majoring in soil science or 3 years of experience with an M.S. or Ph.D.
- Pass the fundamentals and professional practice exams

Certifying Agency

American Society of Agronomy

5585 Guilford Road
 Madison, WI 53711
 (608) 273-8080
 (608) 273-2081 Fax
 certification@agronomy.org
<http://www.agronomy.org>

Fees

Annual maintenance: See <http://www.agronomy.org> for area of certified professional and CCA

Testing: Certified Professional Soil Scientist:
 \$195.00, for the Fundamentals Exam
 \$195.00, for the Professional Practice Exam

Certified Professional Agronomist and Crop Adviser:
 \$195.00, for the International Crop Adviser Exam
 \$100.00, for local Southern Exam

\$75.00, Local board retest fee

Examination

Repeats: Twice a year (Fundamental and Professional Practice)
 Type: Written/Multiple-choice
 When/Where: See agency website: www.agronomy.org or www.soils.org

Professional Associations

Southern Association of Agricultural Scientists (SAAS)

J. Norman Efferson Hall, Room 101

110 LSU Union Square

Baton Rouge, Louisiana 70803

<http://www.saasinc.org>

Soil Science Society of America

<https://www.soils.org>

Related Occupational Titles and Codes

SOC:	Soil and Plant Scientists-19-1013
ONET:	Soil and Plant Scientists-19-1013.00



Foresters

Foresters manage forested lands for economic, recreational, and conservation purposes. This occupation may inventory the type, amount, and location of standing timber, appraise the timber's worth, negotiate the purchase, and draw up contracts for procurement. Foresters may determine how to conserve wildlife habitats, creek beds, water quality, and soil stability, and how best to comply with environmental regulations. They may devise plans for planting and growing new trees, monitor trees for healthy growth, and determine the best time for harvesting. This position may also develop forest management plans for public and privately owned forested lands.

Foresters must be licensed in Georgia.

Requirements

- Earn a bachelor degree or master from a SAF-accredited degree program
OR
- Earn a bachelor degree or higher in forestry or related natural resources; degree must have 56 semester hours in a forestry-related course work
- 5 years or more experience in verifiable professional forestry work within the last 10 years
- Pass a written exam

Certifying Agency

Georgia State Board of Registration for Foresters

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (478) 314-5805 Fax
<http://sos.georgia.gov/plb/foresters>

Fees

Application:	\$30.00
Late:	\$100.00 (Biennial Renewal - June 30 Ends Late Renewal Period)
Renewal:	\$80.00 (Biennial Renewal - December 31 of each odd numbered year)
Testing:	\$335.00 (Non-SAF member : testing through the Society of American Foresters) \$260.00 (SAF member)

Examination

Repeats:	Unlimited
Type:	Computerized
When:	See website for details: http://sos.ga.gov/plb/foresters
Where:	Iso-Quality Testing Centers Locations: Albany, Alpharetta, Athens, Atlanta, Columbus, Statesboro, and Tifton

Professional Associations

Georgia Forestry Commission

5645 Riggins Mill Road

Dry Branch, GA 31020

(800) 428-7337

(478) 751-3465 Fax

<http://www.gfc.state.ga.us/>

Society of American Foresters

10100 Laureate Way

Bethesda, MD 20814

(866) 897-8720

(301) 897-3690 Fax

cf@safnet.org

<http://www.safnet.org/>

Georgia Forestry Association

P.O. Box 1217

Forsyth, GA 31029

info@gfagrow.org

<http://www.gfagrow.org/>

Related Occupational Titles and Codes

SOC:	Foresters-19-1032
ONET:	Foresters-19-1032.00



Geologists and Geophysicists

Geologists and geophysicists study composition, structure, and history of the earth's crust; examine rocks, minerals, and fossil remains to identify and determine the sequence of processes affecting the development of the earth; apply knowledge of chemistry, physics, biology, and mathematics to explain these phenomena and to help locate mineral and petroleum deposits and underground water resources; prepare geologic reports and maps; and interpret research data to recommend further action for study.

Geologists and geophysicists must be registered to practice in Georgia.

Requirements

- Good ethical character
- Have graduated from an accredited college or university which has been approved by the board with a major in either geology, engineering geology, or geological engineering;
OR
Have completed 45 quarter hours or the equivalent in geological science courses leading to a major in geology, of which at least 36 quarter hours or the equivalent were taken in the third or fourth year or in graduate courses
- Seven years with a minimum of 3 years of experience under registered geologist supervision or other, as board would accept. Each year of undergraduate study counts as one-half year experience, not to exceed two years
- Pass the Association of State Boards of Geology (ASBOG) National exam

Licensing Agency

Georgia State Board of Registration for Professional Geologists
 237 Coliseum Drive, Room 210
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax
<http://sos.georgia.gov/plb/geologists>

Fees

Application:	\$30.00 (Paid to GA State Board of Geologists)
Late:	\$135.00 (Biennial Renewal - January 1 - June 30 of each even numbered year)
Renewal:	\$90.00 (Biennial Renewal - December 31 of each odd numbered year)
Testing:	\$150.00 Fundamentals of Geology (FG) -Part I \$250.00 Practice of Geology (PG) - Part II

Examination

Type:	Written
When:	March and October
Where:	Contact Georgia State Board for information

Professional Associations

American Geological Institute
 4220 King Street
 Alexandria, VA 22302
agi@agiweb.org
<http://www.americangeosciences.org>

Professional Associations

American Institute of Professional Geologists

12000 Washington Street
Suite 285
Thornton, CO 80241
aipg@aipg.org
<http://www.aipg.org>

Geological Society of America

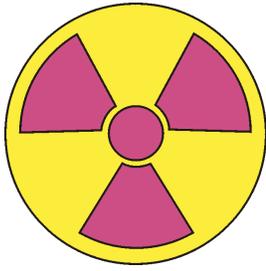
P. O. Box 9140
Boulder, CO 80301
<http://www.geosociety.org>

National Association of State Boards of Geology

P. O. Box 5219
Douglasville, Georgia 30154
(678) 713-1215
dsneyd@asbog.org
<http://www.asbog.org>

Related Occupational Titles and Codes

SOC:	Geoscientists, Except Hydrologists and Geographers-19-2042 Hydrologists-19-2043
ONET:	Geoscientists, Except Hydrologists and Geographers-19-2042.00 Hydrologists-19-2043.00



Nuclear Technicians

Nuclear technicians assist scientists in both laboratory and production activities by performing technical tasks involving nuclear physics, primarily in operation, maintenance, production, and quality control support activities.

Licensure is available for nuclear reactor operators.

Requirements

- Satisfy workplace facility's on-the-job training and experience requirements
- Pass an NRC-developed written and practical operating exam

Certifying Agency

US Nuclear Regulatory Commission
U.S. NRC Region II
245 Peachtree Ctr Ave, N.E.
Suite 1200
Atlanta, GA 30303
(404) 997-4000
<http://www.nrc.gov>

Examination

Repeats:	Unlimited
Type:	Written and practical
When:	Arranged with the facility where you work
Where:	At facility

Related Occupational Titles and Codes

SOC:	Nuclear Technicians-19-4051
ONET:	Nuclear Technicians-19-4051.00



Psychologists

Psychologists study human behavior to help solve or prevent individual or group problems. They may provide testing, counseling, or treatment in mental hospitals, private practice, schools, and industries.

Psychologists must be licensed to practice professionally in Georgia.

Requirements

- Good moral character
- Doctoral degree in applied psychology from an APA accredited college
- Approved experience in psychology
- Pass a national computerized exam, oral exam, and written state Laws and Rules exam
- Recognized graduate training program in psychology

Licensing Agency

Georgia Board of Examiners of Psychologists
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.ga.gov/index.php/licensing/plb/44>

Fees

Application:	\$100.00
Late:	\$375.00
Renewal:	\$250.00 (biennial, expires December 31st on even numbered years)
Testing:	\$600.00 Examination for Professional Practice in Psychology \$ 85.00 Georgia Psychology Jurisprudence Examination (PSI exam testing center website)

Examination

Repeats:	3 (must earn a minimum of 5 quarter hours of Board approved graduate level coursework in psychology at a regionally accredited institution prior to taking each and any additional written exam)
Type:	National EPPP and GA Jurisprudence - computerized Oral exam - oral
When:	Oral – third Friday of each month GA Jurisprudence Examination - arrange with PSlexams National EPPP – arrange with Prometric
Where:	Oral – Macon GA Jurisprudence Examination - PSI Exam testing centers in Atlanta, Macon, and Tifton Computerized – Prometric testing centers located throughout the state

Professional Associations

American Psychological Association

Educational Affairs Office
750 First Street, NE
Washington, DC 20002
<http://www.apa.org>

Georgia Psychological Association

13 Corporate Blvd
Suite 220
Atlanta, GA 30329
<http://www.gapsychology.org>

Association of State and Provincial Psychology Boards

P. O. Box 849
Tyrone, GA 30209
asppb@asppb.org
<http://www.asppb.org>

Related Occupational Titles and Codes

SOC:	Clinical, Counseling, and School Psychologists-19-3031 Industrial-Organizational Psychologists-19-3032 Psychologists, All Other-19-3039
ONET:	Clinical, Counseling, and School Psychologists-19-3031.00 Industrial-Organizational Psychologists-19-3032.00 Psychologists, All Other-193039.00



Urban and Regional Planners

Urban and regional planners develop comprehensive plans and program the use of land and physical facilities of local jurisdictions, such as towns, cities, and counties and metropolitan areas.

Certification is available for urban and regional planners.

Requirements

- Current member of the American Planning Association (APA)
- 2 years of professional planning experience plus a graduate degree in planning from an accredited program, or 3 years of experience and a bachelor's degree in planning from an accredited program, or 3 years of experience and a graduate degree in planning from a non-accredited/recognized program, or 4 years of experience and any other college degree, or 8 years of experience with no degree
- Pass exam

Certifying Agency

American Institute of Certified Planners

American Planning Association
 1030 15th Street, NW
 Suite 750 West
 Washington, DC 20005
 (202) 349-1016
 (202) 872-0643 Fax
 customerservice@planning.org
<http://www.planning.org/aicp/>

Fees

Application/Testing: \$495.00

Examination

Repeats: 2
 Type: Computerized
 When: May and November
 Where: Prometric testing centers

Professional Associations

Georgia Planning Association
 229 Peachtree Street NE Suite 100
 Atlanta, GA 30303
<http://georgiaplanning.org/>

American Planning Association
 205 North Michigan Avenue
 Suite 1200
 Chicago, IL 60601
<http://www.planning.org/>

Related Occupational Titles and Codes

SOC: Urban and Regional Planners-19-3051
ONET: Urban and Regional Planners-19-3051.00



Marriage and Family Therapists

Marriage and family therapists provide individual, marriage, and family counseling to adults and children to assist clients to identify personal and interactive problems, and to achieve effective personal, marital, and family development and adjustment. They collect information about clients using interview, case history, and observation techniques, and appraisal and assessment methods. Therapists analyze collected information to identify problems and concerns, and consults reference material such as text books, manuals, and journals to identify symptoms, make diagnosis, and develop therapeutic or treatment plan. They may make use of counseling methods and procedures such as psychotherapy and hypnosis to assist clients in gaining insight into personal and interactive problems, or make referrals to specialists in the clients' area of need.

Marriage and family therapists must be licensed in the state of Georgia.

Requirements

- Master's degree from an accredited program or post-master's experience or doctorate degree from an accredited program
- 2 years full-time post-master experience or equivalent under supervision
- Have at least 100 hours of supervision with approved experience
- Pass national exam (National Marital and Family Therapy (MFT) Examination)

Licensing Agency

Ga Composite Board of Prof. Counselors, Soc Wkrs, & Mar and Fmly Thrp
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.georgia.gov/plb/counselors>

Fees

Application:	\$100.00
Late:	\$150.00 (biennial fee, Oct-December 31 of even numbered years ends late renewal period)
Renewal:	\$100.00 (biennial fee – must be renewed by September 30 of even numbered years)
Testing:	\$350.00

NOTE: Once approval is granted, candidate will receive an eligibility notice from PTC-Professional Testing Corporation regarding testing.
 See www.ptcny.com and <https://www.amftrb.org>

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Contact the PSI Exams for details: (See www.psiexams.com)
Where:	Contact the PSI Exams for details: (See www.psiexams.com)

Professional Associations

American Association for Marriage and Family Therapy

112 South Alfred Street

Alexandria, VA 22314

<http://www.aamft.org>

Georgia Association for Marriage and Family Therapy

P.O. Box 29745

Atlanta, GA 30359

office@gamft.org

<http://www.gamft.org>

Association of Marital and Family Therapy Regulatory Boards (AMFTRB)

webmaster@amftrb.org

<https://www.amftrb.org/>

Related Occupational Titles and Codes

SOC:

Marriage and Family Therapists-21-1013

ONET:

Marriage and Family Therapists-21-1013.00



Mental Health Counselors

Mental health counselors counsel with emphasis on prevention. They work with individuals and groups to promote optimum mental health. Counselors may also help individuals deal with addictions and substance abuse, family parenting, marital problems, suicide, stress management, problems with self-esteem, and issues associated with aging, mental and emotional health.

Mental health counselors must be licensed to practice professionally in Georgia.

Requirements

- Two professional references, which must be from teachers or supervisors familiar with your experience
- Master's, specialist, or doctorate degree in counseling from a regionally accredited college or university
- A minimum of 2 years of supervision provided by a licensed Professional Counseling supervisor
- Master's degree from an accredited program and four years of approved experience, or have a specialist degree and three years of approved experience, or have a doctorate degree and one year of approved experience
- Pass the national board exam

Licensing Agency

Ga Composite Board of Prof. Counselors, Soc Wkrs, & Mar and Fmly Thrp
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.georgia.gov/plb/counselors>

Fees

Application:	\$100.00
Late:	\$150.00 (biennial fee - December 31 of even numbered years ends late renewal period)
Renewal:	\$100.00 (biennial fee - must be renewed by September 30 of even numbered years)
Testing:	\$195.00 (See www.nbcc.org)

Examination

Professional Associations

American Mental Health Counselors Association
 107 West Street
 779
 Alexandria, VA 22314
<http://www.amhca.org>

Related Occupational Titles and Codes

SOC:	Mental Health Counselors-21-1014
ONET:	Mental Health Counselors-21-1014.00



Professional Counselors

Professional counselors counsel individuals and groups providing them with educational, vocational, career, or personal guidance services. They collect, organize, and analyze information about individuals through records, tests, interviews, and professional sources to appraise their interest aptitudes, abilities, and personality characteristics. They refer individuals to placement services and assist individuals to understand and overcome social and emotional problems. They may also teach classes in their area of expertise.

Professional counselors must be licensed in Georgia.

Requirements

- Master's degree from an accredited program and four years of approved experience or
- Specialist degree in counseling and approved years of Professional Counselor experience or
- Doctorate degree and approved years of Professional Counselor experience
- Pass the national exam

Licensing Agency

Georgia Composite Board of Professional Counselors, Social Workers, and Marriage and Family Therapists
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.georgia.gov/plb/counselors>

Fees

Application:	\$100.00
Late:	\$150.00 (For renewal between October 1st and December 1st of even numbered years)
Renewal:	\$100.00 (Expires on September 31st of even years)
Testing:	\$195.00

Examination

Repeats:	Once every 3 months
Type:	Computerized
When:	See Pearson VUE website (www.pearsonvue.com)
Where:	See Pearson VUE website (www.pearsonvue.com) and www.NBCC.org

Professional Associations

Licensed Professional Counselors Association of Georgia
 3091 Governors Lake Drive, NW
 Suite 570
 Norcross, GA 30071
lpca@mindspring.com
<http://www.lpcaga.org>

Professional Associations

National Board for Certified Counselors

3 Terrace Way
Greensboro, NC 27403
nbcc@nbcc.org
<http://www.nbcc.org>

Related Occupational Titles and Codes

SOC:	Substance Abuse and Behavioral Disorder Counselors-21-1011 Educational, Guidance, School, and Vocational Counselors-21-1012 Marriage and Family Therapists-21-1013 Mental Health Counselors-21-1014 Rehabilitation Counselors-21-1015 Counselors, All Other-21-1019
ONET:	Substance Abuse and Behavioral Disorder Counselors-21-1011.00 Educational, Guidance, School, and Vocational Counselors-21-1012.00 Marriage and Family Therapists-21-1013.00 Mental Health Counselors-21-1014.00 Rehabilitation Counselors-21-1015.00 Counselors, All Other-21-1019.00



Rehabilitation Counselors

Rehabilitation counselors counsel individuals to maximize the independence and employability of persons coping with personal, social, and vocational difficulties that result from birth defects, illness, disease, accidents, or the stress of daily life. They coordinate activities for residents of care and treatment facilities. They also assess client needs and design and implement rehabilitation programs that may include personal and vocational counseling, training, and job placement.

National certification is available.

Requirements

- Master's degree with specific coursework in rehabilitation counseling and 600 hours of completed internship
- Acceptable work experience supervised by a CRC

Certifying Agency

Commission on Rehabilitation Counselor Certification
1699 E. Woodfield Road
Suite 300
Schaumburg, IL 60173
(847) 944-1325
(847) 944-1346 Fax
<http://www.crcrcertification.com>

Fees

Application/Testing: \$385.00
Renewal: \$495.00 through re-examination
\$295.00 through continuing education

Examination

Repeats: Once within 12 months following original test date, then must resubmit application
Type: Written
When: March, July and October
Where: Prometric testing centers: see www.prometric.com or Agency site: www.crcrcertification.com

Professional Associations

The National Rehabilitation Counseling Association
P.O. Box 4480
Manassas, VA 20108
<http://nrca-net.org>

National Rehabilitation Association
P.O. Box 150235
Alexandria, VA 22315
info@nationalrehab.org
<http://www.nationalrehab.org>

Related Occupational Titles and Codes

SOC: Rehabilitation Counselors-21-1015
ONET: Rehabilitation Counselors-21-1015.00



School Counselors

School counselors assist with the educational, vocational, emotional, and social development of students. Counselors help students set educational and career goals by helping them identify interests and abilities, giving tests, and interpreting the results. They consult with teachers, parents, school nurses, school psychologists, and other school personnel.

School counselors must be certified in Georgia.

Requirements

- Master's degree or higher in a counseling area or
- Completion of an approved certification program in school counseling at a master degree level.
- Hold a valid Professional Counselors license issued by the Examining Boards Division of the Secretary of State's Office and
- Pass the GACE Knowledge assessment at the professional level
- Complete course work in the identification and education of children who have special educational needs
- Pass the GACE School Counseling assessment

Certifying Agency

Georgia Professional Standards Commission
 Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

License: \$20.00
 Testing: For test fees: See <http://www.gace.ets.org>

Examination

Repeats: Unlimited
 Type: Computerized
 When/Where: See Georgia Professional Standards Commission website: www.gapsc.com

Professional Associations

American School Counselor Association
 1101 King Street
 Suite 310
 Alexandria, VA 22314
<https://www.schoolcounselor.org>

Professional Associations

Educational Testing Service

ETS Corporation Headquarters
660 Rosedale Road
Princeton, NJ 08541
<http://www.ets.org>

Georgia School Counselors Association

1827 Power Ferry Road
Building 14, Suite 100
Atlanta, GA 30339
info@gaschoolcounselor.org
<http://gaschoolcounselor.org>

Related Occupational Titles and Codes

SOC:	Educational, Guidance, School, and Vocational Counselors-21-1012
ONET:	Educational, Guidance, School, and Vocational Counselors-21-1012.00



Social Workers, Clinical

Social workers assist patients and their families with personal and environmental difficulties that predispose illness or interfere with obtaining maximum benefits from medical care. They work in close collaboration with physicians and other health care personnel in patient evaluation and treatment to further their understanding of significant social and emotional factors underlying patient's health problems. They help patient and family through individual or group conferences to understand, accept, and follow medical recommendations. They may also provide psychiatric social work assistance to mentally or emotionally disturbed patients of hospitals, clinics, and other medical centers, and their families collaborating with psychiatric and allied teams in diagnosis and treatment plans. They help patients to respond constructively to treatment and assist in adjustment leading to and following discharge.

Social workers must be licensed to practice clinical social work in Georgia.

Requirements

- Master's degree in social work and 3 years full-time supervised experience
- Or
Master's degree in social work and holds a doctoral degree in Professional Counseling; Social Work; Marriage and Family Therapy; Medicine; Psychiatric Nursing; Applied Psychology; Pastoral Counseling; or Applied Child and Family Development and 2 years full-time post master's degree experience
- Pass a written exam

Licensing Agency

**Georgia Composite Board of Professional Counselors,
Social Workers, and Marriage and Family Therapists**
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-7127 Fax
<http://sos.georgia.gov/plb/counselors>

Fees

License/Registration \$100.00

Examination

Pearson VUE - Pearson Professional Centers; (ASWB)
Type:
When:
Where:

Professional Associations

Association of Social Work Boards
400 Southridge Parkway
Suite B
Culpepper, VA 22701
info@aswb.org
<http://www.aswb.org>

Professional Associations

Clinical Social Work Association of Savannah

Attn: Edward Parks, LCSW
CSWA-S
P.O. Box 13930
Savannah, GA 31416
<http://www.socialworksavannah.com/>

National Association of Social Workers

750 First Street, NE
Suite 800
Washington, DC 20002
<http://www.naswdc.org>

National Association of Social Workers - Georgia Chapter

100 Edgewood Ave, NE
Suite 830
Atlanta, GA 30303
naswga@mindspring.com
<http://www.naswga.org/>

Georgia Society for Clinical Social Work

P.O. Box 33338
Decatur, Georgia 30033
admin@gscsw.org
<http://www.gscsw.org/>

Related Occupational Titles and Codes

SOC:	Healthcare Social Workers-21-1022 Mental Health and Substance Abuse Social Workers-21-1023
ONET:	Healthcare Social Workers-21-1022.00 Mental Health and Substance Abuse Social Workers-21-1023.00

Professional Associations

Clinical Social Work Association of Savannah

Attn: Edward Parks, LCSW

CSWA-S

P.O. Box 13930

Savannah, GA 31416

<http://www.socialworksavannah.com>

National Association of Social Workers

750 First Street, NE

Suite 800

Washington, DC 20002

<http://www.naswdc.org>

Georgia Society for Clinical Social Work

P.O. Box 33338

Decatur, Georgia 30033

admin@gscsw.org

<http://www.gscsw.org/>

Related Occupational Titles and Codes

SOC:	Child, Family, and School Social Workers-21-1021
ONET:	Child, Family, and School Social Workers-21-1021.00



Substance Abuse Counselors

Substance abuse counselors assess and treat individuals with mental, emotional, or substance abuse problems, including abuse of alcohol, tobacco, and/or other drugs. Their activities may include individual and group therapy, crisis intervention, case management, client advocacy, prevention, and education.

Counselors must be licensed to practice professionally in Georgia.

Requirements

- Master's degree from an accredited program and four years of approved experience, or have a specialist degree and three years of approved experience, or have a doctorate degree and one year of approved experience
- Pass the national board exam
- Master's, specialist, or doctorate degree in counseling from a regionally accredited college or university
- Two professional references, which must be from teachers or supervisors familiar with your experience
- A minimum of 2 years of supervision provided by a licensed Professional Counseling supervisor

Licensing Agency

Ga Composite Board of Prof. Counselors, Soc Wkrs, & Mar and Fmly Thrp
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-7127 Fax
<http://sos.georgia.gov/plb/counselors>

Fees

Application/Testing: \$195.00

Examination

Type: Computerized
When: March, July, and October
Where: Pearson VUE website and www.NBCC.org

Related Occupational Titles and Codes

SOC: Substance Abuse and Behavioral Disorder Counselors-21-1011
ONET: Substance Abuse and Behavioral Disorder Counselors-21-1011.00



Vocational Counselors

Vocational counselors counsel individuals and provide group educational and vocational guidance services.

A rehabilitation counselor may be licensed as a Professional Counselor.

Requirements

- Master's degree from an accredited counseling institution
- 4 years of Professional Counseling experience
- Must be a Certified Rehabilitation Counselor
- Pass the national board exam

Licensing Agency

Ga Composite Board of Prof. Counselors, Soc Wkrs, & Mar and Fmly Thrp
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-7127 Fax
<http://sos.georgia.gov/plb/counselors>

Fees

Application: \$100

Professional Associations

National Board for Certified Counselors(NBCC)
3 Terrace Way
Greensboro, North Carolina 27403
nbcc@nbcc.org
www.nbcc.org

Related Occupational Titles and Codes

SOC: Educational, Guidance, School, and Vocational Counselors-21-1012
ONET: Educational, Guidance, School, and Vocational Counselors-21-1012.00



Court Reporters

Court reporters record and preserve legal testimony using manual or machine shorthand or stenomask. They take down proceedings from court trials, read portions of testimony during trials, and prepare official transcripts of court proceedings.

Court reporters must be licensed in Georgia.

Requirements

- 18 years of age
- High school diploma or equivalent
- Good moral character
- Pass the NCRA exam or the NVRA exam
- Member of NCRA

Licensing Agency

Board of Court Reporting
of the Judicial Council of Georgia
244 Washington Street SW
Suite 300
Atlanta, GA 30334
(404) 656-5171
bcr@gaaoc.us
<http://bcr.georgiacourts.gov>

Fees

Application:	\$125.00
Renewal:	\$125.00
Testing:	\$210.00 (NCRA); \$150.00 (NVRA)

Examination

Repeats:	Unlimited
Type:	Written and dictation
When/Where:	Schedule with NCRA (www.ncra.org) or NVRA (www.nvra.org)

Professional Associations

Georgia Certified Court Reporters Association
1746 Flagler Ave
Atlanta, GA 30309
<http://www.gccra.org/>

Related Occupational Titles and Codes

SOC:	Court Reporters-23-2091
ONET:	Court Reporters-23-2091.00



Judges and Hearing Officers

Judges and hearing officers conduct hearings to decide or recommend decisions on claims concerning government programs or other government-related matters and prepare decisions. They determine penalties or the existence and the amount of liability, or recommend the acceptance or rejection of claims, or compromise settlements.

Lawyers must be licensed to practice in Georgia.

Requirements

- Bachelor's degree
- Graduate from an approved law school
- Undergo a complete background investigation
- Pass the Bar Exam
- Pass the Multistate Professional Responsibility Exam (MPRE)

Certifying Agency

Office of Bar Admissions
 244 Washington Street, SW
 Suite 440
 Atlanta, GA 30334
 (404) 656-3490
www.gabaradmissions.org

Fees

Certification:	\$900.00, Certification of Fitness
Late:	\$400.00
Testing:	\$378.00, Bar Examination - One Day \$442.00, Bar Examination - Two Day \$ 84.00, MPRE

Examination

Repeats:	After 3 failures applicant may be required to engage in additional study approved by bar examining authority.
Type:	Written
When:	Bar Exam - February and July MPRE - April, August, and November
Where:	Bar Exam - Atlanta MPRE - Law School Admission Council (www.ncbex.org)

Related Occupational Titles and Codes

SOC:	Administrative Law Judges, Adjudicators, and Hearing Officers-23-1021 Arbitrators, Mediators, and Conciliators-23-1022 Judges, Magistrate Judges, and Magistrates-23-1023
ONET:	Administrative Law Judges, Adjudicators, and Hearing Officers-23-1021.00 Arbitrators, Mediators, and Conciliators-23-1022.00 Judges, Magistrate Judges, and Magistrates-23-1023.00



Lawyers

Lawyers advise clients of their legal rights and obligations and represent them in courts of law. They often negotiate out-of-court settlements, represent clients before government agencies, prepare legal documents, and act as trustees, guardians, or executors.

Lawyers must be licensed to practice in Georgia.

Requirements

- Four-year undergraduate degree
- Graduate from an approved law school
- Undergo a complete background investigation
- Pass the Bar Exam
- Pass the Multistate Professional Responsibility Exam (MPRE)

Certifying Agency

Office of Bar Admissions
 244 Washington Street, SW
 Suite 440
 Atlanta, GA 30334
 (404) 656-3490
www.gabaradmissions.org

Fees

Certification:	\$900.00, Certification of Fitness
Late:	\$400.00
Testing:	\$378.00, Bar Examination - One Day \$442.00, Bar Examination - Two Day \$ 84.00, MPRE

Examination

Repeats:	After 3 failures applicant may be required to engage in additional study approved by bar examining authority.
Type:	Written
When:	Bar Exam - February and July MPRE - April, August, and November
Where:	Bar Exam - Atlanta MPRE - Law School Admission Council (See website: www.ncbex.org)

Professional Associations

State Bar of Georgia
 104 Marietta Street, NW
 Suite 100
 Atlanta, GA 30303
<http://www.gabar.org>

Related Occupational Titles and Codes

SOC:	Lawyers-23-1011
ONET:	Lawyers-23-1011.00



Paralegals

Paralegals help lawyers provide legal services by conducting research and preparing documents. Duties include researching and interpreting law sources, interviewing clients for information, and preparing legal documents. Certification is optional for paralegals.

National certification is available for paralegals.

Requirements

- Graduated from either a legal assistant program that is approved by the American Bar Association, or an associate degree program, or a post-baccalaureate certificate program in legal assistant studies, or a bachelor's degree program in legal assistant studies, or a legal assistant program, and pass exam, OR
- Bachelor's degree in any field plus one year of experience as a legal assistant (successful completion of at least 15 semester hours, 225 clock hours, or 22.5 quarter hours of substantive legal assistant courses will be considered equivalent to one year's experience) and pass exam, OR
- High school diploma or equivalent plus seven years experience as a legal assistant under the supervision of a member of the Bar, plus evidence of a minimum of 20 hours of continuing legal education credit within two years, and pass exam

Certifying Agency

National Association of Legal Assistants

7666 E. 61st Street
Suite 315
Tulsa, OK 74133
(918) 587-6828
(918) 582-6772 Fax
nalanet@nala.org
<http://www.nala.org>

Fees

Application:	\$250.00, NALA members \$275.00, Non-members \$ 60.00, Retake fee per section
Testing:	Exam prices vary, see www.psiexams.com

Examination

Type:	Computer Based
When:	January, May and September
Where:	PSI Exam sites in Atlanta, Kennesaw, Lawrenceville, Macon, Savannah, Thomson and Tifton

Professional Associations

Georgia Association of Paralegals

7433 Spout Springs Road
Suite 101, #53
Flowery Branch, GA 30542
info@gaparalegal.org
<http://www.gaparalegal.org/>

Related Occupational Titles and Codes

SOC:	Paralegals and Legal Assistants-23-2011
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Related Occupational Titles and Codes

ONET:

Paralegals and Legal Assistants-23-2011.00



Archivists

Archivists appraise, edit, and direct safekeeping of permanent records and historically valuable documents. They also participate in research activities based on archival materials.

National certification is available for archivists.

Requirements

- Master's degree with an emphasis in archival work, one year of full-time archival experience, and pass exam, OR
- Master's degree without an archival concentration, two years of full-time archival experience, and pass exam

Certifying Agency

Academy of Certified Archivists
230 Washington Avenue, Suite 101
Albany, NY 12203
(518) 694-8471
(518) 463-8656 Fax
aca@caphill.com
<http://www.certifiedarchivists.org/>

Fees

Annual Dues:	\$50.00
Application:	\$50.00
Certification:	\$150.00

Examination

Repeats:	Unlimited
Type:	Multiple-choice
When:	August
Where:	5 cities in the U.S. or petition a site

Professional Associations

Society of American Archivists
17 North State Street
Suite 1425
Chicago, Illinois 60602
<http://www2.archivists.org/>

Society of Georgia Archivists
P.O. Box 688
Decatur, GA 30031
<http://www.soga.org/>

Related Occupational Titles and Codes

SOC:	Archivists-25-4011
ONET:	Archivists-25-4011.00



Elementary School Teachers

Elementary school teachers teach students in academic, social, and motor skills in public and private schools. They teach one or more subjects to students in public or private elementary schools using various teaching methods such as lecture and demonstration, and use audiovisual aids and other materials to supplement presentations. Teachers prepare course objectives, assign lessons, administer tests to evaluate students' progress and records results, issues reports, and meets with parents to discuss students' progress and problems. They may also teach combined subject and grade classes or may specialize by subject taught such as math, science, or social studies.

Elementary school teachers must be certified to work in public schools in Georgia.

Requirements

- Bachelor's degree from a regionally accredited college or university
- Complete an approved teacher education program in a field recognized by Georgia, or have a professional certificate from another state
- Pass the GACE Program Admission assessment
- Pass the appropriate GACE content assessment applicable to the field of certification
- Complete course work in the identification and education of children who have special educational needs
- Complete the Georgia Educator Ethics assessment

Certifying Agency

Georgia Professional Standards Commission
 Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Registration	\$25 registration fee and \$28 test center fee are included in each test fee
Testing:	See website for test and fee information http://gace.ets.org

Examination

Repeats:	Unlimited
Type:	Computerized and written
When/Where:	See Georgia Professional Standards Commission website

Professional Associations

Educational Testing Service
 ETS Corporate Headquarters
 660 Rosedale Road
 Princeton, NJ 08541
<http://www.ets.org>

Professional Associations

Georgia Association of Educators

100 Crescent Center Parkway
Suite 500
Tucker, GA 30084
<http://pv.gae2.org/>

Georgia Federation of Teachers

1990 Lakeside Pkwy., Ste. 230
Tucker, GA 30084
georgia@aftgeorgia.org
<http://ga.aft.org/>

Professional Association of Georgia Educators, Inc. (PAGE)

P.O. Box 942270
Atlanta, GA 31141
<http://www.pageinc.org>

Related Occupational Titles and Codes

SOC:	Elementary School Teachers, Except Special Education-25-2021
ONET:	Elementary School Teachers, Except Special Education-25-2021.00



High School Teachers

High school teachers instruct students in secondary public or private schools in one or more subjects at the secondary level, such as English, mathematics, or social studies. They may be designated according to subject matter specialty, such as typing instructors, commercial teachers, or English teachers.

High school teachers must be certified in Georgia. (Reciprocal certification with other states is available.)

Requirements

- Bachelor's degree from a regionally accredited college or university
- Complete an approved teacher education program in a field recognized by Georgia, or have a professional certificate from another state
- Pass the GACE Program Admission assessment
- Pass the appropriate GACE content assessment
- Complete course work in the identification and education of children who have special educational needs
- Complete the Georgia Educator Ethics assessment

Certifying Agency

Georgia Professional Standards Commission
 Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Registration	\$25 registration fee and \$28 test center fee are included in each test fee
Testing:	See website for test and fee information http://gace.ets.org

Examination

Repeats:	Unlimited
Type:	Computerized and written
When/Where:	See Georgia Professional Standards Commission website

Related Occupational Titles and Codes

SOC:	Secondary School Teachers, Except Special and Vocational Education-25-2031
ONET:	Secondary School Teachers, Except Special and Vocational Education-25-2031.00



Kindergarten Teachers

Kindergarten teachers teach elemental natural and social science, personal hygiene, music, art, and literature to children from four to six years of age. They also promote physical, mental, and social development.

Kindergarten teachers must be certified in Georgia.

Requirements

- Bachelor's degree from a regional accredited college or university
- Complete an approved teacher education program in a field recognized by Georgia or have a professional certificate from another state
- Successfully complete the Professional Standards Commission approved subject matter assessment(s)
- Pass or exempt the GACE assessments and pass the Georgia Educator Ethics assessment

Certifying Agency

Georgia Professional Standards Commission

Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Registration: \$25 registration fee and \$28 test center fee are included in each test fee
 Testing: See website for test and fee information <http://gace.ets.org>

Examination

Repeats: Unlimited
 Type: Computerized and written
 When/Where: See Georgia Professional Standards Commission website

Related Occupational Titles and Codes

SOC: Preschool Teachers, Except Special Education-25-2011
 Kindergarten Teachers, Except Special Education-25-2012
ONET: Preschool Teachers, Except Special Education-25-2011.00
 Kindergarten Teachers, Except Special Education-25-2012.00



Librarians

Librarians organize materials in libraries and help people locate them. Typical duties include ordering, cataloging and classifying materials, and maintaining the library's collection. Some librarians prepare reading lists and furnish information.

Librarians must be certified in Georgia.

Requirements

- Master's degree in librarianship from an ALA accredited college or university

Licensing Agency

Georgia Board for the Certification of Librarians

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1176 Fax
<http://sos.georgia.gov/plb/librarians>

Fees

License/Registration	\$ 80.00
Renewal:	\$ 75.00 (biennial)

Examination

None	No exam required
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Professional Associations

American Library Association
 Office of Library Personnel Resources
 50 East Huron Street
 Chicago, IL 60611
<http://www.ala.org>

Georgia Library Association
 P.O. Box 30324
 Savannah,, GA 31410
<http://gla.georgialibraries.org/>

Southeastern Library Association
 P.O. Box 30703
 Savannah, GA 31410
<http://selaonline.org>

Special Libraries Association
 7918 Jones Branch Drive, Suite 300
 McLean, VA 22102
<http://www.sla.org>

Related Occupational Titles and Codes

SOC:	Librarians-25-4021
ONET:	Librarians-25-4021.00



Media Specialists

Media specialists create special effects, animation, or other visual images using film, video, computers, or other electronic tools and media for use in products or creations, such as computer games, movies, music videos, and commercials.

Media specialists or school librarians must be certified in the state of Georgia.

Requirements

- Degree from a regionally accredited college or university
- Complete an approved program or have a professional certification from another state
- Pass the GACE Program Admission assessment
- Pass the GACE Media Specialist content assessment
- Complete course work in the identification and education of children who have special educational needs

Certifying Agency

Georgia Professional Standards Commission

Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Registration	\$25 registration fee and \$28 test center fee are included in each test fee
Testing:	See website for test and fee information http://gace.ets.org

Examination

Repeats:	Unlimited
Type:	Computerized
When/Where:	See Georgia Professional Standards Commission website

Professional Associations

American Association of School Librarians

American Library Association
 50 East Huron Street
 Chicago, IL 60611
 ala@ala.org
[http:// www.ala.org](http://www.ala.org)

Council on Library/Media Technicians

University of California at Riverside, Science Library/ Technical Services
 Riverside, CA 92517
 lowen@ucr.edu
<https://colt.ucr.edu/>

Professional Associations

Educational Testing Service

ETS Corporate Headquarters
660 Rosedale Road
Princeton, NJ 08541
<http://www.ets.org>

Related Occupational Titles and Codes

SOC:	Audio-Visual and Multimedia Collections Specialists-25-9011
ONET:	Audio-Visual and Multimedia Collections Specialists-25-9011.00



Middle School Teachers

Middle school teachers teach students in public or private schools in one or more subjects at the middle, intermediate, or junior high level, which falls between elementary and senior high school as defined by applicable State laws and regulations.

Middle school teachers must be certified in Georgia and have at least one specific content area of specialization. (Reciprocal certification with other states is available.)

Requirements

- Bachelor's degree from a regionally accredited college or university
- Complete an approved teacher education program in a field recognized by Georgia, or have a professional certificate from another state
- Pass the GACE Program Admission assessment
- Pass the appropriate GACE content assessment(s)
- Hold at least one content area of concentration
- Complete course work in the identification and education of children who have special educational needs
- Complete the Georgia Educator Ethics assessment

Certifying Agency

Georgia Professional Standards Commission
 Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Registration	\$25 registration fee and \$28 test center fee are included in each test fee
Testing:	See website for test and fee information http://gace.ets.org

Examination

Repeats:	Unlimited
Type:	Computerized and written
When/Where:	See Georgia Professional Standards Commission website

Professional Associations

Educational Testing Service
 ETS Corporate Headquarters
 660 Rosedale Road
 Princeton, NJ 08541
<http://www.ets.org>

Professional Associations

Georgia Association of Educators

100 Crescent Centre Parkway

Suite 500

Tucker, GA 30084

<http://www.gae.org>

Georgia Federation of Teachers

4 Executive Park Dr. NE

Suite120

Atlanta, GA 30329

georgia@aftgeorgia.org

<http://ga.aft.org>

Professional Association of Georgia Educators, Inc. (PAGE)

P.O. Box 942270

Atlanta, GA 31141

<http://www.pageinc.org>

Related Occupational Titles and Codes

SOC:	Middle School Teachers, Except Special and Career/Technical Education-25-2022
ONET:	Middle School Teachers, Except Special and Career/Technical Education-25-2022.00



Preschool Teachers

Preschool teachers instruct children in activities designed to promote social, physical, and intellectual growth needed for elementary school. They plan group and individual activities to stimulate growth in language, social, and motor skills.

Preschool teachers must be certified in Georgia.

Requirements

- Bachelor's degree from a regional accredited college or university
- Complete an approved teacher education program in a field recognized by Georgia or have a professional certificate from another state
- Successfully complete the Professional Standards Commission approved subject matter assessment(s)
- Pass or exempt the GACE assessments and pass the Georgia Educator Ethics assessment

Certifying Agency

Georgia Professional Standards Commission

Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Registration	\$25 registration fee and \$28 test center fee are included in each test fee
Testing:	See website for test and fee information http://gace.ets.org

Examination

Repeats:	Unlimited
Type:	Computerized and written
When/Where:	See Georgia Professional Standards Commission website

Related Occupational Titles and Codes

SOC:	Preschool Teachers, Except Special Education-25-2011
ONET:	Preschool Teachers, Except Special Education-25-2011.00



Special Education Teachers

Special education teachers teach basic academic and living skills to physically and mentally handicapped students. They observe students and give tests, discuss plans with parents, and develop learning activities.

Special education teachers must be certified in Georgia.

Requirements

- Bachelor's degree from a regionally accredited college or university
- Complete an approved teacher education program in a field recognized by Georgia, or have a professional certificate from another state
- Pass the GACE Program Admission assessment
- Pass the appropriate GACE content assessment(s)
- Complete course work in the identification and education of children who have special educational needs (if equivalent course work was not already completed)
- Complete the Georgia Educator Ethics assessment

Certifying Agency

Georgia Professional Standards Commission
 Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Registration	\$25 registration fee and \$28 test center fee are included in each test fee
Testing:	See website for test and fee information http://gace.ets.org

Examination

Repeats:	Unlimited
Type:	Computerized and written
When/Where:	See Georgia Professional Standards Commission website

Professional Associations

Educational Testing Service
 ETS Corporate Headquarters
 660 Rosedale Road
 Princeton, NJ 08541
<http://www.ets.org>

Georgia Association of Educators
 100 Crescent Center Parkway
 Suite 500
 Tucker, GA 30084
<http://pv.gae2.org/>

Professional Associations

Georgia Federation of Teachers

1990 Lakeside Pkwy., Ste. 230

Tucker, GA 30084

georgia@aftgeorgia.org

<http://ga.aft.org/>

Professional Association of Georgia Educators, Inc. (PAGE)

P. O. Box 942270

Atlanta, GA 31141

<http://www.pageinc.org>

National Association of Special Education Teachers

1250 Connecticut Avenue, N.W.

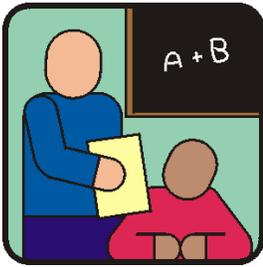
Suite 200

Washington, District of Columbia 20036

<http://www.naset.org/>

Related Occupational Titles and Codes

SOC:	Special Education Teachers, Preschool-25-2051
	Special Education Teachers, Kindergarten and Elementary School-25-2052
	Special Education Teachers, Middle School-25-2053
	Special Education Teachers, Secondary School-25-2054
	Special Education Teachers, All Other-25-2059
ONET:	Special Education Teachers, Preschool-25-2051.00
	Special Education Teachers, Kindergarten and Elementary School-25-2052.00
	Special Education Teachers, Middle School-25-2053.00
	Special Education Teachers, Secondary School-25-2054.00
	Special Education Teachers, All Other-25-2059.00



Teacher Aides

Teacher aides perform duties that are instructional in nature or deliver direct services to students or parents. They serve in a position for which a teacher or another professional has ultimate responsibility for the design and implementation of educational programs and services.

Paraprofessionals employed in a Title I School working with instruction, regardless of funding source, and paraprofessionals hired with Title I funds in a Targeted Assisted School who works with instruction must be certified.

Requirements

- Complete at least two years of study at an institution of higher education, or
- Associate degree or higher, or
- Pass the Paraprofessional Assessment

Certifying Agency

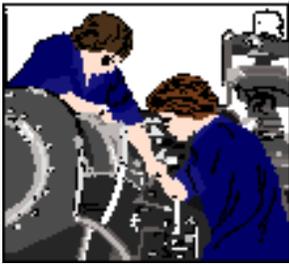
Georgia Professional Standards Commission
 Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Testing: See website for test and fee information <http://gace.ets.org>

Related Occupational Titles and Codes

SOC: Teacher Assistants-25-9041
ONET: Teacher Assistants-25-9041.00



Vocational Education Teachers

Vocational education teachers teach the practical and technical aspects of specific trades to students. They test and evaluate student performance and may be responsible for purchasing and maintaining expensive equipment.

Vocational education teachers must be certified in Georgia.

Requirements

- A high school diploma or equivalent is required for those in the trade and industrial or healthcare science technology fields, or a bachelor's degree or GAPSC approved equivalent vocational field
- Occupational work experience in the requested field of certification
- Minimum 27 semester hours of appropriate professional education and 1000 hours in the Vocational/Technology school field of certification
- Pass the GACE Program Admission assessment
- Pass the appropriate assessment applicable to the vocational field
- Complete a course in identification and education of children with special education needs

Certifying Agency

Georgia Professional Standards Commission

Certification Division
 200 Piedmont Avenue, SE
 Suite 1702, West Tower
 Atlanta, GA 30334
 (404) 232-2500
 (404) 232-2560 Fax
 mail@gapsc.com
<http://www.gapsc.com/>

Fees

Application:	\$25 registration fee and \$28 test center fee are included in each test fee
Testing:	See website for test and fee information http://gace.ets.org

Examination

Repeats:	Unlimited
Type:	Computerized and written
When/Where:	See Georgia Professional Standards Commission website

Professional Associations

Association for Career and Technical Education

1410 King Street
 Alexandria, VA 22314
 acte@actonline.org
<http://www.actonline.org>

Professional Associations

Council on Technology & Engineering Teacher Education

c/o ITEEA
1914 Association Drive
Suite 201
Reston, VA 20191
<http://www.ctete.org>

Georgia Association of Educators

100 Crescent Center Parkway
Suite 500
Tucker, GA 30084
<http://pv.gae2.org/>

Georgia Federation of Teachers

1990 Lakeside Pkwy., Ste. 230
Tucker, GA 30084
georgia@aftgeorgia.org
<http://ga.aft.org/>

National Occupational Competency Testing Institute

500 North Bronson Avenue
Big Rapids, MI 49307
nocti@nocti.org
<http://www.nocti.org>

Professional Association of Georgia Educators, Inc. (PAGE)

P.O. Box 942270
Atlanta, GA 31141
<http://www.pageinc.org>

Related Occupational Titles and Codes

SOC:	Vocational Education Teachers, Postsecondary-25-1194 Career/Technical Education Teachers, Secondary School-25-2032
ONET:	Vocational Education Teachers, Postsecondary-25-1194.00 Career/Technical Education Teachers, Secondary School-25-2032.00



Interior Designers

Interior designers use space planning techniques to improve the appearance and usefulness of commercial and residential buildings. They consult with clients and architects in coordinating colors, fabrics, floor and wall coverings, light fixtures, cabinetwork, and other accessories.

Georgia licensing is available for interior designers.

Requirements

- 21 years of age
- Bachelor's degree in interior design plus 3,520 hours of work experience, OR certificate, degree, or diploma and no less than 60 semester or 90 quarter credit hours in interior design related coursework plus 5,280 hours of work experience, OR certificate, degree, or diploma and no less than 40 semester or 60 quarter credit hours of interior design related coursework plus 7,040 hours of work experience
- Pass a three-part exam
- 1760 hours of qualified work experience before completing education OR 3520 hours of work experience after all education is completed

Licensing Agency

Georgia State Board of Architects and Interior Designers

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (478) 314-5805 Fax
<http://sos.georgia.gov/plb/architects>

Fees

Application:	\$50.00
Late:	\$100.00
Renewal:	\$90.00
Testing:	\$285.00 Interior Design Fundamentals Exam (IDFX)
	\$335.00 Interior Design Professional Exam (IDPX)
	\$435.00 Practicum

Examination

Repeats:	Unlimited
Type:	Computerized and practicum
When:	April and October
Where:	Prometric Testing Center : IDFX and IDPX See website www.ncarb.org : Practicum - Atlanta, Savannah

Professional Associations

American Institute of Architects (AIA)

Educational Department
 1735 New York Avenue, NW
 Washington, DC 20006
infocentral@aia.org
<http://www.aia.org>

Professional Associations

American Society of Interior Designers (ASID)

1152 15th Street NW, Suite 910
Washington, DC 20005
membership@asid.org
<https://ga.asid.org>

Council for Interior Design Accreditation (CIDA)

206 Grandville Avenue
Suite 350
Grand Rapids, MI 49503
info@accredit-id.org
<http://accredit-id.org/>

Interior Design Educators Council (IDEC)

1 Parkview Plaza
Suite 800
Oakbrook Terrace, Illinois 60181
info@idec.org
<http://www.idec.org>

International Interior Design Association (IIDA)

111 E. Wacker Drive Suite 222
Chicago, IL 60601
iidahq@iida.org
<http://www.iida.org>

National Council for Interior Design Qualification (NCIDQ)

225 REINEKERS LANE, SUITE 210
Alexandria, VA 22314
INQUIRIES@CIDQ.ORG
<https://www.cidq.org/>

American Society of Interior Designers (ASID)-Georgia Chapter

351 Peachtree Hills Avenue
Suite 504-A
Atlanta, GA 30305
<https://ga.asid.org/>

Related Occupational Titles and Codes

SOC:	Interior Designers-27-1025
ONET:	Interior Designers-27-1025.00



Interpreters and Translators

Interpreters and translators translate or interpret written, oral or sign language text into another language for others. Accreditation is available for foreign language translators.

Certification is available for interpreters for the deaf.

Requirements

- Membership in American Translators Association
- Accredited or certified by a member association of the Fédération Internationale des Traducteurs, or have an advanced degree or approved Translator and Interpreter degree/certificate, or have a bachelor's degree and two years of work as a translator or interpreter, or have less than a bachelor's degree and five years of work as a translator or interpreter
- Pass exam

Certifying Agency

Registry of Interpreters for the Deaf, Inc.
 333 Commerce Street
 Alexandria, VA 22314
 (703) 838-0030
 (703) 838-0454 Fax
 RIDinfo@rid.org
<http://rid.org/>

Fees

Testing: Exam fee varies based on specialty type for member and non-member

Examination

Repeats: Unlimited
 Type: Written, Computer Based and Performance
 When: Contact agency for details
 Where: Offered by ATA chapters and local groups

Professional Associations

American Translators Association
 225 Reinekers Lane
 Suite 590
 Alexandria, Virginia 22314
 ata@atanet.org
www.atanet.org

Atlanta Association of Interpreters and Translators
 P.O. Box 49184
 Atlanta, GA 30359
 info@aait.org
<http://www.aait.org/>

Related Occupational Titles and Codes

SOC: Interpreters and Translators-27-3091
ONET: Interpreters and Translators-27-3091.00



Public Relations Specialists

Public relations specialists engage in promoting or creating good will for individuals, groups, or organizations by writing or selecting favorable publicity material and releasing it through various communications media. They may also prepare and arrange displays and make speeches.

National certification is available for public relations workers.

Requirements

- Students who are at least six months of graduation (before or after) from an accredited college or university with a degree in public relations or a related area of study; OR
- Must participate in a formal study course offered by participating organizations of the Universal Accreditation Board's university or local chapter
- Students must be a member of the Public Relations Student Society of America or member of another Universal Accreditation Board (UAB) Participating Organization
- Pass exam

Certifying Agency

Public Relations Society of America

120 Wall Street, 21st Fl.
 New York, NY 10005
 (212) 460-1400
 (212) 995-0757 Fax
accred@prsa.org
<http://www.prsa.org>

Fees

Application:	\$25.00
Testing:	\$385.00-Single payment covering the full examination fee; due at time of application (selection of this option waves the \$25.00 application fee)
	\$410.00-two payments of \$205.00 covering the full examination fee and the \$25.00 application fee; one due at time of application and the remainder due when candidate takes exam

Examination

Repeats:	Unlimited
Type:	Computerized and oral
When:	Arrange with local testing center (See www.prometric.com)
Where:	Prometric Testing Centers (See www.prometric.com)

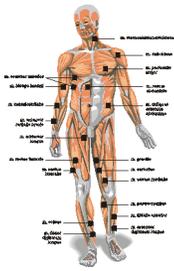
Professional Associations

Public Relations Society of America Georgia Chapter

<http://www.prsageorgia.org/>

Related Occupational Titles and Codes

SOC:	Public Relations Specialists-27-3031
ONET:	Public Relations Specialists-27-3031.00



Acupuncturists

Acupuncturists administer therapeutic treatment of symptoms and disorders by inserting needles at locations of body known to be efficacious to certain disorders, utilizing knowledge of acupuncture points and their function. Acupuncturist review a patient's medical history, physical findings, and diagnosis made by a physician to ascertain symptoms or disorder to be treated.

Acupuncturists have a national certification and a state license to practice in Georgia.

Requirements

- 21 years of age
- Certified by the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM)
- Complete a clean needle Technique Course and Practical Exam approved by CCAOM or NADA
- Provide proof of liability insurance
- Provide three letters of reference, one from a physician and two from acupuncturists
- One year of active practice under the supervision of a licensed acupuncturist
- 3 - 4 years of education in related studies as specified by the NCCAOM
- Pass written and practical exam administered by the NCCAOM

Licensing Agency

Georgia Composite Medical Board
 2 Peachtree Street, NW
 36th Floor
 Atlanta, GA 30303
 (404) 656-3913
 (404) 656-9723 Fax
 medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$475.00
Reinstatement:	\$250.00 (Lapsed or Revoked) \$45.00 (Inactive Only)
Renewal:	\$250.00
Testing:	\$300.00

Examination

Repeats:	5 attempts and must wait 45 days
Type:	Written and practical
When:	Contact NCCAOM for details
Where:	Contact NCCAOM for details and Pearson Vue Testing Center

Professional Associations

National Certification Commission for Acupuncture and Oriental Medicine
 2025 M Street NW, Suite 800
 Washington, District of Columbia 20036
<http://www.nccaom.org>

Professional Associations

Georgia Association of Medical Acupuncturists (GAMA)
P.O. Box 2063
Fortson, GA 31808

Related Occupational Titles and Codes

SOC: Health Diagnosing and Treating Practitioners, All Other-29-1199
ONET: Acupuncturists-29-1199.01



Anesthesiologists

Anesthesiologists administer anesthetics during surgery or other medical procedures.

Anesthesiologists must be licensed in Georgia.

Requirements

- Graduate from a medical school accredited by the Liaison Committee on Medical Education (LCME);
- Passing a Part or Step exam: Parts I, II, and III or USMLE Steps 1, 2, and 3; or a combination of the exams
and
- Complete one full year in a graduate medical education program accredited by the Accreditation Council on Graduate Medical Education (ACGME). (Accredited internships in Canada are recognized as meeting this requirement.)
- Pass a written exam

Licensing Agency

Georgia Composite Medical Board

2 Peachtree Street, NW
36th Floor
Atlanta, GA 30303
(404) 656-3913
(404) 656-9723 Fax
medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$500.00
Renewal:	\$230.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$600.00 Step 1 \$600.00 Step 2 CK (Clinical Knowledge) \$1,275.00 Step 2 CS (Clinical Skills) See testing agency for most current rates (See http://www.nbme.org) \$830.00 Step 3 CK See testing agency for most current rates (See Licensing and Exams http://www.fsmb.org/licensure/)

Examination

Repeats:	3
Type:	Paper-based and Web-based
When:	Arrange with local testing center
Where:	Any Prometric Test Center: Contact the National Board of Medical Examiners for details (http://www.nbme.org , see USMLE-United States Medical Licensing Exam).

Professional Associations

The Georgia Society of Anesthesiologists

1231 Collier Rd NW, Suite J
Atlanta, GA 30318
<http://www.gsahq.org/>

Related Occupational Titles and Codes

SOC:	Anesthesiologists-29-1061
ONET:	Anesthesiologists-29-1061.00



Athletic Trainers

Athletic trainers help athletes become and stay fit so they can compete in sports. They design training programs and treat injuries.

Athletic trainers must be licensed in Georgia.

Requirements

- Hold a bachelor degree or higher from a college or university in an athletic training program accredited by the NATA Board of Certification, or
- Must have graduated from an entry-level athletic training program accredited by CAATE- Commission on Accreditation of Athletic Training Education in no less than two academic years OR
- Be certified by an official by either Athletic Rehabilitation Therapy Ireland (ARTI) or Certified Athletic Therapists (CATA) must be confirmed on the Board of Certification (BOC) exam application and pass the BOC exam
- Students or graduates who are enrolled and/or registered in their final semester/quarter prior to graduation are eligible to sit for the BOC exam
- Pass the exams administered by the BOC

Licensing Agency

Georgia Board of Athletic Trainers
237 Coliseum Drive, Room 320
Macon, GA 31217
(478) 207-2440
(866) 888-1308 Fax
<http://sos.ga.gov/index.php/licensing/plb/7>

Fees

Application:	\$50.00
Late:	\$150.00
Renewal:	\$100.00
Testing:	\$300.00

Examination

Repeats:	Unlimited
Type:	Written and oral/practical
When/Where:	For details regarding location and test dates, see http://www.bocatc.org

Professional Associations

Georgia Athletic Trainers Association, Inc.
North Georgia College & State University
82 College Circle
Memorial Hall
Dahlonega, GA 30597
<http://www.athletictraining.org/>

National Athletic Trainer Association
1620 Valwood Parkway
Suite 115
Carrollton, TX 75006
<http://www.nata.org>

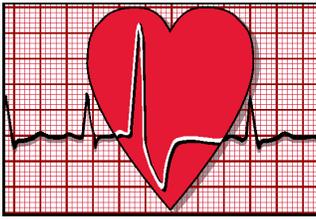
Professional Associations

Board of Certification

Attn: Credentialing Services Department
1415 Harney St Ste 200
Omaha, Nebraska 68102
(402) 561-0598 Fax
Exam@bocatc.org
<http://www.bocatc.org>

Related Occupational Titles and Codes

SOC:	Athletic Trainers-29-9091
ONET:	Athletic Trainers-29-9091.00



Cardiologists

Cardiologists diagnose illnesses and prescribe and administer treatment for people suffering from diseases and injuries affecting the heart.

Cardiologists must be licensed in Georgia.

Requirements

- Graduate from a medical school accredited by the Liaison Committee on Medical Education (LCME);
- Passing a Part or Step exam: Parts I, II, and III or USMLE Steps 1, 2, and 3; or a combination of the exams
and
- Complete one full year in a graduate medical education program accredited by the Accreditation Council on Graduate Medical Education (ACGME). (Accredited internships in Canada are recognized as meeting this requirement.)
- Pass a written exam

Licensing Agency

Georgia Composite Medical Board
 2 Peachtree Street, NW
 36th Floor
 Atlanta, GA 30303
 (404) 656-3913
 (404) 656-9723 Fax
 medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$500.00
Renewal:	\$230.00 (biennial fee - must be renewed by December 31 on even numbered years)
Testing:	\$600.00 Step 1 \$600.00 Step 2 CK (Clinical Knowledge) \$1,275.00 Step 2 CS (Clinical Skills) See testing agency for most current rates (See http://www.nbme.org) \$830.00 Step 3 CK See testing agency for most current rates (Licensing and Exams on http://www.fsmb.org/)

Examination

Repeats:	3
Type:	Paper and Web based
When:	Arrange with local testing center
Where:	Any Prometric Test Center: Contact the National Board of Medical Examiners for details (http://www.nbme.org , see USMLE-United States Medical Licensing Exam)

Professional Associations

American College of Cardiology

Heart House

2400 N Street NW

Washington, DC 20037

<http://www.acc.org>

Related Occupational Titles and Codes

SOC:

Physicians and Surgeons, All Other-29-1069

ONET:

Physicians and Surgeons, All Other-29-1069.00



Chiropractors

Chiropractors diagnose and treat spinal and other health disorders. They use physical diagnosis, laboratory studies, and x-rays to aid in the diagnosis of ailments not requiring surgery. Chiropractors manually adjust parts of the body and may use water, heat, light massage, ultrasound, and electric therapy.

Chiropractors must be licensed in Georgia.

Requirements

- Complete 60 semester hours or 90 quarter hours of general college training
- Graduate from a CCE approved chiropractic college
- Pass written and practical exams (parts I, II, III, and IV of the National Board Exam)

Licensing Agency

Georgia Board of Chiropractic Examiners
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1308 Fax
<http://sos.ga.gov/index.php/licensing/plb/14>

Fees

Application:	\$275.00
Late:	\$225.00
Renewal:	\$125.00
Testing:	\$585.00 each for parts I, II, and III of the written exam \$1,335.00 for part IV practical exam

Examination

Repeats:	Unlimited
Type:	Written and practical
When:	March and September (written) May and November (practical)
Where:	Life University, Marietta

Professional Associations

Georgia Chiropractic Association
 1926 Northlake Parkway
 Suite 201
 Tucker, GA 30084
 info@gachiro.org
<http://www.gachiro.org>

American Chiropractic Association
 1701 Clarendon Boulevard
 Suite 200
 Arlington, VA 22209
<https://www.acatoday.org>

Professional Associations

The Council on Chiropractic Education

8049 North 85th Way
Scottsdale, AZ 85258
cce@cce-usa.org
<http://www.cce-usa.org/>

Federation of Chiropractic Licensing Boards

5401 W. 10th Street, Suite 101
Greeley, CO 80634
<http://www.fclb.org/>

Georgia Council of Chiropractic

PO Box 4245
Marietta, GA 30061
info@georgiachiropractic.org
<http://www.georgiachiropractic.org/>

Related Occupational Titles and Codes

SOC:	Chiropractors-29-1011
ONET:	Chiropractors-29-1011.00



Dental Hygienists

Dental hygienists clean teeth and help people prevent tooth decay and gum disease. They note conditions of decay and disease for diagnosis by dentists, and take and develop x-rays. They teach patients proper dental care and may sterilize instruments and keep records.

Dental hygienists must be licensed in Georgia.

Requirements

- B.A. or B.S. graduate from a dental hygiene program accredited by the American Dental Association Commission on Dental Education
- Pass the National Board Exam
- Pass the exam administered by the Central Regional Dental Testing Service (CRDTS)
- Pass the Jurisprudence Examination (written/open book)

Licensing Agency

Georgia Board of Dentistry
 2 Peachtree St, NW
 36th Floor
 Atlanta, GA 30303
 (404) 651-8000
 (678) 717-6694 Fax
<https://gbd.georgia.gov/>

Fees

Application:	\$75.00
Late:	\$275.00
Renewal:	\$85.00
Testing:	\$400.00 (National Boards) \$995.00 (CRDTS)

Examination

Repeats:	3
Type:	Written, computerized, and clinical
When/Where:	National Board Exam: See www.ada.org and www.pearsonvue.com CRDTS: See www.crdts.org

Professional Associations

American Dental Hygienists' Association
 444 North Michigan Avenue, Suite 3400
 Chicago, IL 60611
member.services@adha.net
<http://www.adha.org>

Georgia Dental Hygienists Association
gdhwebmaster@gmail.com
<http://www.gdha.org>

Professional Associations

American Dental Association

211 East Chicago Avenue

Chicago, IL 60611

<http://www.ada.org/>

Central Regional Dental Testing Service, Inc. (CRDTS)

1725 SW Gage Blvd

Topeka, Kansas 66604

info@crdts.org

<http://www.crdts.org>

Related Occupational Titles and Codes

SOC:	Dental Hygienists-29-2021
ONET:	Dental Hygienists-29-2021.00



Dentists

Dentists examine and treat patients' teeth and oral tissues to prevent and correct dental problems. Most deal with a wide variety of dental problems, such as disease prevention, tooth fillings, and extractions. Some straighten teeth or treat diseases of the mouth.

Dentists must be licensed in Georgia.

Requirements

- Degree graduate from an accredited U.S. and Canadian dental school educational program approved by the American Dental Association Commission on Dental Accreditation (ADA CODA)
- Pass the National Board Dental Exam (NBDE) - Parts I and II written exams
- Pass the exam administered by the Central Regional Dental Testing Service (CRDTS) clinical exam
- Pass the Jurisprudence Examination (written/open book)

Licensing Agency

Georgia Board of Dentistry
 2 Peachtree St, NW
 36th Floor
 Atlanta, GA 30303
 (404) 651-8000
 (678) 717-6694 Fax
<https://gbd.georgia.gov/>

Fees

Application:	\$125.00
Late:	\$525.00
Renewal:	\$260.00
Testing:	\$ 380.00, NBDE, Part I
	\$ 425.00, NBDE, Part II
	\$2,195.00, CRTDS

Examination

Repeats:	3
Type:	National Boards: Written or computerized CRTDS: Clinical Jurisprudence: Written/open book
When/Where:	NBDE: Prometric testing centers CRTDS: See www.crdts.org website Jurisprudence: See www.gbd.georgia.gov website
Where:	National Boards – Prometric testing centers (computerized) or Medical College of Georgia, Augusta (written) CRTDS – Medical College of Georgia, Augusta Jurisprudence – download off the Internet

Professional Associations

American Dental Association
 211 East Chicago Avenue
 Chicago, IL 60611
<http://www.ada.org>

Professional Associations

Georgia Dental Association

7000 Peachtree-Dunwoody Road NE
Suite 200, Building 17
Atlanta, GA 30328
(800) 432-4357
<http://www.gadental.org>

American Association of Dental Boards

211 E. Chicago Ave
Suite 760
Chicago, Illinois 60611
<http://www.dentalboards.org>

Central Regional Dental Testing Service, Inc. (CRDTS)

1725 SW Gage Blvd
Topeka, Kansas 66604
info@crdts.org
<http://www.crdts.org>

Related Occupational Titles and Codes

SOC:	Dentists, General-29-1021 Orthodontists-29-1023
ONET:	Dentists, General-29-1021.00 Orthodontists-29-1023.00



Dietetic Technicians

Dietetic Technicians assist dietitians in the provision of food service and nutritional programs. Under the supervision of dietitians, they may plan and produce meals based on established guidelines, teach principles of food and nutrition, or counsel individuals.

National certification is available for dietetic technicians.

Requirements

- Completion of an approved course and supervised approved experience in the Accreditation Council for Education in Nutrition and Dietetics (ACEND) Accredited Dietetic Technician Program
OR
- Completion of a Bachelor degree granted by an accredited college/university, or foreign equivalent, and completion of an Accreditation Council for Education in Nutrition and Dietetics (ACEND) Didactic Program in Dietetics (DPD), and completion of an ACEND accredited Dietetic Technician supervised practice
- Pass an exam

Certifying Agency

Commission on Dietetic Registration
 American Dietetic Association
 120 South Riverside Plaza, Suite 2190
 Chicago, IL 60606
 (800) 877-1600 ext. 5500
 (312) 899-4772 Fax
 cdr@eatright.org
<http://www.cdrnet.org>

Fees

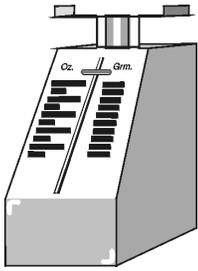
Testing: \$120.00

Examination

Repeats: Unlimited (45 day waiting period between test dates)
 Type: Computerized
 When: Schedules date and time with local testing center (Pearson VUE)
 Where: Pearson VUE testing centers located throughout the country and Certifying Agency website

Related Occupational Titles and Codes

SOC: Dietetic Technicians-29-2051
ONET: Dietetic Technicians-29-2051.00



Dietitians

Dietitians use their knowledge of nutrition and foods to help people maintain or regain good health. Work includes planning menus and diets for therapeutic treatments, supervising the production of food, and managing personnel and food purchases.

Licensing is required in Georgia for dietitians.

Requirements

- 18 years old
- Bachelor's degree or a higher degree from an accredited program with a major course of study in dietetics, human nutrition, food and nutrition, nutrition education, or food systems management
- Completion of supervised experience component in dietetic practice of not less than 900 hours supervised by a licensed dietitian or registered dietitian as prescribed by the board
- Pass the CDR exam

Licensing Agency

Georgia Board of Examiners of Licensed Dietitians
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(877) 371-5712 Fax
<http://sos.georgia.gov/plb/diet>

Fees

Examination

Repeats:	Unlimited, however there is a 45 day waiting period between test dates
Type:	Computerized
When:	Candidate schedules date and time with Pearson VUE local testing center
Where:	Pearson VUE testing centers located throughout the country

Professional Associations

Academy of Nutrition and Dietetics
120 South Riverside Plaza
Suite 2000
Chicago, IL 60606
<http://www.eatright.org/>

Commission on Dietetic Registration
120 South Riverside Plaza
Suite 2000
Chicago, IL 60606
cdr@eatright.org
<http://www.cdrnet.org/>

Professional Associations

Georgia Academy of Nutrition and Dietetics
4780 Ashford Dunwoody Road
Suite A #512
Atlanta, GA 30338
<http://eatrightgeorgia.org/>

Related Occupational Titles and Codes

SOC:	Dietitians and Nutritionists-29-1031
ONET:	Dietitians and Nutritionists-29-1031.00



Emergency Medical Technicians

Emergency medical technicians administer first-aid treatment to and transport sick or injured persons to medical facilities, working as a member of an emergency medical team. Technicians respond to instructions from an emergency medical dispatcher and drive specially equipped emergency vehicle to specified locations. They remove or assist in removal of victims from the scene of an accident or catastrophe and determine the nature and extent of illness or injury to establish first-aid procedures to be followed or need for additional assistance. They communicate with professional medical personnel at emergency treatment facilities to obtain instructions regarding further treatment and to arrange the reception of victims at treatment facility. They also help transfer victims from vehicle to treatment facility and assist with admitting personnel to obtain and record information related to victims' vital statistics and circumstance of emergency.

Emergency medical technicians (EMT's) must be certified in Georgia.

Requirements

Applicant requirements for Paramedic:

- All of the requirements for EMT-Basic plus current national registration or state certification at the EMT-Basic, EMT-Intermediate/85, or EMT-Intermediate/99 level; successfully complete, within the last 2 years, a state approved EMT-Paramedic training program

Applicant requirements for EMT-Intermediate/99:

- All of the requirements for EMT-Basic plus current national registration or state certification at the EMT-Basic or EMT-Intermediate/85 level; successfully complete within the last 2 years a state approved EMT-Intermediate/99 training program; pass a national written and practical exam

Applicant requirements for EMT-Intermediate/85:

- Successfully complete within the last 2 years a state approved EMT-Intermediate/85 training program
- All of the requirements for EMT-Basic plus pass the National Registry written and practical exam
- Pass a national written and practical exam

Applicant requirements for EMT-Basic:

- 18 years of age
- High school diploma or equivalent
- Successfully completed the state approved EMT psychomotor and cognitive exam
- Current CPR credentials
- Successfully complete within the last 2 years a state approved EMT-Basic training program
- Pass a state approved EMT-Basic practical exam

Licensing Agency

Georgia Office of Emergency Medical Services and Trauma

1680 Phoenix Boulevard, Suite 200

Lower Level

Atlanta, GA 30349

(770) 996-3133

(770) 996-7656 Fax

dph-phemsinfo@dph.ga.gov

<https://dph.georgia.gov/EMS>

Fees

Application: \$75.00 - EMT Basic, EMT Intermediate, Paramedic

Examination

Repeats: Written: 6 attempts to pass cognitive exam
Practical: 2 practical attempts
15-day wait period

Type: Computer-based and practical

When/Where: EMT-Basic: scheduled through the State Office of
Emergency Medical Services
(Refer to <https://dph.georgia.gov/EMS> or www.nremt.org)

Professional Associations

National Association of EMS Educators

250 Mount Lebanon Blvd
Suite 209
Pittsburgh, PA 15234
naemse@naemse.org
<http://naemse.org>

American College of Emergency Physicians

P.O. Box 619911
Dallas, TX 75261
<http://www.acep.org>

Emergency Nurses Association

915 Lee Street
Des Plaines, IL 60016
<http://www.ena.org>

National Association of Emergency Medical Technicians

P. O. Box 1400
Clinton, MS 39060
info@naemt.org
<http://www.naemt.org>

National Association of EMS Physicians

4400 College Blvd Suite 220
Overland, KS 66211
info-naemsp@goAMP.com
<http://www.naemsp.org>

National Registry of Emergency Medical Technicians

Rocco V. Morando Building
6610 Busch Boulevard
P. O. Box 29233
Columbus, OH 43229
<http://www.nremt.org>

Related Occupational Titles and Codes

SOC: Emergency Medical Technicians and Paramedics-29-2041
ONET: Emergency Medical Technicians and Paramedics-29-2041.00



Family and General Practitioners

Family and general practitioners diagnose, treat, and help prevent diseases and injuries that commonly occur in the general population.

Family and general practitioners must be licensed in Georgia.

Requirements

- Graduate from a medical school accredited by the Liaison Committee on Medical Education (LCME);
- Passing a Part or Step exam: Parts I, II, and III or USMLE Steps 1, 2, and 3; or a combination of the exams AND
- Complete one full year in a graduate medical education program accredited by the Accreditation Council on Graduate Medical Education (ACGME); (Accredited internships in Canada are recognized as meeting this requirement.)
- Pass a written exam

Licensing Agency

Georgia Composite Medical Board
 2 Peachtree Street, NW
 36th Floor
 Atlanta, GA 30303
 (404) 656-3913
 (404) 656-9723 Fax
 medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$500.00
Late:	\$455.00
Renewal:	\$230.00 (biennial fee - must be renewed by December 31 on even numbered years)
Testing:	\$600.00 Step 1 \$600.00 Step 2 CK (Clinical Knowledge) \$1,275.00 Step 2 CS (Clinical Skills) See testing agency for most current rates (See http://www.nbme.org) \$830.00 Step 3 CK See testing agency for most current rates (see Licensing and Exams on http://www.fsmb.org)

Examination

Repeats:	3
Type:	Paper and Web based
When:	Arrange with local testing center
Where:	Any Prometric Test Center: Contact the National Board of Medical Examiners for details (http://www.nbme.org , see USMLE-United States Medical Licensing Exam)

Related Occupational Titles and Codes

SOC:	Family and General Practitioners-29-1062
ONET:	Family and General Practitioners-29-1062.00



Health Information Technicians

Health information technicians compile, process, and maintain medical records of hospital and clinic patients in a manner consistent with medical, administrative, ethical, legal and regulatory requirements of the health system. They process, maintain, compile, and report patient information for health requirements and standards.

National certification is available for health information technicians.

Requirements

- Associate degree from a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accredited health information management program
- Pass exam

Accreditation Agency

American Health Information Management Association
 233 N. Michigan Avenue
 21st Floor
 Chicago, IL 60601
 (800) 335-5535
 (312) 233-1500 Fax
<http://www.ahima.org>

Fees

Renewal:	None (year 1) or \$150.00 (year 2)
Testing:	\$229.00, AHIMA Member \$299.00, Non-member

Examination

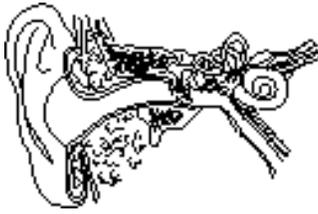
Repeats:	45 days waiting period
Type:	Computerized
When:	Arrange with local testing center (See www.pearsonvue.com)
Where:	Pearson VUE testing centers throughout the country (See www.pearsonvue.com)

Professional Associations

Georgia Health Information Management Association
 P.O. Box 38171
 Rock Hill, SC 29732
 (803) 366-5618
www.ghima.org

Related Occupational Titles and Codes

SOC:	Medical Records and Health Information Technicians-29-2071
ONET:	Medical Records and Health Information Technicians-29-2071.00



Hearing Aid Dealers and Dispensers

Hearing aid dispensers are individuals who shall dispense hearing aid instruments or devices to an individual client. They also give hearing tests and may make repairs. Hearing aid dispensers are considered for licensure after meeting specific work experience requirements and examination.

Licensed hearing aid dealers are the offices, stores or locations which employ licensed hearing aid dispensers to dispense hearing aid instruments or devices to an individual client. Hearing aid dealers are considered for licensure after submission and review of business related information as prescribed by the practice act.

Hearing aid dispensers must be licensed in Georgia.

Requirements

- Pass a two-part test: (1) Laws and Rules, (2) Audiogram

Licensing Agency

Georgia State Board of Hearing Aid Dealers and Dispensers
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://www.sos.ga.gov/plb/hearingaid>

Fees

License:	\$120.00 (Hearing Aid Dispenser) \$ 80.00 (Hearing Aid Dealer)
Testing:	\$ 30.00 Laws and Rules Exam \$ 30.00 Audiogram

Examination

Type:	Computerized
When:	Schedule with www.psiexams.com
Where:	Atlanta, Macon and Tifton (See http://www.psiexams.com)

Professional Associations

Georgia Society of Hearing Professionals
 P. O. Box 91
 Clarkston, GA 30021
www.georgiasocietyofhearingprofessionals.com

International Hearing Society
 16880 Middlebelt Road
 Suite 4
 Livonia, Michigan 48154
<http://ihsinfo.org>

Related Occupational Titles and Codes

SOC:	Hearing Aid Specialists-29-2092 Hearing Aid Specialists-29-2092
ONET:	Hearing Aid Specialists-29-2092.00 Hearing Aid Specialists-29-2092.00



Internists

Internists diagnose and provide non-surgical treatment of diseases and injuries of internal organ systems. They provide care mainly for adults who have a wide range of problems associated with the internal organs.

Internists must be licensed in Georgia.

Requirements

- Graduate from a medical school accredited by the Liaison Committee on Medical Education (LCME);
- Passing a Part or Step exam: Parts I, II, and III or USMLE Steps 1, 2, and 3; or a combination of the exams AND
- Complete one full year in a graduate medical education program accredited by the Accreditation Council on Graduate Medical Education (ACGME); (Accredited internships in Canada are recognized as meeting this requirement.)
- Pass a written exam

Licensing Agency

Georgia Composite Medical Board

2 Peachtree Street, NW
 36th Floor
 Atlanta, GA 30303
 (404) 656-3913
 (404) 656-9723 Fax
 medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$500.00
Late:	\$455.00
Renewal:	\$230.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$600.00 Step 1 \$600.00 Step 2 CK (Clinical Knowledge) \$1,275.00 Step 2 CS (Clinical Skills) See testing agency for most current rates (See http://www.nbme.org) \$830.00 Step 3 CK See testing agency for most current rates (See Licensing and Exams on http://www.fsmb.org/)

Examination

Repeats:	3
Type:	Paper and Web based
When:	Arrange with local testing center
Where:	Any Prometric Test Center: Contact the National Board of Medical Examiners for details (http://www.nbme.org , see USMLE-United States Medical Licensing Exam)

Related Occupational Titles and Codes

SOC:	Internists, General-29-1063
ONET:	Internists, General-29-1063.00



Licensed Practical Nurses

Licensed practical nurses help care for injured, sick and disabled people. They administer medications, monitor equipment, change dressings, prepare food trays, feed, bathe, massage and dress patients, maintain charts, and take temperatures and pulse rates.

Practical nurses (LPN's) must be licensed in Georgia.

Requirements

- 18 years old
- Good physical and mental health
- High school diploma or equivalent
- Demonstrated ability to speak, write, and understand the English language
- Graduate from an approved nursing education program
- Pass the NCLEX-PN exam

Licensing Agency

Georgia Board of Examiners of Licensed Practical Nurses

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (877) 371-5712 Fax
<http://sos.ga.gov/index.php/licensing/plb/45>

Fees

Application:	\$40.00
Late:	\$75.00 (between April 1 and June 30 of odd years)
Renewal:	\$65.00 (on or before March 31 of odd years)
Testing:	\$200.00

Examination

Repeats:	8 times a year
Type:	Computerized
When:	See Pearson VUE website (http://www.pearsonvue.com)
Where:	Pearson VUE testing center (www.pearsonvue.com and www.NCSBN.org)

Professional Associations

American Nurses Association

8515 Georgia Avenue
 Suite 400
 Silver Spring, MD 20910
 (800) 274-4262
 (301) 628-5001 Fax
<http://www.nursingworld.org>

Georgia Nurses Association

3032 Briarcliff Road, NE
 Atlanta, GA 30329
<http://www.georgianurses.org>

Professional Associations

National Federation of Licensed Practical Nurses, Inc.

3801 Lake Boone Trail Suite 190

Raleigh, NC 27607

info@glpna.org

<http://www.glpna.org/>

Georgia Licensed Practical Nurses Association

info@glpna.org

<http://www.glpna.org/>

Related Occupational Titles and Codes

SOC:

Licensed Practical and Licensed Vocational Nurses-29-2061

ONET:

Licensed Practical and Licensed Vocational Nurses-29-2061.00



Medical Laboratory Technicians

Medical laboratory technicians perform routine medical laboratory test for the diagnosis, treatment, and prevention of disease. They may work under the supervision of a medical technologist.

National certification is available for medical laboratory technicians.

Requirements

- A graduate of, or scheduled to graduate from:
 - COLLEGE/UNIVERSITY PROGRAM
 - A) Applicant shall be the holder of an associate degree in medical technology (or equivalent) from an accredited college,
 - OR
 - B) Applicant shall have completed at least two years (60 semester hours) of courses in any accredited college, including at least 25 semester hours in those disciplines that comprise medical technology and may include a chemical or biological science courses, as well as mathematical and/or courses in computer science, not to exceed 6 semester hours, plus six months of laboratory experience,
 - OR
 - PROFESSIONAL SCHOOL
 - A) Applicant shall be a graduate of a medical laboratory school or program accredited by an organization approved by the US Dept. of Education, and must show evidence of having obtained an appropriate degree or completion;
 - OR
 - B) Have approved laboratory work experience
- Pass exam

Certifying Agency

American Medical Technologists (AMT)
 10700 West Higgins Road
 Suite 150
 Rosemont, IL 60018
 (847) 823-5169
 (847) 823-0458 Fax
 mail@americanmedtech.org
<http://www.americanmedtech.org/>

Fees

Application: \$135.00

Examination

Repeats: 3 months waiting period
 Type: Computerized
 When: Arrange with local testing center
 Where: Pearson VUE testing centers

Related Occupational Titles and Codes

SOC: Medical and Clinical Laboratory Technicians-29-2012
ONET: Medical and Clinical Laboratory Technicians-29-2012.00



Medical Laboratory Technologists

Medical laboratory technologists perform complex medical laboratory tests for diagnosis, treatment, and prevention of disease. They may also train or supervise staff.

National certification is available for medical technologists.

Requirements

- Applicant shall be a graduate of:
 - I) An accredited medical technology program with a bachelor's degree in medical technology, or
 - II) An accredited college or university with a bachelor's degree, with a major in one of the biological or chemical sciences, and either
 - III) Completed an accredited academic program in medical technology following the earning of the bachelor's degree as referenced above, or
 - IV) Completed at least one year of approved laboratory experience within the last five years
- Pass a generalist exam

Certifying Agency

American Medical Technologists (AMT)

10700 West Higgins Road
 Suite 150
 Rosemont, IL 60018
 (847) 823-5169
 (847) 823-0458 Fax
 mail@americanmedtech.org
<http://www.americanmedtech.org/>

Fees

Application: \$135.00

Examination

Repeats: 3 months waiting period
 Type: Computerized
 When: Arrange with local testing center
 Where: Pearson VUE testing centers

Related Occupational Titles and Codes

SOC: Medical and Clinical Laboratory Technologists-29-2011
ONET: Medical and Clinical Laboratory Technologists-29-2011.00



Medical Sonographers

Medical sonographers produce ultrasonic recordings of internal organs for use by physicians.

Registration is offered for diagnostic medical sonographers and diagnostic cardiac sonographers.

Requirements

- Successfully completed 2 years of allied health education program of general, medical, or sonographic courses
OR
- Hold CME certificate noting completion of course requirements
- 12 months of full-time clinical ultrasound or vascular experience
- Pass a corresponding specialty exam
- Pass the sonography principle and instrumentation (SPI) physical exam

Certifying Agency

American Registry of Diagnostic Medical Sonographers (ARDMS)
 1401 Rockville Pike
 Suite 600
 Rockville, MD 20852
 (800) 541-9754
 (301) 738-0312 Fax
<http://www.ardms.org/>

Fees

Application/Testing:	Exam fees vary SPI exam, \$200.00
Renewal:	\$75.00

Examination

Repeats:	Refer to website regarding 5-year rule
Type:	Multiple-choice
When/Where:	see Pearson VUE (www.pearsonvue.com) and Agency site (www.ardms.org)

Professional Associations

Society of Diagnostic Medical Sonography (SDMS)
 2745 Dallas Pkwy
 Suite 350
 Plano, TX 75093
<http://www.sdms.org/>

Related Occupational Titles and Codes

SOC:	Diagnostic Medical Sonographers-29-2032
ONET:	Diagnostic Medical Sonographers-29-2032.00



Music Therapists

Music therapists use music to address physical, emotional, cognitive, and social needs of individuals of all ages. They improve the quality of life for persons who are well and meet the needs of children and adults with disabilities or illnesses by designing interventions to promote wellness, manage stress, alleviate pain, express feelings, enhance memory, improve communication, and promote physical rehabilitation.

Music therapist must be licensed in Georgia.

Requirements

- Successfully completed clinical and academic training requirements for music therapy at an approved college/university or approved equivalent established by the American Music Therapy Association
- Pass a certification exam

Licensing Agency

Georgia State Board of Licensed Music Therapist
237 Coliseum Drive
Macon, Georgia 31217
(478) 207-2440
(877) 371-5712 Fax
<http://sos.ga.gov/index.php/licensing/plb/59>

Fees

New candidate: \$325.00 (including \$50.00 processing fee)
Recertification: \$100.00

Examination

Type: Multiple-choice
When: Daily
Where: AMP Testing Centers: see <http://online.goamp.com>

Professional Associations

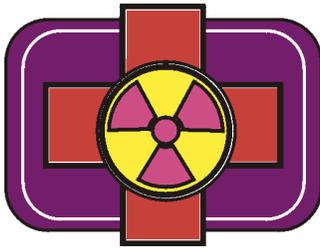
American Music Therapy Association, Inc.
8455 Colesville Road
Suite 1000
Silver Spring, MD 20910
[http:// www.musictherapy.org](http://www.musictherapy.org)

Music Therapy Association of Georgia
<http://www.georgiamusictherapy.org>

The Certification Board of Music Therapists
506 East Lancaster Ave, Suite 102
Downingtown, PA 19335
(800) 765-2268
info@cbmt.org
<http://www.cbmt.org>

Related Occupational Titles and Codes

SOC: Therapists, All Other-29-1129
ONET: Music Therapists-29-1125.02



Nuclear Medicine Technologists

Nuclear medicine technologists prepare and measure radioactive materials used to detect the activities of body, tissues and organs.

Certification is available for nuclear medicine technologists.

Requirements

- Complete a NMTCB recognized nuclear medicine technology program and pass exam, or
- Complete a certificate, associate degree, or bachelor's degree from an accredited nuclear medicine technology program, and requires 1000 hours of clinical training supervised by program faculty; OR
- Completion of a master degree program from an accredited nuclear medicine technology program
OR
Graduate from a nuclear medicine technology or related program in another country (Contact NMTCB for other requirements).
- Pass exam

Certifying Agency

Nuclear Medicine Technology Certification Board

3558 Habersham at Northlake, Building I
Tucker, GA 30084
(404) 315-1739
(404) 315-6502 Fax
board@nmtcb.org
<http://www.nmtcb.org>

Fees

Application/Testing: \$175.00
Renewal: \$65.00

Examination

Repeats: 1st attempt (2-week wait)
2nd attempt (6-month wait); Afterward (Agency website)
Type: Computer
When: Throughout the year
Where: IQT Centers located throughout the state (See www.isoqualitytesting.com)

Professional Associations

Society of Nuclear Medicine and Molecular Imaging (SNMMI)

1850 Samuel Morse Drive
Reston, VA 20190
<http://www.snmmi.org>

Related Occupational Titles and Codes

SOC: Nuclear Medicine Technologists-29-2033
ONET: Nuclear Medicine Technologists-29-2033.00



Nurse Anesthetists

Nurse Anesthetists are registered and advanced practical nurses who have acquired additional education to administer anesthesia.

National certification is available for nurse anesthetists.

Requirements

- Be an active registered nurse in Georgia
- Be authorized by the Georgia Board of Nursing as a (CRNA) Certified Registered Nurse Anesthetists
- Complete a master's degree or higher in nursing for respective nurse practitioner specialty
- Verified 3 months (500 hours) of Advanced Practice Registered Nurse (APRN) practice; OR
- Graduate from an accredited nurse anesthesia program or nursing education program within 4 years preceding application date
- Pass exam
- Pass the National Council Licensure Examination - Registered Nurse (NCLEX-RN) exam

Licensing Agency

Georgia Board of Nursing
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (877) 371-5712 Fax
<http://sos.georgia.gov/plb/nursing>

Fees

Application:	\$75.00
License/Registration	\$40.00 (License by exam application fee)
Renewal:	\$65.00
Testing:	\$675.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Arrange with local Pearson VUE testing center
Where:	Pearson VUE testing centers (See www.pearsonvue.com)

Professional Associations

Georgia Association of Nurse Anesthetists
 222 South Prospect Avenue
 Park Ridge, Illinois 60067
<http://www.gana.org/>

Related Occupational Titles and Codes

SOC:	Nurse Anesthetists-29-1151
ONET:	Nurse Anesthetists-29-1151.00



Nurse Practitioners

Nurse practitioners provide general medical care and treatment to patients in medical facilities such as clinics, health centers, or public health agencies under the direction of a physician. They perform physical examinations and preventive care measures within prescribed guidelines and instruction of the physician. They order, interpret, and evaluate diagnostic tests to identify and assess patient's clinical problems and health care needs as well as record physical findings and formulate plans and prognosis based on patient's condition. They may refer patients to physicians for consultation or to specialized health resources for treatment.

Nurse practitioners must be licensed as a registered nurse in Georgia and authorized by the Georgia Board of Nursing as an advanced practice registered nurse.

Requirements

- Pass exam
- Complete an approved masters or post-masters level adult and family nurse practitioner program
- Be a registered nurse in Georgia
- Be authorized by the Georgia Board of Nursing as an APRN
- Complete a master's degree or higher in nursing for respective nurse practitioner specialty
- Pass the National Certification Exam offered by the American Academy of Nurse Practitioners (AANP)

Licensing Agency

Georgia Board of Nursing
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (877) 371-5712 Fax
<http://sos.georgia.gov/plb/nursing>

Fees

Application:	\$75.00
Renewal:	\$65.00
Testing:	\$240.00, AANP members \$315.00, Non-members

Examination

Type:	Computerized
Where:	Atlanta, Athens, Augusta, Columbus, Dahlonega, Macon, Savannah, Smyrna, and Valdosta

Professional Associations

American Nurses Association
 8515 Georgia Avenue
 Suite 400
 Silver Spring, MD 20910
<http://www.nursingworld.org/>

Professional Associations

Georgia Nurses Association

3032 Briarcliff Road, NE

Atlanta, GA 30329

gna@georgianurses.org

<http://www.georgianurses.org>

American College of Nurse-Midwives

8403 Colesville Road

Suite 1550

Silver Spring, MD 20910

<http://www.midwife.org>

American Association of Nurse Practitioners

PO Box 12846

Austin, TX 78711

<http://www.aanp.org>

American Academy of Nurse Practitioners (AANP)

Capital Station, LBJ Building

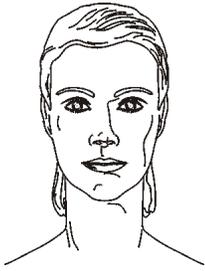
P. O. Box 12926

Austin, Texas 78711

<https://www.aanpcert.org>

Related Occupational Titles and Codes

SOC:	Nurse Practitioners-29-1171
ONET:	Nurse Practitioners-29-1171.00



Obstetricians and Gynecologists

Obstetricians and gynecologists (OBGYN) diagnose, treat, and help prevent diseases of women, especially those affecting the reproductive system and the process of childbirth.

Obstetricians and gynecologists must be licensed in Georgia.

Requirements

- Graduate from a medical school accredited by the Liaison Committee on Medical Education (LCME);
- Passing a Part or Step exam: Parts I, II, and III or USMLE Steps 1, 2, and 3; or a combination of the exams AND
- Complete one full year in a graduate medical education program accredited by the Accreditation Council on Graduate Medical Education (ACGME). (Accredited internships in Canada are recognized as meeting this requirement.)
- Pass a written exam

Licensing Agency

Georgia Composite Medical Board
2 Peachtree Street, NW
36th Floor
Atlanta, GA 30303
(404) 656-3913
(404) 656-9723 Fax
medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$500.00
Late:	\$455.00
Renewal:	\$230.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$600.00 Step 1 \$600.00 Step 2 CK (Clinical Knowledge) \$1,275.00 Step 2 CS (Clinical Skills) See testing agency for most current rates (See http://www.nbme.org) \$830.00 Step 3 CK See testing agency for most current rates (See http://www.fsmb.org/licensure/)

Examination

Repeats:	3
Type:	Computer assisted
When:	Arrange with local testing center
Where:	Any Prometric Test Center (contact the National Board of Medical Examiners for details)

Professional Associations

Georgia OBGyn Society
2925 Premiere Parkway
Suite 100
Duluth, GA 30097
<http://gaobgyn.com/>

Related Occupational Titles and Codes

SOC:	Obstetricians and Gynecologists-29-1064
ONET:	Obstetricians and Gynecologists-29-1064.00



Occupational Health and Safety Specialists

Occupational health and safety specialists review, evaluate, and analyze work environments and design programs and procedures to control, eliminate, and prevent disease or injury caused by chemical, physical, and biological agents or ergonomic factors. Specialists may conduct inspections and enforce adherence to laws and regulations governing the health and safety of individuals. They may also be employed in the public or private sector. This occupation also includes environmental protection officers.

Certification is available for safety professionals.

Requirements

- Minimum Bachelor's degree in any field or an associate's in safety, health or the environment or a closely related field
- 4 years of experience where safety is at least 50%, preventative, professional level safety duties and must hold one BCSP approved credentials (see www.bcsp.org)
- Pass the Certified Safety Professional (CSP) examination

Certifying Agency

Board of Certified Safety Professionals

8645 Guion Road
 Indianapolis, IL 46268
 (317) 593-4800
 (317) 593-4400 Fax
<http://www.bcsp.org>

Fees

Application:	\$160.00
Renewal:	\$150.00
Testing:	\$350.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Arrange with the testing center
Where:	Pearson VUE Testing Centers located throughout the state: see www.pearsonvue.com and Agency site: www.bcsp.org

Related Occupational Titles and Codes

SOC:	Occupational Health and Safety Specialists-29-9011
ONET:	Occupational Health and Safety Specialists-29-9011.00



Occupational Therapists

Occupational therapists help people with physical, emotional, and mental disabilities learn to perform the tasks of daily living. They direct educational, vocational, and recreational activities. Duties may include helping patients regain physical, mental, and emotional stability, and helping them relearn daily routines such as dressing and cooking.

Occupational therapists must be licensed in Georgia.

Requirements

- Good moral character
- Successfully complete the academic requirements of an educational program in occupational therapy recognized by the board, with a concentration in biological or physical science, psychology, and sociology, and with education in selected manual skills
- Six months completed supervised fieldwork experience
- Three references required by the board, two of which must be from certified or licensed occupational therapists who have knowledge of the applicant's professional training or experience
- Pass a written exam

Licensing Agency

Georgia State Board of Occupational Therapy
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.ga.gov/index.php/licensing/plb/36>

Fees

Application:	\$60.00
Late:	\$80.00, biennial fee (March 31 of even numbered years begins late renewal period)
Renewal:	\$65.00, biennial fee (March 31 of even numbered years begins late renewal period)
Testing:	\$500.00 (Online) \$540.00 (Paper)

Examination

Repeats:	Unlimited
Type:	Computer assisted
When:	Arrange with testing center
Where:	Prometric Testing Centers located throughout the state

Professional Associations

American Occupational Therapy Association
 4720 Montgomery Lane
 Suite 200
 Bethesda, MD 20824
<http://www.aota.org>

Professional Associations

National Board for Certification in Occupational Therapy, Inc.

One Bank Street Suite 300

Gaithersburg, MD 20878

info@nbcot.org

<http://www.nbcot.org>

Georgia Occupational Therapy Association, Inc.

P.O. Box 1495

Gainesville, GA 30503

info@gaota.com

<http://gaota.com>

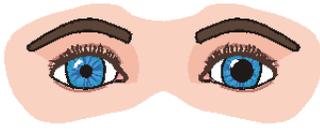
Related Occupational Titles and Codes

SOC:

Occupational Therapists-29-1122

ONET:

Occupational Therapists-29-1122.00



Ophthalmologists

Ophthalmologists diagnose, manage, and treat conditions and diseases of the human eye and visual system. They examine eyes and visual system, diagnose problems or impairments, prescribe corrective lenses, and provide treatment. Professionals in this occupation may also prescribe therapeutic drugs to treat specific eye conditions.

Ophthalmologists must be licensed in Georgia.

Requirements

- Graduate from a medical school accredited by the Liaison Committee on Medical Education (LCME);
- Passing a Part or Step exam: Parts I, II, and III or USMLE Steps 1, 2, and 3; or a combination of the exams and
- Complete one full year in a graduate medical education program accredited by the Accreditation Council on Graduate Medical Education (ACGME). (Accredited internships in Canada are recognized as meeting this requirement.)
- Pass a written exam

Licensing Agency

Georgia Composite Medical Board

2 Peachtree Street, NW
 36th Floor
 Atlanta, GA 30303
 (404) 656-3913
 (404) 656-9723 Fax
 medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$500.00
Late:	\$455.00
Renewal:	\$230.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$600.00 Step 1 \$600.00 Step 2 CK (Clinical Knowledge) \$1,275.00 Step 2 CS (Clinical Skills) See testing agency for most current rates (See http://www.nbme.org) \$830.00 Step 3 CK See testing agency for most current rates (See http://www.fsmb.org/licensure/)

Examination

Repeats:	3
Type:	Computer assisted
When:	Arrange with local testing center
Where:	Any Prometric Test Center: Contact the National Board of Medical Examiners for details (http://www.nbme.org , see USMLE-United States Medical Licensing Exam)

Professional Associations

Georgia Society of Ophthalmology
2711 Irvin Way, Suite 111
Decatur, Georgia 30030
<http://www.ga-eyemds.org/>

Related Occupational Titles and Codes

SOC:	Physicians and Surgeons, All Other-29-1069
ONET:	Ophthalmologists-29-1069.06



Opticians

Opticians design, measure, fit, and adapt lenses and frames for client according to written optical prescription or specification. They assist clients with selecting frames. Measure customers' for size of eyeglasses and coordinate frames with facial and eye measurements and optical prescription. Adjust frame and lens position to fit client. May shape or reshape frames.

Dispensing opticians must be licensed in Georgia.

Requirements

- Must be 18 years of age to take the exams
 - High school diploma or its equivalent
 - High ethical standards practices
 - Pass the ABO, NCLE, and Georgia practical exams
 - Based on education:
Submit official transcript from an accredited opticianry school showing degree program completed.
- Based on experience:
Must have no less than 2 years (3,000 hours) of experience under supervision.

Licensing Agency

Georgia Board of Dispensing Opticians
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.georgia.gov/plb/opticians>

Fees

Late Application:	\$115.00
Late:	\$150.00
Renewal:	\$60.00
Testing:	\$225.00, ABO \$225.00, NCLE

Georgia Practical Examination (SOS is no longer administering exam; see www.Abo-ncle.org)

Examination

Repeats:	Twice a year
Type:	Multiple-choice and Practical
When:	ABO and NCLE - May and November Georgia Practical - see www.abo-ncle.org
Where:	See www.abo-ncle.org and www.psiexams.com

Professional Associations

The National Academy of Opticianry

8401 Corporate Drive
Suite 605
Landover, MD 20785
ctucker@nao.org
<http://www.nao.org>

Opticians Association of America

3740 Canada Road
Lakeland, TN 38002
<http://www.oaa.org>

Opticians Association of Georgia (OAG)

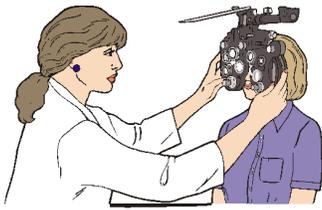
P. O. Box 868
Lithia Springs, GA 30122
oaglist@att.net
<http://www.oagonline.org>

American Board Opticianry and National Contact

Lens Examiners (ABO-NCLE)
6506 Loisdale Road Suite 330
Springfield, VA 22150
mail@abo-ncle.org
www.abo-ncle.org

Related Occupational Titles and Codes

SOC:	Opticians, Dispensing-29-2081
ONET:	Opticians, Dispensing-29-2081.00



Optometrists

Optometrists examine eyes and prescribe corrective lenses or treatment. They examine the eyes to determine the presence of vision impairments, eye diseases, vision malfunctions, or other abnormalities. They are licensed to prescribe and adapt corrective lenses or other optical aids, and provide vision therapy when needed.

Optometrists must be licensed in Georgia.

Requirements

- Graduate from an approved college of optometry
- Pass parts I (Applied Basic Science), II (Patient Assessment & Management), III (Clinical Skills), and Treatment & Management of Ocular Disease (TMOD) of the National Board Examination
- Pass the Georgia Laws and Rules exam

Licensing Agency

Georgia State Board of Examiners of Optometry
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1308 Fax
<http://sos.georgia.gov/plb/optometry>

Fees

Application:	\$300.00
Late:	\$325.00
Renewal:	\$125.00 (biennial fee)
Testing:	National Board of Examiners in Optometry:
	\$625.00, Part I - ABS
	\$625.00, Part II - PAM
	\$625.00, Part III- CSE
	\$450.00, TMOD
	Georgia Laws and Rules:
	\$100.00

Examination

Type:	Written and computerized
When:	Part I – August and December Part II – April and December Part III – April and August TMOD – April and August Georgia Laws and Rules – Varies
Where:	National Boards - check www.optometry.org Georgia Laws and Rules - Atlanta, Macon, and Tifton (See www.PSIexam.com)

Professional Associations

American Academy of Optometry
 2909 Fairgreen Street
 Orlando, Florida 32803
<http://www.aaopt.org>

Professional Associations

American Optometric Association

243 North Lindbergh Boulevard

Floor 1

St. Louis, MO 63141

<http://www.aoa.org/>

Georgia Optometric Association

400 West Peachtree St. NW Suite 201

Atlanta, GA 30308

<http://www.goaeyes.com>

National Board of Examiners in Optometry

200 South College Street

Suite 2010

Charlotte, NC 28202

nbeo@optometry.org

<http://www.optometry.org>

Related Occupational Titles and Codes

SOC:	Optometrists-29-1041
ONET:	Optometrists-29-1041.00



Orthotic and Prosthetic Specialists

Orthotic and prosthetic specialists assist patients with disabling conditions of limbs and spine or with partial or total absence of limb by fitting and preparing orthopedic braces or prostheses.

Orthotists and prosthetists must be licensed to practice in Georgia.

Requirements

- Have a bachelor's degree or higher, and completed a National Commission on Orthotic and Prosthetic Education (NCOPE) accredited clinical residency in a professional area
OR
A bachelor's degree or higher in any major along with a post-graduate orthotic or prosthetic certification from an accredited Commission on Accreditation of Allied Health Education Programs (CAAHEP) program.
- Pass exam

Licensing Agency

Georgia Composite Medical Board
2 Peachtree Street, NW
36th Floor
Atlanta, GA 30303
(404) 656-3913
(404) 656-9723 Fax
medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$300.00, Orthotics \$300.00, Prosthetics \$400.00, Dual License
Late:	\$205.00
Renewal:	\$105.00
Testing:	\$250.00, Test Application Fee \$250.00, Written Exam \$250.00, Written Simulation Exam \$700.00, Clinical Patient Management Exam

Examination

Type:	Written, written simulation, and clinical patient management
Where:	See http://www.abcop.org and http://www.prometric.com

Professional Associations

Georgia Society of Orthotists and Prosthetists
<http://www.georgiasop.com/>

American Orthotic & Prosthetic Association
330 John Carlyle Street
Suite 200
Alexandria, Virginia 22314
<http://www.aopanet.org/>

Professional Associations

American Board for Certification in Orthotics, Prosthetics and Pedorthics
330 John Carlyle St
Suite 210
Alexandria, Virginia 22314
(703) 836-7114
(703) 836-0838 Fax
<http://www.abcop.org>

Related Occupational Titles and Codes

SOC: Orthotists and Prosthetists-29-2091
ONET: Orthotists and Prosthetists-29-2091.00



Pediatricians

Pediatricians diagnose, treat, and help prevent children's diseases and injuries.

Pediatricians must be licensed in Georgia.

Requirements

- Graduate from a medical school accredited by the Liaison Committee on Medical Education (LCME);
- Passing a Part or Step exam: Parts I, II, and III or USMLE Steps 1, 2, and 3; or a combination of the exams
and
- Complete one full year in a graduate medical education program accredited by the Accreditation Council on Graduate Medical Education (ACGME). (Accredited internships in Canada are recognized as meeting this requirement.)
- Pass a written exam

Licensing Agency

Georgia Composite Medical Board
 2 Peachtree Street, NW
 36th Floor
 Atlanta, GA 30303
 (404) 656-3913
 (404) 656-9723 Fax
 medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$500.00
Late:	\$455.00
Renewal:	\$230.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$600.00 Step 1 \$600.00 Step 2 CK (Clinical Knowledge) \$1,275.00 Step 2 CS (Clinical Skills) See testing agency for most current rates (See http://www.nbme.org) \$830.00 Step 3 CK See testing agency for most current rates (Licensing and Exams on http://www.fsmb.org/ Under Professional Associations)

Examination

Repeats:	3
Type:	Paper and Web based
When:	Arrange with local testing center
Where:	Any Prometric Test Center: Contact the National Board of Medical Examiners for details (http://www.nbme.org , see USMLE-United States Medical Licensing Exam)

Professional Associations

The American Academy of Pediatrics

345 Park Boulevard

Itasca, IL 60143

<http://www.aap.org>

American Academy of Pediatrics Georgia Chapter

1330 West Peachtree Street NW

Suite 500

Atlanta, GA 30309

<http://www.gaaap.org/>

Related Occupational Titles and Codes

SOC:	Pediatricians, General-29-1065
ONET:	Pediatricians, General-29-1065.00



Pharmacists

Pharmacists dispense drugs and medicines prescribed by medical and dental practitioners. Most pharmacists prepare, package, and sell medicines, but some specialize in pure research.

Pharmacists must be licensed in Georgia.

Requirements

- Graduate from an approved college of pharmacy
- Complete a minimum 1500 hours of approved internship (Board will accept 1000 school hours for applicants enrolled in a doctoral of Pharmacy program or 480 school hours enrolled in a B.S. Pharmacy program)
- Pass the North American Pharmacist Licensure Examination (NAPLEX) and the Multistate Pharmacy Jurisprudence Examination (MPJE) national exams (NAPLEX/MPJE)
- Pass the Georgia Practical exam

Licensing Agency

Georgia Board of Pharmacy
2 Peachtree St, NW
Atlanta, GA 30303
(404) 651-8000
<https://gbp.georgia.gov/>

Fees

Application:	\$250.00	Application fee & Practice exam (Georgia)
Late:	\$300.00	
Renewal:	\$200.00	
Testing:	NAPLEX \$505.00	
	MPJE \$210.00	

Examination

Type:	Computerized and practical
When/Where:	See http://www.nabp.net and www.pearsonvue.com

Professional Associations

American Pharmacists Association
2215 Constitution Avenue, NW
Washington, DC 20037
infocenter@aphanet.org
<http://www.pharmacist.com>

Georgia Pharmacy Association
6065 Barfield Road NE
Suite 100
Sandy Springs, GA 30328
<http://www.gpha.org>

Georgia Society of Health-System Pharmacists
3015 Shannon Lakes North
Suite 303
Tallahassee, FL 32309
<http://www.gshp.org/>

Professional Associations

National Association of Boards of Pharmacy

1600 Feehanville Drive
Mount Prospect, IL 60056
<http://www.nabp.net>

National Association of State Controlled Substance Authorities

72 Brook Street
Quincy, MA 02170
<http://www.nascsa.org/>

Related Occupational Titles and Codes

SOC:	Pharmacists-29-1051
ONET:	Pharmacists-29-1051.00



Pharmacy Technicians

Pharmacy technicians prepare medications under the direction of a pharmacist. They measure, mix, count out, label, and record amounts and dosages of medications.

Pharmacy technicians must be registered in Georgia.

Requirements

- At least 18 years old
- Currently enrolled in high school, has a high school diploma, or has a GED
- Obtain a criminal background check
- If currently employed in a pharmacy, submit the license number of the pharmacy where the applicant is employed
- If certified, submit evidence of the Pharmacy Technician certificate

Licensing Agency

Georgia Board of Pharmacy
2 Peachtree St, NW
Atlanta, GA 30303
(404) 651-8000
<https://gbp.georgia.gov/>

Fees

Application:	\$100.00
Late:	\$90.00
Renewal:	\$60.00
Testing:	\$129.00 (See www.ptcb.org)

Examination

Repeats:	Unlimited
Type:	Computerized
When/Where:	For details see Pearson VUE testing center: www.pearsonvue.com

Professional Associations

Pharmacy Technician Certification Board
2215 Constitution Avenue NW, Suite 101
Washington, DC 20037
contact@ptcb.org
<https://www.ptcb.org/>

National Pharmacy Technician Association
P.O. Box 683148
Houston, Texas 77268
<http://www.pharmacytechnician.org/>

Related Occupational Titles and Codes

SOC:	Pharmacy Technicians-29-2052
ONET:	Pharmacy Technicians-29-2052.00



Physical Therapists

Physical therapists help people overcome or adjust to physical disabilities caused by injury, illness or birth defects. They plan and administer treatments prescribed by a physician to patients with physical disabilities. They administer and interpret tests and measurements for muscle strength, coordination, and respiratory and circulatory efficiency.

Physical therapists must be licensed in Georgia.

Requirements

- Graduate from an accredited program of study in physical therapy
- Pass the NPTE and Georgia Jurisprudence exams

Licensing Agency

Georgia State Board of Physical Therapy
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1308 Fax
<http://sos.ga.gov/index.php/licensing/plb/39>

Fees

Application:	\$75.00
Late:	\$90.00
Renewal:	\$65.00
Testing:	\$400.00, National Physical Therapy Exam (NPTE-PT) \$ 35.00, Georgia Jurisprudence Examination

Examination

Repeats:	3
Type:	Computerized
When:	Arrange with testing center
Where:	Prometric Testing Centers located throughout the state

Professional Associations

American Physical Therapy Association
 1111 North Fairfax Street
 Alexandria, VA 22314
<http://www.apta.org>

The Federation of State Boards of Physical Therapy
 124 West Street South
 Third Floor
 Alexandria, VA 22314
<https://www.fsbpt.org>

Physical Therapy Association of Georgia
 1260 Winchester Parkway SE
 Suite 205
 Smyrna, GA 30080
www.ptagonline.org

Professional Associations

American Academy of Physical Therapy
14507 Saint Gregory Way
Accokeek, Maryland 20607
<http://www.aaptnet.org/>

Related Occupational Titles and Codes

SOC: Physical Therapists-29-1123
ONET: Physical Therapists-29-1123.00



Physician Assistants

Physician Assistants (PA) prepare medical histories and insurance reports, examine patients, and conduct tests for physicians. They give medicine and vaccinations, treat and suture minor wounds, apply and remove casts, and assist in surgery.

Physician assistants must be licensed in Georgia.

Requirements

- Provide two acceptable references from licensed physicians
- Complete an accredited PA program of training approved by the board
- Have application submitted by a supervising physician
- Pass PANC exam

Licensing Agency

Georgia Composite Medical Board
 2 Peachtree Street, NW
 36th Floor
 Atlanta, GA 30303
 (404) 656-3913
 (404) 656-9723 Fax
 medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application: \$300.00

Examination

Repeats: 6 years with 6 attempts
 Type: Computerized
 When: Schedule with Pearson VUE
 Where: Pearson Professional Center: See
<http://www.pearsonvue.com> or <http://www.nccpa.net>
 See National Commission on Certification of Physician Assistants (NCCPA)

Professional Associations

Georgia Association of Physician Assistants
 1905 Woodstock Road
 Suite 2150
 Roswell, GA 30075
<http://www.gapa.net>

National Commission on Certification of Physician Assistants
 12000 Findley Road
 Suite 100
 Johns Creek, GA 30097
<http://www.nccpa.net>

American Academy of Physician Assistants
 2318 Mill Road, Suite 1300
 Alexandria, Virginia 22314
<http://www.aapa.org>

Related Occupational Titles and Codes

SOC:	Physician Assistants-29-1071
ONET:	Physician Assistants-29-1071.00



Podiatrists

Podiatrists prevent, diagnose, and treat diseases and deformities of the foot. They prescribe medicine and footwear and keep records.

Podiatrists must be licensed in Georgia.

Requirements

- Graduate from an accredited College of Podiatric Medicine approved by the Board
- Doctorate degree or its equivalent
- Complete a one-year residency in podiatric medicine and surgery in a program based at a hospital approved by the board and the American Podiatric Medical Association and the Board
- Pass the American Podiatric Medical Licensing Examination (APMLE) Parts I, II, and III series of test given by the National Board of Podiatric Medical Examiners (NBPME)
- Pass the Georgia Podiatry Practical Licensure Exam (GAPPLE) which is an oral exam

Licensing Agency

Georgia State Board of Podiatry
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.georgia.gov/plb/podiatry>

Fees

Application:	\$50.00
Late:	\$300.00, biennial fee (November 30 on odd numbered years ends late renewal period)
Renewal:	\$150.00, biennial fee (Must be renewed by August 31 on odd numbered years)
Testing:	\$145.00, GAPPLE \$900.00, NBPME Part III

Examination

Repeats:	Unlimited
Type:	Practical and oral
When:	July and October (APMLE - Part I) January, February, and May (APMLE - Part II) June and December (APMLE - Part III)
Where:	Prometric testing centers - see www.prometric.com

Professional Associations

American Podiatric Medical Association
 9312 Old Georgetown Road
 Bethesda, MD 20814
<http://www.apma.org>

Professional Associations

Georgia Podiatric Medical Association

1465 Arcade Street
Saint Paul, Minnesota 55106
info@gapma.com
www.gapma.com

American Podiatric Medical Licensing Examination

National Board Podiatric Medical Examiners (NBPME)
P.O. Box 510
Bellefonte, PA 16823
(814) 357-0487
NBPMEOfc@aol.com
<http://www.apmle.com>

Related Occupational Titles and Codes

SOC:	Podiatrists-29-1081
ONET:	Podiatrists-29-1081.00



Psychiatrists

Psychiatrists diagnose, treat, and help prevent disorders of the mind.

Psychiatrists must be licensed in Georgia.

Requirements

- Graduate from a medical school accredited by the Liaison Committee on Medical Education (LCME);
- Passing a Part or Step exam: Parts I, II, and III or USMLE Steps 1, 2, and 3; or a combination of the exams
and
- Complete one full year in a graduate medical education program accredited by the Accreditation Council on Graduate Medical Education (ACGME). (Accredited internships in Canada are recognized as meeting this requirement.)
- Pass a written exam

Licensing Agency

Georgia Composite Medical Board
 2 Peachtree Street, NW
 36th Floor
 Atlanta, GA 30303
 (404) 656-3913
 (404) 656-9723 Fax
 medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$500.00
Late:	\$455.00
Renewal:	\$230.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$600.00 Step 1
	\$600.00 Step 2 CK (Clinical Knowledge)
	\$1,275.00 Step 2 CS (Clinical Skills)
	For most current rates (See http://www.nbme.org)
	\$830.00 Step 3 CK
	For most current rates (Licensing and Exams on http://www.fsmb.org/)

Examination

Repeats:	3
Type:	Paper and Web based
When:	Arrange with local testing center
Where:	Any Prometric Test Center: Contact the National Board of Medical Examiners for details (http://www.nbme.org , see USMLE-United States Medical Licensing Exam)

Professional Associations

American Psychiatric Association
 800 Maine Avenue, S.W. Suite 900
 Washington, District of Columbia 20024
<http://www.psychiatry.org/>

Professional Associations

Georgia Psychiatric Physicians Association
2700 Cumberland Parkway, Suite 570
Atlanta, GA 30339
<http://www.gapsychiatry.org/>

Related Occupational Titles and Codes

SOC:	Psychiatrists-29-1066
ONET:	Psychiatrists-29-1066.00



Radiation Therapists

Radiation therapists provide radiation therapy to patients as prescribed by a radiologist according to established practices and standards. Their duties may include reviewing prescription and diagnosis; acting as a liaison with physician and supportive care personnel; preparing equipment, such as immobilization, treatment, and protection devices; and maintaining records, reports, and files. They may assist in dosimetry procedures and tumor localization.

National certification is available for radiation therapists.

Requirements

- Graduate from an accredited radiation therapy program
- Meet ethical requirements
- Pass exam

Certifying Agency

The American Registry of Radiologic Technologists (ARRT)
1255 Northland Drive
St. Paul, MN 55120
(651) 687-0048
(651) 994-8510 Fax
<http://www.arrt.org/>

Fees

Renewal:	\$25.00 for first discipline \$15.00 for additional discipline (once a year)
Testing:	\$200.00

Examination

Repeats:	3
Type:	Computerized
When:	Candidate arranges date and time with local testing center
Where:	Pearson VUE testing centers: www.pearsonvue.com

Related Occupational Titles and Codes

SOC:	Radiation Therapists-29-1124
ONET:	Radiation Therapists-29-1124.00



Radiologic Technologists

Radiologic technologists take X-rays and CAT scans or administer nonradioactive materials into patient's blood stream for diagnostic purposes. This includes technologists who specialize in other modalities, such as computed tomography and magnetic resonance. This also includes workers whose primary duties are to demonstrate portions of the human body on X-ray film or fluoroscopic screen.

Certification is optional in Georgia for radiologic technologists.

Requirements

- Graduate from an accredited radiography program
- Meet ethical requirements
- Pass exam

Certifying Agency

The American Registry of Radiologic Technologists (ARRT)
 1255 Northland Drive
 St. Paul, MN 55120
 (651) 687-0048
 (651) 994-8510 Fax
<http://www.arrt.org/>

Fees

Renewal:	\$25.00 for first discipline \$15.00 for each additional discipline (once a year)
Testing:	\$200.00

Examination

Repeats:	3
Type:	Computerized
When:	Candidate arranges date and time with local testing center
Where:	Pearson VUE testing centers: www.pearsonvue.com

Professional Associations

American Society of Radiologic Technologists
 15000 Central Avenue SE
 Albuquerque, NM 87123
<http://www.asrt.org/>

Related Occupational Titles and Codes

SOC:	Radiologic Technologists-29-2034
ONET:	Radiologic Technologists-29-2034.00



Recreational Therapists

Recreational therapists plan, direct, or coordinate medically-approved recreation programs for patients in hospitals, nursing homes, or other institutions. The activities they plan may include sports, trips, dramatics, social activities, and arts and crafts. They may assess a patient condition and recommend appropriate recreational activity.

National certification is available for therapeutic recreation specialists.

Requirements

- Bachelor's degree or higher from an accredited school with a major in therapeutic recreation or concentration in Recreational Therapy or equivalent;
OR
- Minimum of 14 weeks (560 hours) of completed supervised internship by a CTRS
- Successfully pass the National Council for Therapeutic Recreation Certification (NCTRC) exam

Certifying Agency

National Council for Therapeutic Recreation Certification

16 Squadron Blvd., Suite 101
 New City, NY 10956
 (845) 639-1439
 (845) 639-1471 Fax
 nctrc@nctrc.org
<http://www.nctrc.org/>

Fees

Application:	\$100.00
Renewal:	\$80.00 Annually
Testing:	\$300.00

Examination

Repeats:	Every 2 months
Type:	Computerized
When:	See http://nctrc.org
Where:	Prometric testing centers (See NCTRC)

Professional Associations

American Therapeutic Recreation Association (ATRA)

11130 Sunrise Valley Drive Suite 350
 Reston, Virginia 20191
<http://www.atra-online.com/>

Related Occupational Titles and Codes

SOC:	Recreational Therapists-29-1125
ONET:	Recreational Therapists-29-1125.00



Registered Nurses

Registered nurses provide health care to injured, sick and healthy people. They provide nursing care to patients, teach health care, administer drugs, and serve with physicians and paramedics in a health care team.

Registered nurses must be licensed in Georgia.

Requirements

- Graduate from an approved nursing education program
- Pass the NCLEX-RN exam

Licensing Agency

Georgia Board of Nursing
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (877) 371-5712 Fax
<http://sos.georgia.gov/plb/nursing>

Fees

Application:	\$75.00
Renewal:	\$65.00
Testing:	\$200.00

Examination

Repeats:	8 times a year
Type:	Computerized
When:	Monday through Saturday
Where:	Pearson VUE Professional Centers (see www.ncsbn.org and www.pearsonvue.com)

Professional Associations

American College of Nurse-Midwives
 8403 Colesville Road
 Suite 1550
 Silver Spring, Maryland 20910
<http://www.midwife.org>

American Nurses Association
 8515 Georgia Avenue
 Suite 400
 Silver Spring, Maryland 20910
<http://nursingworld.org>

Georgia Association for Nursing Education, Inc. (GANE)
<http://georgiaassociationfornursingeducation.com>

Georgia Nurses Association
 3032 Briarcliff Road NE
 Atlanta, GA 30329
gna@georgianurses.org
<https://www.nursingworld.org/>

Professional Associations

National Council of State Boards of Nursing
111 East Wacker Drive
Suite 2900
Chicago, IL 60601
(312) 525-3600
(312) 279-1032 Fax
info@ncsbn.org
www.ncsbn.org

Related Occupational Titles and Codes

SOC:	Registered Nurses-29-1141
ONET:	Registered Nurses-29-1141.00



Respiratory Therapists

Respiratory therapists assess, treat, and care for patients with breathing disorders. They assume primary responsibility for all respiratory care modalities, including the supervision of respiratory therapy technicians. They initiate and conduct therapeutic procedures; maintain patient records; and select, assemble, check, and operate equipment. National certification is available for Registered Respiratory Therapists (RRT) and Certified Respiratory Therapists (CRT).

Respiratory therapists must be licensed in Georgia.

Requirements

Georgia License Requirements

- At least 18 years of age
- Graduate from an accredited respiratory therapy program
- Provide a letter of recommendation by a licensed physician in Georgia who serves as medical director or advisor
- 3 months of working experience under the supervision of a licensed physician
- Pass exam

Exam Requirements

- Hold the Canadian Society of Respiratory Therapist Credential
or
Enrolled in a bachelor degree accredited respiratory therapy program
- Have at minimum an associate degree from an accredited respiratory therapy program
OR

Licensing Agency

Georgia Composite Medical Board

2 Peachtree Street, NW
36th Floor
Atlanta, GA 30303
(404) 656-3913
(404) 656-9723 Fax
medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$150.00
Late:	\$205.00
Renewal:	\$105.00
Testing:	\$190.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Monday - Saturday
Where:	AMP testing centers

Professional Associations

American Association for Respiratory Care

9425 North MacArthur Blvd.

Suite 100

Irving, TX 75063

info@aarc.org

<http://www.aarc.org>

Georgia Society for Respiratory Care

2700 Cumberland Parkway, Suite 570

Atlanta, GA 30339

<http://gasrc.org/>

Related Occupational Titles and Codes

SOC:

Respiratory Therapy Technicians-29-2054

Respiratory Therapy Technicians-29-2054

ONET:

Respiratory Therapy Technicians-29-2054.00

Respiratory Therapy Technicians-29-2054.00



Speech-Language Pathologists and Audiologists

Speech-Language Pathologists and Audiologists diagnose and treat speech and language problems. They may conduct programs to improve communication skills, provide counseling, teach, or direct research.

Speech-Language Pathologists and Audiologists must be licensed in Georgia.

Requirements

- Master's, doctoral, or recognized post-baccalaureate degree in speech-language pathology or audiology from an accredited college
- 400 hours of directly supervised practicum within in speech-language pathology
- Required full-time paid clinical experience
- Pass the exam in the specialty area

Licensing Agency

Georgia Board of Examiners for Speech-Language Pathology and Audiology
 237 Coliseum Drive, Room 320
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1308 Fax
<http://sos.ga.gov/index.php/licensing/plb/49>

Fees

License:	\$110.00
Renewal:	\$ 60.00, (by March 31st, annually)

Examination

Type:	Computerized
When:	For PRAXIS exam dates, See www.ets.org
Where:	See website for locations: www.ets.org

Professional Associations

American Speech-Language-Hearing Association (ASHA)
 2200 Research Boulevard
 Rockville, MD 20850
 (800) 498-2071
 (301) 296-8580 Fax
<http://www.asha.org>

Georgia Speech-Language-Hearing Association (GSHA)
 222 S. Westmonte Drive Suite 111
 Altamonte Springs, Florida 30309
execdir@gsa.org
<http://gsa.memberclicks.net>

Professional Associations

Academy of Doctors of Audiology

446 East High St

Suite 10

Lexington, KY 40517

(866) 493-5544

(859) 271-0607 Fax

info@audiologist.org

<http://www.audiologist.org/>

American Academy of Audiology

11480 Commerce Park Drive

Suite 220

Reston, VA 20191

(800) 222-2336

(703) 476-5157 Fax

infoaud@audiology.org

<http://www.audiology.org>

Related Occupational Titles and Codes

SOC:	Speech-Language Pathologists-29-1127 Speech-Language Pathologists-29-1127
ONET:	Speech-Language Pathologists-29-1127.00 Speech-Language Pathologists-29-1127.00



Surgeons

Surgeons perform operations and other medical procedures to treat injuries, deformities, and diseases.

Surgeons must be licensed in Georgia.

Requirements

- Graduate from a medical school accredited by the Liaison Committee on Medical Education (LCME);
- Passing a Part or Step exam: Parts I, II, and III or USMLE Steps 1, 2, and 3; or a combination of the exams and
- Complete one full year in a graduate medical education program accredited by the Accreditation Council on Graduate Medical Education (ACGME). (Accredited internships in Canada are recognized as meeting this requirement.)
- Pass a written exam

Licensing Agency

Georgia Composite Medical Board

2 Peachtree Street, NW
 36th Floor
 Atlanta, GA 30303
 (404) 656-3913
 (404) 656-9723 Fax
 medbd@dch.ga.gov
<http://medicalboard.georgia.gov/>

Fees

Application:	\$500.00
Late:	\$455.00
Renewal:	\$230.00, biennial fee (must be renewed by December 31 on even numbered years)
Testing:	\$600.00 Step 1 \$600.00 Step 2 CK (Clinical Knowledge) \$1,275.00 Step 2 CS (Clinical Skills) For most current rates (See http://www.nbme.org) \$830.00 Step 3 CK For most current rates (see Licensing and Exams on http://www.fsmb.org/)

Examination

Repeats:	3
Type:	Paper and Web based
When:	Arrange with local testing center
Where:	Any Prometric Test Center: Contact the National Board of Medical Examiners for details (http://www.nbme.org , see USMLE-United States Medical Licensing Exam)

Related Occupational Titles and Codes

SOC:	Surgeons-29-1067
ONET:	Surgeons-29-1067.00



Surgical Technologists

Surgical technologists assist in operations, under the supervision of surgeons, registered nurses, or other surgical personnel. They may help set up operating room, prepare and transport patients for surgery, adjust lights and equipment, pass instruments and other supplies to surgeons and surgeons' assistants, hold retractors, cut sutures, and help count sponges, needles, supplies, and instruments.

National certification is available for surgical technologists.

Requirements

- Graduate from a CAAHEP or ABHES accredited surgical technology program, or have previous or current certification as a surgical technologist
- Pass exam

Certifying Agency

National Board of Surgical Technology and Surgical Assisting
 3 West Dry Creek Circle
 Littleton, CO 80120
 (800) 707-0057
 (303) 325-2536 Fax
 mail@nbtsa.org
<http://nbtsa.org>

Fees

Application:	\$60.00 (Processing fee)
Renewal:	\$60.00, Processing Fee
Testing:	\$130.00, AST member, Exam fee \$230.00, Non-member, Exam fee

Examination

Type:	Computerized
When:	Arrange with local testing center
Where:	Applied Management Professionals (AMP) testing centers located across the country

Professional Associations

Association of Surgical Technologists
 6 West Dry Creek Circle, Suite 200
 Littleton, CO 80120
<http://www.ast.org>

Related Occupational Titles and Codes

SOC:	Surgical Technologists-29-2055
ONET:	Surgical Technologists-29-2055.00



Veterinarians

Veterinarians treat injuries and attempt to prevent, control, and cure animal diseases. They may treat pets, conduct herd maintenance and disease control, provide health services, and do research.

Veterinarians must be licensed in Georgia.

Requirements

- 18 years of age
- Good moral character
- Graduate from an approved college of veterinary medicine
- Pass North American Veterinary License Exam (NAVLE)

Licensing Agency

Georgia State Board of Veterinary Medicine
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1308 Fax
 PLB-healthcare2@sos.ga.gov
<http://www.sos.ga.gov/plb/veterinary>

Fees

Application:	\$100.00
Late:	\$300.00, biennial fee (December 31 of odd numbered years end late renewal period)
Renewal:	\$200.00, biennial fee (to be renewed by December 31 on even numbered years)
Testing:	\$570.00 - pay directly to the National Board.

Examination

Repeats:	Unlimited
Type:	Computerized
When:	November-December- and April
Where:	Prometric testing centers located throughout the state

Professional Associations

American Association of Veterinary State Boards
 380 West 22nd Street
 Suite 101
 Kansas City, MO 64108
 aavsb@aavsb.org
<http://www.aavsb.org>

American Veterinary Medical Association
 1931 North Meacham Road
 Suite 100
 Schaumburg, IL 60173
 avmaonline@avma.org
<https://www.avma.org>

Professional Associations

Georgia Veterinary Medical Association

2200 Century Parkway

Suite 725

Atlanta, GA 30345

gvma@gvma.net

<http://www.gvma.net>

Related Occupational Titles and Codes

SOC:	Veterinarians-29-1131
ONET:	Veterinarians-29-1131.00



Veterinary Technologists and Technicians

Veterinary technologists and technicians take care of animals in animal hospitals, shelters, and zoos. They feed, water, bathe, groom, and exercise animals. They may treat minor injuries or ailments, repair equipment and cages, and sweep and clean animal quarters.

Veterinary technicians must be registered in Georgia.

Requirements

- 18 years of age
- Good moral character
- Pass the National Board Exam
- Graduate from a veterinary technician program approved by the American Veterinary Medical Association

Licensing Agency

Georgia State Board of Veterinary Medicine

237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-1308 Fax
PLB-healthcare2@sos.ga.gov
<http://www.sos.ga.gov/plb/veterinary>

Fees

Application:	\$50.00
Late:	\$100.00, biennial
Renewal:	\$70.00, biennial
Testing:	\$300.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	March-April, July-August and November-December
Where:	Prometric testing centers located throughout the state

Professional Associations

National Association of Veterinary Technicians in America

1931 N. Meacham Rd.
Schaumburg, Illinois 60173
<http://www.navta.net/>

Georgia Veterinary Technician and Assistant Association

P.O. Box 80702
Athens, GA 30608
<https://www.facebook.com/GVTAA/>

Related Occupational Titles and Codes

SOC: Veterinary Technologists and Technicians-29-2056

Related Occupational Titles and Codes

ONET:

Veterinary Technologists and Technicians-29-2056.00



Dental Assistants

Dental assistants assist dentist, set up patients and equipment, and keep records.

Certification is available for dental assistants.

Requirements

- Graduate from an ADA accredited dental assisting or dental hygiene program, obtain CPR certification, and pass exam, OR
- High school diploma, 2 years (3,500 hours) work as a dental assistant verified by dentist, obtain CPR certification, and pass exam

Certifying Agency

Dental Assisting National Board
444 North Michigan Avenue
Suite 900
Chicago, IL 60611
(800) 367-3262
(312) 642-8507 Fax
danbmail@danb.org
<http://www.danb.org>

Fees

Testing: \$425.00

Examination

Type: Written or computerized
When: February, June, and October for written test
Throughout the year for computerized test
Where: Pearson VUE testing centers throughout the country

Professional Associations

American Dental Association
Career Guidance Department
211 East Chicago Avenue
Chicago, IL 60611
<http://www.ada.org>

American Dental Assistants Association
140 N. Bloomingdale Road
Bloomingdale, IL 60108
<http://www.adaausa.org>

Related Occupational Titles and Codes

SOC: Dental Assistants-31-9091
ONET: Dental Assistants-31-9091.00



Massage Therapists

Massage therapists massage customers for hygienic or remedial purposes.

Massage therapists must be licensed in Georgia.

Requirements

- At least 18 years of age
- High school diploma or equivalent
- Citizen of the United States or a permanent resident of the United States
- High standard of ethical and professional practice
- Satisfactory results from a fingerprint record check
- Completed successfully a board recognized educational program consisting of a minimum of 500 hours of course and clinical work
- Pass satisfactorily the National Certification Examination for Therapeutic Massage and Bodywork, an equivalent test approved by the board, or an examination administered by another state or jurisdiction whose license requirements meet or exceed those of this state

Licensing Agency

Georgia State Board of Massage Therapy
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.georgia.gov/plb/massage>

Fees

Application:	\$125.00
License/Registration	\$125.00
Renewal:	\$ 75.00
Testing:	\$250.00 and Retest: \$225.00

Examination

Type:	Computerized
When:	Arrange with local testing center
Where:	Pearson VUE testing centers throughout the country

Professional Associations

National Certification Board for Therapeutic Massage and Bodywork
 1333 Burr Ridge Pkwy
 Suite 200
 Burr Ridge, IL 60527
 (800) 296-0664
 (866) 402-1890 Fax
 info@ncbtmb.org
<http://www.ncbtmb.org>

Professional Associations

American Massage Therapy Association (AMTA)

500 Davis Street

Suite 900

Evanston, IL 60201

info@amtamassage.org

<http://www.amtamassage.org>

AMTA - Georgia Chapter

5165 Lavista Road

Tucker, GA 30084

<http://ga.wp.amtamassage.org/contact/>

Related Occupational Titles and Codes

SOC:

Massage Therapists-31-9011

ONET:

Massage Therapists-31-9011.00



Medical Assistants

Medical assistants perform administrative and certain clinical duties under the direction of a physician. Their administrative duties may include scheduling appointments, maintaining medical records, billing, and coding for insurance purposes. Their clinical duties may include taking and recoding vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by a physician.

National certification is available for medical assistants.

Requirements

Note:

- The certification process varies by association. Please review the requirements and process of each association.

Registered Medical Assistant (RMA)

- A recent graduate of, or scheduled to graduate from:
- A medical assistant program in a post-secondary school or college that has institutional accreditation by the U.S. Department of Education, which programs includes a minimum of 720 clock-hours (or equivalent of training) in medical assisting skills
OR
- Employed in the profession of medical assisting for a minimum of 5 years
- Pass a generalist medical assistant certification examination (approved by the AMT Board)

Certified Medical Assistant (CMA)

- Graduate from an accredited medical assistant program approved by the Department of Education (DOE)
OR
- Graduated from an accredited military medical service training program
- Have worked as a medical assistant 5 years out of the last 7 years
OR
Have currently instructed in an accredited medical assistant program; must have at least 5 years teaching experience

Certifying Agency

American Association of Medical Assistants
20 North Wacker Drive, Suite 1575
Chicago, IL 60606
Phone: (312) 899-1500
Fax: (312) 899-1259
Web: www.aama-ntl.org

Chicago and Rosemont, IL

Fees

Application/Testing: Refer to each certifying agency site for fee structure.

Examination

Type: Computerized

Examination

When/Where:

Review agency testing schedules to arrange with local testing centers.

Testing centers located throughout Georgia:

AAMA : Prometric Test Centers (www.prometric.com)

AMT: Person VUE Test Centers (www.pearsonvue.com)

Related Occupational Titles and Codes

SOC:

Medical Assistants-31-9092

ONET:

Medical Assistants-31-9092.00



Medical Transcriptionists

Medical transcriptionists use transcribing machines with headset and foot pedal to listen to recordings by physicians and other healthcare professionals dictating a variety of medical reports, such as emergency room visits, diagnostic imaging studies, operations, chart reviews, and final summaries. They transcribe dictated reports and translate medical jargon and abbreviations into their expanded forms. They also edit as necessary and return reports in either printed or electronic form to the dictator for review and signature, or correction.

Certification is available for medical transcriptionists.

Requirements

Certified Healthcare Documentation Specialist (CHDS)

- Pass CMT exam
- Registered medical transcriptionists (RMTs) with a minimum of 2 years' experience in acute-care transcription or multispecialty equivalent.

Registered Healthcare Documentation Specialist (RHDS)

- Recent graduates of medical transcription education programs, OR
- Healthcare documentation practitioner for less than 2 years of experience OR
- Experienced practitioner in a specialized environment.
- Pass RHDS Exam

Certifying Agency

Association for Healthcare Documentation Integrity

4120 Dale Rd, Suite J8-233
Suite 120
Modesto, CA 95356
(800) 982-2182
(209) 527-9633 Fax
ahdi@ahdionline.org
<http://www.ahdionline.org>

Fees

Testing:	\$150.00 RHDS exam - Member
	\$230.00 RHDS exam - Non-member
	\$200.00 CHDS exam - Member
	\$280.00 CHDS exam - Non-member

Examination

Type:	Online
When:	Arrange date and time with local testing center
Where:	Kryterion's testing centers and online proctoring

Professional Associations

American Health Information Management Association (AHIMA)

233 N Michigan Avenue
21st Floor
Chicago, IL 60601
www.ahima.org

Related Occupational Titles and Codes

SOC:	Medical Transcriptionists-31-9094
ONET:	Medical Transcriptionists-31-9094.00



Occupational Therapist Assistants

Occupational therapy assistants work with patients and administer occupational therapy programs under the direction of an occupational therapist. They teach people with physical, mental and developmental disabilities self-care skills such as dressing, eating and shaving, work-related skills, and recreational and social activities.

Occupational therapist assistants must be licensed in Georgia.

Requirements

- Good moral character
- Successfully complete an accredited program of study
- Two months of supervised fieldwork at an accredited institution
- Provide three references, two of which must be from certified or licensed occupational therapists who can attest to the applicant's competency in occupational therapy
- Pass exam

Licensing Agency

Georgia State Board of Occupational Therapy
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-7127 Fax
<http://sos.ga.gov/index.php/licensing/plb/36>

Fees

Application:	\$50.00
Late:	\$70.00, biennial fee (March 31 thru June 30 of even numbered years begins late renewal period)
Renewal:	\$55.00, biennial fee (March 31 of even numbered years begins late renewal period)
Testing:	\$500.00 (Online) \$540.00 (Paper)

Examination

Repeats:	Unlimited
Type:	Computer assisted
When:	Arrange with testing center
Where:	Prometric Testing Centers located throughout the state

Professional Associations

American Occupational Therapy Association
 4720 Montgomery Lane
 Suite 200
 Bethesda, MD 20814
<http://www.aota.org>

National Board for Certification in Occupational Therapy, Inc.
 One Bank Street Suite 300
 Gaithersburg, MD 20877
 info@nbcot.org
<http://www.nbcot.org>

Professional Associations

Georgia Occupational Therapy Association, Inc.
P.O. Box 1495
Gainesville, GA 30503
info@gaota.com
<http://gaota.com>

Related Occupational Titles and Codes

SOC:	Occupational Therapy Assistants-31-2011
ONET:	Occupational Therapy Assistants-31-2011.00



Physical Therapist Assistants

Physical therapy assistants work with patients and administer physical therapy treatments under the direction of a physical therapist. They assist with exercises to help patients regain physical function and help patients learn to use artificial limbs and devices such as braces and wheelchairs.

Physical therapist assistants must be licensed in Georgia.

Requirements

- Graduate from an accredited program approved by the board
- Pass the NPTE-PTA and Georgia Jurisprudence exams

Licensing Agency

Georgia State Board of Physical Therapy
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1308 Fax
<http://sos.ga.gov/index.php/licensing/plb/39>

Fees

License/Registration \$75.00

Examination

Repeats: 3
 Type: Computerized
 When: Arrange with testing center
 Where: Prometric Testing Centers located throughout the state

Professional Associations

American Physical Therapy Association
 1111 North Fairfax Street
 Alexandria, VA 22314
<http://www.apta.org>

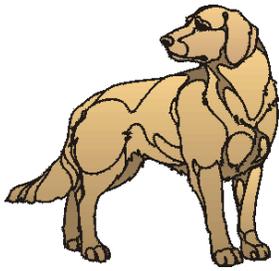
The Federation of State Boards of Physical Therapy
 124 West Street South
 Third Floor
 Alexandria, VA 22314
<http://www.fsbpt.org>

Physical Therapy Association of Georgia
 1260 Winchester Parkway SE
 Suite 205
 Smyrna, GA 30080
<http://www.ptagonline.org>

American Academy of Physical Therapy
 14507 Saint Gregory Way
 Accokeek, Maryland 20607
<http://www.aaptnet.org>

Related Occupational Titles and Codes

SOC:	Physical Therapist Assistants-31-2021
ONET:	Physical Therapist Assistants-31-2021.00



Animal Control Workers

Animal control workers handle animals for the purpose of investigations of mistreatment, or control of abandoned, dangerous, or unattended animals.

National certification is available for animal control professionals.

Requirements

- Successfully complete both Level I and Level II trainings within 18 months
- Pass written exams
- Must be 18 years old to attend NACA course

Certifying Agency

National Animal Care & Control Association
40960 California Oaks Rd. Suite 242
Murrieta, California 92562
(913) 768-1319
(913) 768-1378 Fax
naca@nacanet.org
<http://www.nacanet.org>

Fees

Registration	\$525.00 per level
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Examination

Type:	Written
When/Where:	Contact agency

Professional Associations

Georgia Animal Care & Control Association
PO Box 32
132 North Main St
Madison, GA 30650
<http://gacca.net>

Related Occupational Titles and Codes

SOC:	Animal Control Workers-33-9011
ONET:	Animal Control Workers-33-9011.00



Fire Inspectors

Fire inspectors inspect buildings to detect fire hazards and enforce local ordinances and State laws. They investigate and gather facts to determine the cause of fires and explosions.

Certification is available for fire inspectors.

Requirements

- Pass the Fire Inspector exam (extensive work experience is necessary to pass this exam, contact the association for specifics)

Certifying Agency

International Code Council
500 New Jersey Avenue, NW
6th Floor
Washington, DC 20001
(888) 422-7233
(202) 783-2348 Fax
webmaster@iccsafe.org
<http://www.iccsafe.org>

Fees

Renewal: \$75.00 (Members) or \$87.50 (Non-members)
Testing: \$194.00

Examination

Repeats: Two times within a six month period
Type: Written or computerized
When: Written: March, June, September, and December
Computerized: Arrange date and time with local testing center
Where: Written: Lawrenceville, Macon, and Morrow
Computerized: Pearson VUE testing centers (www.pearsonvue.com)

Professional Associations

Georgia Fire Inspectors Association
7421 Douglas Blvd.
Suite N, Box # 255
Douglasville, GA 30135
<http://www.gainspectors.org>

Related Occupational Titles and Codes

SOC: Fire Inspectors and Investigators-33-2021
ONET: Fire Inspectors and Investigators-33-2021.00



Private Detectives and Investigators

Private detectives conduct private investigations to locate missing persons, obtain confidential information, and solve crimes. They report criminal information to police and testify in court. Private detectives must be licensed in Georgia.

Licenses in Georgia are issued only to companies. The company must have an individual who is qualified by experience or education to be the holder of the license for the company.

Requirements

Applicants requirements for a private detective company license:

- 2 years of experience as an agent registered with a licensed detective agency, or 2 years of experience in law enforcement, or four-year degree in criminal justice or related field from an accredited school
- Pass exam

Applicants requirements for a security company license:

- 2 years of experience as a supervisor or administrator in in-house security operations or with a licensed security agency, or 2 years of experience in law enforcement, or four-year degree in criminal justice or related field from an accredited school
- Pass exam

Licensing Agency

Georgia Board of Private Detective and Security Agencies

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-8026 Fax
<http://sos.georgia.gov/plb/detective>

Fees

Application:	\$100.00, Detective Company \$100.00, Security Company \$100.00, Detective & Security Company
License:	\$300.00, Detective Company \$500.00, Security Company \$700.00, Detective & Security Company
Renewal:	\$300.00, Detective Company \$500.00, Security Company \$700.00, Detective & Security Company

Examination

Type:	Written
When:	Approved candidates will be notified by PSI
Where:	PSI Exams locations (www.psiexams.com)

Professional Associations

Georgia Association of Professional Private Investigators, Inc.

665 Red Oak Road
 Stockbridge, GA 30281
<http://gappionline.org>

Related Occupational Titles and Codes

SOC:	Private Detectives and Investigators-33-9021
ONET:	Private Detectives and Investigators-33-9021.00



Security Guards

Security guards protect property from illegal entry, theft, and fire. They patrol and inspect buildings and grounds by checking windows, doors, and gates to determine that they are secure. In emergencies security guards sound alarms or call police or fire departments.

Armed security guards employed by a private security business must be registered in Georgia, while unarmed security guards are not required to be registered with the state.

Requirements

- 18 years of age
- High school diploma or GED equivalent
- Application submitted by licensed employer
- Citizen of United States
- Applicant has not been convicted of a felony
- May be required to pass a written exam
- Pass background check and drug screening

Licensing Agency

Georgia Board of Private Detective and Security Agencies
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.georgia.gov/plb/detective>

Fees

Application/Testing:	\$70.00
Renewal:	\$65.00
Testing:	\$125.00 (For 1 portion) \$250.00 (For 2 portions)

Examination

None	None
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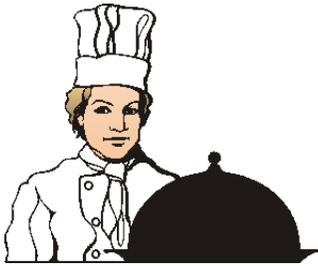
Professional Associations

International Union of Security Officers
2404 Merced Street
San Leandro, CA 94577

Georgia Security Agency
<http://www.georgiasecurityagency.com>

Related Occupational Titles and Codes

SOC:	Security Guards-33-9032
ONET:	Security Guards-33-9032.00



Chefs and Dinner Cooks

Chefs and dinner cooks direct the preparation, seasoning, and cooking of salads, soups, fish, meats, vegetables, desserts, or other foods. Cooks may also plan and price menu items, order supplies, and keep records and accounts. They may also participate in cooking.

National certification is available for chefs.

Requirements

Exams are conducted for the following area(s):

- Certified Culinarian, Certified Sous Chef, Certified Chef de Cuisine, Certified Executive Chef, Certified Master Chef, Personal Certified Chef, Personal Certified Executive Chef, Certified Pastry Culinarian, Certified Working Pastry Chef, Certified Executive Pastry Chef, Certified Master Pastry Chef, Certified Culinary Administrator, Certified Secondary Culinary Educator, Certified Culinary Educator

Certifying Agency

American Culinary Federation

180 Center Place Way
 St. Augustine, FL 32095
 (800) 624-9458
 (904) 940-0741 Fax
 acf@acfchefs.net
<http://www.acfchefs.org>

Fees

Application:	\$50.00 (Members) OR \$50.00 (Non-members)
Renewal:	\$50.00 - 250.00 (Members) OR \$85.00 - 350.00 (Non-members)
Testing:	Written: \$75.00 Practical: \$50.00 (Members) OR \$100.00 (Non-members)

Examination

Repeats:	Unlimited
Type:	Written and practical
When:	Written: Arrange date and time with testing center Practical: Arrange date and time with ACF chapter
Where:	Written: Comira Testing Center (www.comiratesting.com) Practical: Athens, Atlanta, Augusta, Lawrenceville, Macon, Savannah, and Tucker

Related Occupational Titles and Codes

SOC:	Chefs and Head Cooks-35-1011 Cooks, Restaurant-35-2014
ONET:	Chefs and Head Cooks-35-1011.00 Cooks, Restaurant-35-2014.00



Housekeeping and Janitorial Supervisors

Housekeeping and janitorial supervisors supervise work activities of cleaning personnel in hotels, hospitals, offices, and other establishments.

National certification is available for housekeeping and janitorial supervisors.

Requirements

For Certified Executive Housekeepers (CEH):

- High school diploma or equivalent
- Complete the 330 hour program , self-study program, or collegiate program
- Pass exam

For Registered Executive Housekeepers (REH):

- Pass exam
- Bachelor of Art or Science and must include the required courses from the collegiate program
- Submit official transcript along with resume (there is a \$25 member and \$50 non-member transcript review fee)

Certifying Agency

International Executive Housekeepers Association, Inc.

1001 Eastwind Drive
Suite 301
Westerville, OH 43081
(800) 200-6342
(614) 895-1248 Fax
excel@ieha.org
<http://www.ieha.org>

Fees

Course/Testing: Printed edition: \$1,000.00 Member; \$1,200.00 Non-member
Online edition: \$800.00 Member; \$1,000.00 Non-member

Examination

Type: Proctored (www.ieha.org)

Related Occupational Titles and Codes

SOC: First-Line Supervisors of Housekeeping and Janitorial Workers-37-1011
ONET: First-Line Supervisors of Housekeeping and Janitorial Workers-37-1011.00



Landscapers and Groundskeepers

Landscape or maintain grounds of property using hand or power tools or equipment. Workers typically perform a variety of tasks, which may include any combination of the following: sod laying, mowing, trimming, planting, watering, fertilizing, digging, raking, sprinkler installation, and installation of mortarless segmental concrete masonry wall units.

Landscapers and groundskeepers in Georgia must be certified for pesticide application if applying a restricted use pesticide.

Requirements

- Pass a series of exams

Licensing Agency

Georgia Department of Agriculture

Agriculture Pesticide Division
 19 Martin Luther King, Jr. Drive SW
 Room 410
 Atlanta, GA 30334
 (404) 656-4958
 (404) 657-8378 Fax
<http://www.agr.georgia.gov>

This agency distributes both certifications and licenses for the state of Georgia.

Fees

License/Registration	\$90.00, Commercial Application No Fee, Private Application
Testing:	\$45.00

Examination

Type:	Computerized
When:	Several testing dates throughout the year (See www.gapestexam.com)
Where:	See www.gapestexam.com or www.agr.georgia.gov

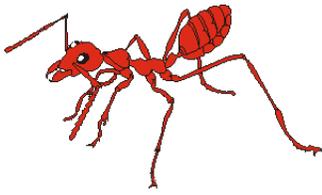
Professional Associations

Georgia Green Industry Association

P.O. Box 2568
 Blue Ridge, GA 30513
<http://www.ggia.org>

Related Occupational Titles and Codes

SOC:	Landscaping and Groundskeeping Workers-37-3011
ONET:	Landscaping and Groundskeeping Workers-37-3011.00



Pest Control Workers

Pest control workers spray and release chemical solutions or toxic gases and set traps to kill pests and vermin, such as mice, termites, and roaches that infect buildings and surrounding areas.

Pest control workers must be licensed for pesticide application in Georgia.

Requirements

- Completed 10 hours of formal category training
- Completed 70 hours of on-the-job training
- Two years of verifiable experience in structural pest control work
- Pass the commercial applicator exam provided by the Georgia Technical Colleges

Licensing Agency

Georgia Department of Agriculture

Agriculture Pesticide Division
19 Martin Luther King, Jr. Drive SW
Room 410
Atlanta, GA 30334
(404) 656-4958
(404) 657-8378 Fax
<http://www.agr.georgia.gov>

This agency distributes both certifications and licenses for the state of Georgia.

Fees

Application:	\$90.00, Commercial Pesticide Applicator \$00.00, No fee for Private Pesticide Applicator
Testing:	\$45.00, Commercial Pesticide Applicator No fee, Private Pesticide Applicator

Examination

Repeats:	Unlimited
Type:	Computerized
When/Where:	See www.gapestexam.com for Commercial See www.agr.georgia.gov for Private

Professional Associations

National Pest Management Association

10460 North Street
Fairfax, VA 22030
jrickwalder@pestworld.org
<http://www.pestworld.org/>

Georgia Pest Control Association

2034 Beaver Ruin Road
Norcross, GA 30071
<http://gpca.org>

Certified Pest Control Operators of Georgia

P.O. Box 490164
Lawrenceville, GA 30049
<http://www.cpcoofga.com/>

Related Occupational Titles and Codes

SOC:	Pest Control Workers-37-2021
ONET:	Pest Control Workers-37-2021.00



Barbers

Barbers cut hair and provide a variety of personal grooming services to help people improve their physical appearance. They may also clean equipment and keep records.

Barbers must be licensed in Georgia.

Requirements

- 16 years of age
- Minimum 7th grade education
- 1,500 credit hours study course with at least nine months at a board approved school or has served as an apprentice in a barber shop for a period of at least 18 months and 3,000 credit hours
- Pass a written and practical exam

Licensing Agency

Georgia State Board of Cosmetology and Barbers
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1176 Fax
<http://sos.ga.gov/index.php/licensing/plb/16>

Fees

Application:	\$30.00
Testing:	\$89.00 Practical Exam \$58.00 Written Exam

Examination

Repeats:	Unlimited
Type:	Written and practical
When:	Schedule with www.psiexams.com
Where:	Atlanta, Macon, Stone Mountain, and Tifton

Professional Associations

National Association of Barber Boards of America
 203 S. 26th Street
 Arkadelphia, AR 71923
<http://www.nationalbarberboards.com/>

Related Occupational Titles and Codes

SOC:	Barbers-39-5011
ONET:	Barbers-39-5011.00



Child Care Workers

Child care workers attend to children at schools, businesses, private households, and child care institutions. They perform a variety of tasks, such as dressing, feeding, bathing, and overseeing play.

National recognition is available for child care workers.

Requirements

- 18 years of age or older
- High school diploma or equivalent
- 480 hours of experience working with children within the past 5 years
- 120 clock hours of formal child care education within the past 5 years (with 10 hours in each content area)
- Submit a professional resource file and statements of competence
- Submit the Family Questionnaires
- Submit the CDA Assessment Observation Instrument
- Complete an oral interview
- Complete the Early Childhood Studies Review exam

Accreditation Agency

Council for Professional Recognition
CDA National Credentialing Program
2460 16th Street, NW
Washington, DC 20009
(800) 424-4310
(202) 265-9161 Fax
webmaster@cdacouncil.org
<http://www.cdacouncil.org>

Fees

Application: \$425.00
Renewal: \$125.00 Online; \$150.00 Paper

Examination

Type: Computerized
When: Monday through Saturday, on request - depending on availability of testing center
Where: See Pearson Vue Testing Center site: www.pearsonvue.com

Professional Associations

Georgia Child Care Association
5490 McGinnis Village Place, Suite 215
Alpharetta, GA 30005
<https://georgiachildcare.org/>

Related Occupational Titles and Codes

SOC: Childcare Workers-39-9011
ONET: Childcare Workers-39-9011.00



Embalmers

Embalmers prepare bodies for burial. Some may apply cosmetics and arrange clothing and jewelry.

Embalmers must be licensed in Georgia.

Requirements

- 18 years of age
- Be of good moral character
- High school diploma or equivalent
- Graduate from an accredited college of funeral service
- Complete 3120 hours of service as an apprentice under the direct supervision of a licensed embalmer
- Pass the national exam
- Pass state Laws & Rules exam
- An affidavit stating apprentice assisted in embalming

Licensing Agency

Georgia Board of Funeral Service
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.ga.gov/plb/funeral>
<http://sos.ga.gov/index.php/licensing/plb/25>

Fees

Application:	\$50.00
Late:	\$200.00
Renewal:	\$100.00
Testing:	\$60.00, Georgia Laws and Rules Examination \$500.00, 2016 National Board Exam (2 sections)

Examination

Repeats:	Unlimited and National Board Exam 3 times a year
Type:	Computerized
When/Where:	PSI Exam: www.psiexams.com (Georgia Laws and Rules exam) Pearson VUE: www.pearsonvue.com/theconference (National Board exam)

Professional Associations

Academy of Graduate Embalmers of Georgia
PO Box 1248
Dallas, GA 30132
<http://www.ageg.org/>

Georgia Funeral Directors Association, Inc.
P.O. Box 1865
Roswell, GA 30077
<http://www.gfda.org>

Professional Associations

Georgia Funeral Service Practitioners Association, Inc.

55 S. Alexander St
P.O. Box 422
Toccoa, GA 30577
info@gfspa.net
<http://www.gfspa.net>

Independent Funeral Directors of Georgia, Inc.

P. O. Box 1248
Dallas, GA 30132
info@ifdg.org
<http://www.ifdg.org>

International Conference of Funeral Service Examining Boards, Inc.

1885 Shelby Lane
Fayetteville, AR 72704
exams@theconferenceonline.org
<http://theconferenceonline.org>

National Funeral Directors and Morticians Association, Inc.

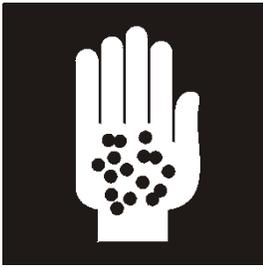
6290 Shannon Parkway
Union City, GA 30291
nfdma@nfdma.com
<http://www.nfdma.com>

National Funeral Directors Association

13625 Bishop's Drive
Brookfield, WI 53005
nfda@nfda.org
<http://nfda.org/>

Related Occupational Titles and Codes

SOC:	Embalmers-39-4011
ONET:	Embalmers-39-4011.00



Estheticians

Estheticians provide skin care treatments to face and body to enhance an individual's appearance.

A certificate of registration is required to practice cosmetology at the esthetician level.

Requirements

- 17 years of age
- High school diploma or equivalent
- Good moral character
- Complete a 1,000 credit hour study course of at least nine months at a board approved school, or serve as an apprentice in a beauty shop or beauty salon for a period of at least 2,000 credit hours for a minimum of 18 months
- Pass a written and practical exam

Licensing Agency

Georgia State Board of Cosmetology and Barbers
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-1176 Fax
<http://sos.ga.gov/plb/cosmetology>

Fees

License/Registration	\$30.00
Testing:	\$64.00 - Practical exam \$45.00 - Written exam

Examination

Repeats:	Unlimited
Type:	Written and practical
When:	Schedule with www.psiexams.com
Where:	Atlanta, Macon and Tifton

Related Occupational Titles and Codes

SOC:	Skincare Specialists-39-5094
ONET:	Skincare Specialists-39-5094.00



Funeral Directors

Funeral directors coordinate funeral services. They work with family members, direct the activities of technical staff, and oversee budgets.

Funeral directors must be licensed in Georgia.

Requirements

- 18 years of age
- Good moral character
- High school degree or equivalent
- Graduate from an accredited college of funeral service
- Complete 3120 hours of service as an apprentice under direct supervision
- Proof of licensure as an embalmer in Georgia
- Pass the national exam
- Pass state Laws and Rules Exam
- An affidavit stating apprentice assisted in funerals

Licensing Agency

Georgia Board of Funeral Service

237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.ga.gov/plb/funeral>
<http://sos.ga.gov/index.php/licensing/plb/25>

Fees

License/Registration	\$50.00
Renewal:	\$100.00

Examination

Repeats:	Unlimited and National Board exam 3 times a year
Type:	Computerize
When/Where:	See exam websites PSI exams: www.psiexams.com (Georgia Laws and Rules exam) Pearson VUE: www.pearsonvue.com/theconference (National Board exam)

Professional Associations

Academy of Graduate Embalmers of Georgia

PO Box 1248
Dallas, GA 30132
<http://www.ageg.org/>

Georgia Funeral Directors Association, Inc.

P.O. Box 1865
Roswell, GA 30077
<http://www.gfda.org>

Professional Associations

Georgia Funeral Service Practitioners Association, Inc.

55 S. Alexander Street
P.O. Box 422
Toccoa, GA 30577
info@gfspa.net
<http://www.gfspa.net>

Independent Funeral Directors of Georgia

P. O. Box 1248
Dallas, GA 30132
info@ifdg.org
<http://www.ifdg.org>

International Conference of Funeral Service Examining Boards, Inc.

1885 Shelby Lane
Fayetteville, AR 72704
exams@theconferenceonline.org
<http://theconferenceonline.org/>

National Funeral Directors and Morticians Association, Inc.

6290 Shannon Parkway
Union City, GA 30291
nfdma@nfdma.com
<http://www.nfdma.com>

National Funeral Directors Association

13625 Bishop's Drive
Brookfield, WI 53005
nfda@nfda.org
<http://nfda.org/>

Related Occupational Titles and Codes

SOC: Morticians, Undertakers, and Funeral Directors-39-4031
ONET: Morticians, Undertakers, and Funeral Directors-39-4031.00



Hairstylists and Cosmetologists

Hairstylists and cosmetologists provide beauty services, such as shampooing, cutting, coloring, and styling hair, and massaging and treating scalp. They may also apply makeup, dress wigs, perform hair removal, and provide nail and skin care services.

Hairstylists and cosmetologists must be licensed in Georgia.

Requirements

- 17 years of age
- High school diploma or equivalent
- Good moral character
- Complete a 1500 hour course with at least 9 months at a board approved school, or complete an apprenticeship program which includes at least 3000 hours of supervised instruction for a minimum of 18 months
- Pass a written and practical exam

Licensing Agency

Georgia State Board of Cosmetology and Barbers
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1176 Fax
<http://sos.ga.gov/plb/cosmetology>

Fees

License/Registration	\$30.00
Testing:	\$64.00 - Practical Exam
	\$45.00 - Written Exam

Examination

Repeats:	Unlimited
Type:	Written and practical
When:	Schedule with www.psiexams.com
Where:	Atlanta, Macon and Tifton

Related Occupational Titles and Codes

SOC:	Hairdressers, Hairstylists, and Cosmetologists-39-5012
ONET:	Hairdressers, Hairstylists, and Cosmetologists-39-5012.00



Manicurists

Manicurists clean and shape customers' fingernails. They may also polish or decorate nails.

A certificate of registration is required to practice cosmetology at the nail technician level.

Requirements

- 17 years of age
- High school diploma or equivalent
- Good moral character
- Complete a 525 hour course of at least 4 months at a board approved school, or serve as an apprentice in a beauty shop or beauty salon for a period of at least 1050 credit hours
- Pass a written and practical exam

Licensing Agency

Georgia State Board of Cosmetology and Barbers
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1176 Fax
<http://sos.ga.gov/plb/cosmetology>

Fees

License/Registration	\$30.00
Testing:	\$64.00 - Practical Exam
	\$45.00 - Written Exam

Examination

Repeats:	Unlimited
Type:	Written and practical
When:	Schedule with www.psiexams.com
Where:	Atlanta, Macon and Tifton

Related Occupational Titles and Codes

SOC:	Manicurists and Pedicurists-39-5092
ONET:	Manicurists and Pedicurists-39-5092.00



Nail Technicians

Nail technicians are personal-appearance workers who do manicures and pedicures. First, they check clients' nails for signs of skin or nail diseases. Then they file and polish clients' natural nails, as well as apply, repair and decorate artificial acrylic and gel nails. They give foot baths and hand baths, foot and hand massages, use pumice stones to smooth away tough calluses, and apply moisturizing oils and lotions.

A certificate of registration is required to practice cosmetology at the nail technician level.

Requirements

- 17 years of age
- High school diploma or equivalent
- Good moral character
- Complete a 525 hour course of at least 4 months at a board approved school, or serve as an apprentice in a beauty shop or beauty salon for a period of at least 1050 credit hours
- Pass a written and practical exam

Licensing Agency

Georgia State Board of Cosmetology and Barbers
 237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-1176 Fax
<http://sos.ga.gov/plb/cosmetology>

Fees

License/Registration	\$30.00
Testing:	\$64.00 - Practical Exam
	\$45.00 - Written Exam

Examination

Repeats:	Unlimited
Type:	Written and practical
When:	Schedule with www.psiexams.com
Where:	Atlanta, Macon and Tifton

Related Occupational Titles and Codes

SOC:	Manicurists and Pedicurists-39-5092
ONET:	Manicurists and Pedicurists-39-5092.00



Auctioneers

Auctioneers sell items at auction to the highest bidder. Before the sale, they may estimate the value of the merchandise. At the sale, they describe the merchandise and ask for bids, awarding items to the highest bidders.

Auctioneers must be licensed in Georgia.

Requirements

- 18 years of age
- High school diploma or equivalent
- Certification from approved auction school
- Pass written and practical exams

Licensing Agency

Georgia Auctioneers Commission
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.ga.gov/plb/auctioneer>

Fees

License: \$200.00

Examination

Repeats: Unlimited
Type: Written and computerized
When: Schedule with www.psiexams.com
Where: Atlanta, Macon and Tifton

Professional Associations

National Auctioneers Association
8880 Ballentine Street
Overland Park, KS 66214
support@auctioneers.org
<http://www.auctioneers.org>

Georgia Auctioneers Association, Inc.
info@georgiaauctioneers.org
<http://www.georgiaauctioneers.org>

Related Occupational Titles and Codes

SOC: Sales and Related Workers, All Other-41-9099
ONET: Sales and Related Workers, All Other-41-9099.00



Automobile Salespeople

Automobile salespersons sell new and used automobiles, trucks, vans, and other vehicles on the premises of vehicle sales establishments. They explain features and demonstrate the operation of vehicles at the establishment or on the road. They compute and quote sale prices, including tax, trade-in allowance, license fees, discounts, and requirements for financing payment of the vehicle on credit.

Used motor vehicle dealers must be registered in Georgia.

Requirements

- Provide a surety bond of \$35,000.00
- Provide an original certificate of insurance
- Provide proof of attending a mandatory pre-licensing seminar
- Provide proof of an established place of business
- Provide proof of a working telephone number at place of business
- Apply for a state Sales Tax number with the Georgia Department of Revenue
- Fingerprint-based background check

Licensing Agency

Ga St Brd of Reg of Used Mtr Veh Dlrs and Used Mtr Veh Parts Dlrs
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.georgia.gov/plb/usedcar>

Fees

Application:	\$170.00
Late:	\$250.00
Renewal:	\$150.00

Professional Associations

Georgia Independent Automobile Dealers Association
6903 Oak Ridge Commerce Way SW
Austell, GA 30168
(770) 745-9650
<http://giada.org/>

National Independent Automobile Dealers Association
2521 Brown Boulevard
Arlington, TX 76006
(800) 682-3837
<http://www.niada.com/>

Related Occupational Titles and Codes

SOC:	Retail Salespersons-41-2031
ONET:	Retail Salespersons-41-2031.00



Insurance Agents

Insurance agents sell policies to individuals and businesses for protection against losses. They also maintain records, prepare reports, identify prospective customers, assist in collecting premiums, and prepare insurance claims for clients.

Insurance agents must be licensed in Georgia.

Requirements

- 24 hours classroom instruction from an approved course
- Pass written exam
- Background check

Licensing Agency

Office of Insurance and Safety Fire Commission
Agents Licensing Division
Two Martin Luther King Jr. Drive
West Tower, Suite 704
Atlanta, GA 30334
(800) 656-2298
(404) 657-8542 Fax
<http://www.oci.ga.gov>

Fees

Application: \$115.00

Examination

Repeats: 3
Type: Computerized
When: Arrange with local testing center (www.pearsonvue.com)
Where: Pearson VUE testing centers in Albany, Atlanta, Augusta, Macon, Marietta, and Savannah

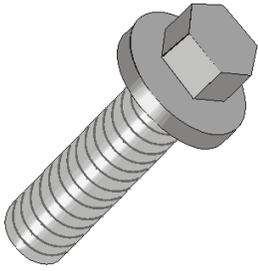
Professional Associations

National Association of Professional Insurance Agents
419 North Lee Street
Alexandria, VA 22314
web@pianet.com
<http://www.pianet.com>

PIA of Georgia
3805 Crestwood Pkwy
Suite 140
Duluth, GA 30096
info@piaga.com
<http://piaga.com>

Related Occupational Titles and Codes

SOC: Insurance Sales Agents-41-3021
ONET: Insurance Sales Agents-41-3021.00



Parts Salespeople

Parts salespeople sell spare and replacement parts and equipment in a repair shop or parts store.

Used motor vehicle parts dealers must be registered in Georgia.

Requirements

- Provide a surety bond of \$10,000.00
- Provide an original certificate of insurance
- Provide proof of an established place of business
- Provide recent photograph
- Provide sales tax number
- Fingerprint-based criminal background check

Licensing Agency

Ga St Brd of Reg of Used Mtr Veh Dirs and Used Mtr Veh Parts Dirs
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.georgia.gov/plb/usedcar>

Fees

Application:	\$150.00
Late:	\$225.00
Renewal:	\$150.00, biennial fee (to be renewed by December 31 on odd even numbered years)

Related Occupational Titles and Codes

SOC:	Parts Salespersons-41-2022
ONET:	Parts Salespersons-41-2022.00



Real Estate Agents

Real estate agents associate with real estate brokerage firms that help people buy, sell, manage, or exchange real property. They show property, list property for sale, work as agents for buyers purchasing property, draft offers to buy, sell, or lease, and/or assist their principals in pricing property.

Real estate salesperson license is required in Georgia.

Requirements

- 18 years of age
- High school diploma or equivalent
- Complete a 75 hour pre-licensing salesperson's course approved by the commission, or complete 10 quarter hours or 6 semester hours in real estate courses at an accredited college
- Pass an exam

Licensing Agency

For CAM: Georgia Real Estate Commission

229 Peachtree Street, NE
 International Tower, Suite 1000
 Atlanta, GA 30303
 (404) 656-3916
 (404) 656-6650 Fax
grecmail@grec.state.ga.us
<http://www.grec.state.ga.us/>

Fees

Application:	\$170.00
Testing:	\$115.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Monday - Friday and designated Saturdays: See Applied Measurement Professionals, Inc. (www.goamp.com)
Where:	Lilburn, Macon, Marietta, and Savannah

Professional Associations

Georgia Association of Realtors

6065 Barfield Road
 Atlanta, GA 30328
<http://www.garealtor.com>

Related Occupational Titles and Codes

SOC:	Real Estate Sales Agents-41-9022
ONET:	Real Estate Sales Agents-41-9022.00



Real Estate Brokers

A real estate brokers own or manage real estate brokerage firm(s) that help people buy, sell, manage, or exchange real property. A broker is responsible for the work of the real estate salespersons and associate brokers who affiliate with the broker's firm, usually as independent contractors, in order to provide the brokerage service cited in the above.

Real estate brokers must be licensed in Georgia.

Requirements

- 21 years of age
- High school diploma or equivalent
- Complete a 60 hour pre-licensing broker's course approved by the Georgia Real Estate Commission OR complete 15 quarter hours or 9 semester hours in real estate courses at an accredited school
- Pass an exam
- Complete 3 years active licensure as a salesperson

Licensing Agency

For CAM: Georgia Real Estate Commission
229 Peachtree Street, NE
International Tower, Suite 1000
Atlanta, GA 30303
(404) 656-3916
(404) 656-6650 Fax
grecmail@grec.state.ga.us
<http://www.grec.state.ga.us/>

Fees

Application:	\$170.00
Testing:	\$115.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	Monday - Friday and designated Saturdays: See Applied Measurement Professionals, Inc. (www.goamp.com)
Where:	Lilburn, Macon, Marietta, Savannah

Professional Associations

Georgia Association of Realtors
3200 Presidential Drive
Atlanta, GA 30340
<http://www.garealtor.com>

Related Occupational Titles and Codes

SOC:	Real Estate Brokers-41-9021
ONET:	Real Estate Brokers-41-9021.00



Sales Representatives

Technical and scientific sales representatives sell goods for wholesalers or manufacturers where technical or scientific knowledge is required in such areas as biology, engineering, chemistry, and electronics, normally obtained from at least 2 years of post-secondary education.

Non-technical sales representatives sell goods for wholesalers or manufacturers to businesses or groups of individuals. Work requires substantial knowledge of items sold.

National certification is available for sales representatives.

Requirements

- Must be employed at the time of application
- Minimum of one year of business experience (self-employment in sales, marketing, or management qualifies as experience)
- Pass exam

Certifying Agency

Sales & Marketing Executives International (SMEI)
 PO Box 1390
 Sumas, WA 98295
 (312) 893-0751
<http://www.smei.org/>

Fees

Application/Testing: \$1,049.00 Non-member, \$899.00 Member
 Renewal: \$95.00

Examination

Repeats: Limited and conditional
 Type: Online
 When: As needed
 Where: Proctored in major cities near the candidate

Related Occupational Titles and Codes

SOC: Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products-41-4011
 Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products-41-4012

ONET: Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products-41-4011.00
 Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products-41-4012.00



Securities Salespeople

Securities sales people help people select and purchase stocks, bonds, mutual funds, and other securities. They analyze investments, furnish information about market conditions, and advise customers about securities and financial planning.

Securities salespeople/Broker-Dealer agents must be licensed in Georgia.

Requirements

- Have application for registration filed by a licensed employer
- Not been convicted of or charged with fraud or a felony
- Pass qualifying exams through the National Association of Securities Dealers (NASD)

Licensing Agency

Secretary of State
 Securities Division
 2 MLK Jr. Drive SE
 Suite 313, West Tower
 Atlanta, GA 30334
 (844) 753-7825
registrations@sos.ga.gov
<http://sos.georgia.gov/securities/>

Fees

License/Registration	\$50.00
Renewal:	\$40.00
Testing:	Varies depending on test

Examination

Type:	Computerized
When:	Arrange with local testing center
Where:	Prometric testing centers

Professional Associations

FINRA - Atlanta Office
 One Securities Centre, Suite 500
 3490 Piedmont Road, NE
 Atlanta, GA 30305

Financial Industry Regulatory Authority (FINRA)
 1735 K Street
 Washington, DC 20006
<http://www.finra.org>

Georgia Securities Association
 P.O. Box 12106
 Atlanta, GA 30355
info@gasec.org
<http://www.gasec.org>

Related Occupational Titles and Codes

SOC:	Securities, Commodities, and Financial Services Sales Agents-41-3031
ONET:	Securities, Commodities, and Financial Services Sales Agents-41-3031.00



Travel Agents

Travel agents plan and sell transportation and accommodations for travel agency customers. They determine destination, modes of transportation, travel dates, costs, and accommodations required.

National certification is available for travel agents.

Requirements

Applicant requirements for the Certified Travel Associate (CTA):

- 18 months of full-time industry experience
- Pass the CTA exam
- Complete the CTA curriculum

Applicant requirements for the Certified Travel Counselor(CTC):

- Complete the CTC curriculum
- Complete the CTA program
- 5 years of full-time industry experience
- Pass the CTC exam

Certifying Agency

The Travel Institute
 945 Concord Street
 Framingham, MA 01701
 (800) 542-4282
 (781) 237-3860 Fax
 info@thetravelinstitute.com
<http://www.thetravelinstitute.com/>

Fees

Course/Testing: \$359.88, CTA plus \$24.99 sign-up fee (\$250.00 for test only)
 \$551.88, CTC plus \$24.99 sign-up fee (\$320.00 for test only)

Examination

Repeats: Unlimited
 Type: Written and online
 When: Any time after applying
 Where: Receive exam by mail and take with proctor

Professional Associations

National Association of Career Travel Agents
 675 N. Washington St, Suite 490
 Alexandria, VA 22314
 nacta@nacta.com
<http://nacta.com>

Related Occupational Titles and Codes

SOC: Travel Agents-41-3041
ONET: Travel Agents-41-3041.00



Used Motor Vehicle Dealers

Used motor vehicle dealers sell previously owned automobiles, trucks, vans, and other vehicles on the premises of vehicle sales establishments. They explain features and demonstrate the operation of vehicles at the establishment or on the road. They compute and quote sale prices including tax, trade-in allowance, license fees, discounts, and requirements for financing payment of the vehicle on credit.

Used motor vehicle dealers must be registered in Georgia.

Requirements

- Provide a surety bond of \$35,000.00
- Provide an original certificate of insurance
- Provide proof of attending a mandatory pre-licensing seminar
- Provide proof of an established place of business
- Provide proof of a working telephone number at place of business
- Apply for a state sales tax number with the Georgia Department of Revenue
- Fingerprint background check

Licensing Agency

Georgia State Board of Registration of Used Motor Vehicle Dealers and Used Motor Vehicle Parts Dealers

237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.georgia.gov/plb/usedcar>

Fees

License/Registration	\$170.00
Renewal:	\$150.00

Professional Associations

Georgia Independent Automobile Dealers Association

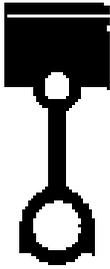
6903 Oak Ridge Commerce Way, SW
Austell, GA 30168
(770) 745-9650
<http://giada.org>

National Independent Automobile Dealers Association

2521 Brown Boulevard
Arlington, TX 76006
(800) 682-3837
<http://www.niada.com>

Related Occupational Titles and Codes

SOC:	Retail Salespersons-41-2031
ONET:	Retail Salespersons-41-2031.00



Used Motor Vehicle Parts Dealers

Used motor vehicle parts dealers sell used automotive parts and equipment by ascertaining the make, year, and type of part needed. They inspect worn, damaged, or defective parts to determine necessary replacement or advises the customer of part needed based on the description of the malfunction. They may also purchase wrecked vehicles to salvage parts.

Used motor vehicle parts dealers must be registered in Georgia.

Requirements

- Provide a surety bond of \$10,000.00
- Provide an original certificate of insurance
- Provide proof of an established place of business
- Provide recent photograph
- Provide sales tax number
- Fingerprint criminal background check

Licensing Agency

Georgia State Board of Registration of Used Motor Vehicle Dealers and Used Motor Vehicle Parts Dealers

237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.georgia.gov/plb/usedcar>

Fees

License/Registration \$150.00

Related Occupational Titles and Codes

SOC: Parts Salespersons-41-2022
ONET: Parts Salespersons-41-2022.00



Executive Secretaries

Executive secretaries provide high-level administrative support by conducting research, preparing statistical reports, handling information requests, and performing clerical functions such as preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings. They may also train and supervise lower-level clerical staff.

International certification is available as a Certified Professional Secretary (CPS) and Certified Administrative Professional (CAP).

Requirements

- Two to four years of work experience as an administrative professional, varying according to your level of college education (students or teachers in a college business education program also may qualify for the CAP)
- Pass the CAP exam

Certifying Agency

International Association of Administrative Professionals
 10502 N. Ambassador Dr
 Suite 100
 Kansas City, MO 64153
 (816) 891-6600
 (816) 891-9118 Fax
 certification@iaap-hq.org
<http://www.iaap-hq.org/>

Fees

Testing: \$350.00, IAAP Member
 \$525.00, Non-member

Examination

Type: Computerized
 When: March and September
 Where: Test centers across the country
 Pearson VUE: see website

Related Occupational Titles and Codes

SOC: Executive Secretaries and Executive Administrative Assistants-43-6011
ONET: Executive Secretaries and Executive Administrative Assistants-43-6011.00



Legal Secretaries

Legal secretaries perform secretarial duties utilizing legal terminology, procedures, and documents. Prepare legal papers and correspondence, such as summonses, complaints, motions, and subpoenas. They may also assist with legal research.

National certification is available for legal professionals.

Requirements

Applicant requirements for basic certification Accredited Legal Professional (ALP):

- Complete an accredited business/legal course, the NALS legal training course, or one year of general office experience
- Pass a three-part exam

Applicant requirements for advanced certification Professional Legal Secretary (PLS):

- Pass four-part written exam
- 3 years of experience in the legal field (a partial waiver up to 1 year is available for those who have a postsecondary degree, completed the ALS exam, or hold other certifications)

Certifying Agency

National Association of Legal Secretaries

P.O. Box 470348
 Tulsa, OK 74147
 (918) 582-5188
 (918) 582-5907 Fax
 info@nals.org
<http://www.nals.org/>

Fees

Testing:	ALP:
	\$ 75.00, full-time students
	\$100.00, NALS members
	\$125.00, non-members
	PLS:
	\$175.00, NALS members
	\$225.00, non-members

Examination

Repeats:	Unlimited
Type:	Written
When:	ALP - March, May, September, and December PLS - March and September
Where:	Testing sites throughout the country - see agency website

Related Occupational Titles and Codes

SOC:	Legal Secretaries-43-6012
ONET:	Legal Secretaries-43-6012.00



Medical Secretaries

Medical secretaries perform secretarial duties utilizing specific knowledge of medical terminology and hospital, clinic, or laboratory procedures. Their duties include scheduling appointments, billing patients, and compiling and recording medical charts, reports, and correspondence.

International certification is available as a Certified Professional Secretary (CPS) and Certified Administrative Professional (CAP).

Requirements

- Two to four years of work experience as an administrative professional, varying according to your level of college education (students or teachers in a college business education program also may qualify for the CAP)
- Pass the CAP exam

Certifying Agency

International Association of Administrative Professionals

10502 N. Ambassador Dr
Suite 100
Kansas City, MO 64153
(816) 891-6600
(816) 891-9118 Fax
certification@iaap-hq.org
<http://www.iaap-hq.org/>

Fees

Testing:	CAP:
	\$350.00, IAAP members
	\$525.00, Non-members

Examination

Type:	Computerized
When:	March and September
Where:	Test centers across the country
	Pearson VUE: see agency website

Related Occupational Titles and Codes

SOC:	Medical Secretaries-43-6013
ONET:	Medical Secretaries-43-6013.00



Secretaries

Secretaries perform routine clerical and administrative functions such as drafting correspondence, scheduling appointments, organizing and maintaining paper and electronic files, or providing information to callers.

International certification is available as a Certified Professional Secretary (CPS) and Certified Administrative Professional (CAP).

Requirements

- Two to four years of work experience as an administrative professional, varying according to your level of college education (students or teachers in a college business education program also may qualify for the CAP)
- Pass the CAP exam

Certifying Agency

International Association of Administrative Professionals

10502 N. Ambassador Dr
Suite 100
Kansas City, MO 64153
(816) 891-6600
(816) 891-9118 Fax
certification@iaap-hq.org
<http://www.iaap-hq.org/>

Fees

Testing: \$350.00, IAAP member
\$525.00, Non-member

Examination

Type: Computerized
When: March and September
Where: Test centers across the country
Pearson VUE: see agency website

Related Occupational Titles and Codes

SOC: Secretaries and Administrative Assistants, Except Legal, Medical, and Executive-43-6014
ONET: Secretaries and Administrative Assistants, Except Legal, Medical, and Executive-43-6014.00



Agricultural Worker Supervisors

Agricultural worker supervisors directly supervise and coordinate the activities of agricultural, forestry, aqua-cultural, and related workers.

Agricultural worker supervisors in Georgia must be certified for pesticide application if applying a restricted use pesticide.

Requirements

- Pass a series of exams

Licensing Agency

Georgia Department of Agriculture

Agriculture Pesticide Division
 19 Martin Luther King, Jr. Drive SW
 Room 410
 Atlanta, GA 30334
 (404) 656-4958
 (404) 657-8378 Fax
<http://www.agr.georgia.gov>

This agency distributes both certifications and licenses for the state of Georgia.

Fees

Application:	\$90.00 , Commercial Application No Fee , Private Application
Testing:	\$45.00 Commercial and Private

Examination

Type:	Computerized
When:	Several testing dates throughout the year (See www.gapestexam.com)
Where:	See www.gapestexam.com or www.agr.georgia.gov

Related Occupational Titles and Codes

SOC:	First-Line Supervisors of Farming, Fishing, and Forestry Workers-45-1011
ONET:	First-Line Supervisors of Farming, Fishing, and Forestry Workers-45-1011.00



Nursery Workers

Nursery workers manually plant, cultivate, and harvest vegetables, fruits, nuts, horticultural specialties, and field crops. They use hand tools, such as shovels, trowels, hoes, tampers, pruning hooks, shears, and knives. Their duties may include tilling soil and applying fertilizers; transplanting, weeding, thinning, or pruning crops; applying pesticides; cleaning, grading, sorting, packing and loading harvested products. Also they may construct trellises, repair fences and farm buildings, or participate in irrigation activities.

Nursery workers in Georgia must be certified for pesticide application if applying a restricted use pesticide.

Requirements

- Pass a series of tests

Licensing Agency

Georgia Department of Agriculture

Agriculture Pesticide Division
19 Martin Luther King, Jr. Drive SW
Room 410
Atlanta, GA 30334
(404) 656-4958
(404) 657-8378 Fax
<http://www.agr.georgia.gov>

This agency distributes both certifications and licenses for the state of Georgia.

Fees

Application: \$90.00 , Commercial Application
No Fee , Private Application
Testing: \$45.00 Commercial and Private

Examination

Type: Computerized
When: Several testing dates throughout the year (See www.gapestexam.com)
Where: See www.agr.georgia.gov or www.gapestexam.com

Professional Associations

AmericanHort

American Nursery & Landscape Association and Ohio State Florist Association
2130 Stella Court
Columbus, Ohio 43215
(202) 789-2900
hello@AmericanHort.org
<http://www.americanhort.org/>

Related Occupational Titles and Codes

SOC: Farmworkers and Laborers, Crop, Nursery, and Greenhouse-45-2092
ONET: Farmworkers and Laborers, Crop, Nursery, and Greenhouse-45-2092.00



Amusement Ride Inspectors

Amusement ride inspectors inspect all carnival and amusement rides to ensure safe operation and conformance to all code and legal requirements. They inspect rides prior to operation and conduct ongoing inspections. They recommend corrections for unsafe conditions and investigate accidents.

Amusement ride inspections are only done by the Office of Insurance and Safety Fire Commissioner's office; per rule 120-3-27-.07.

Requirements

- High school diploma, college diploma, or equivalent
- One year of experience in design, manufacture, operation or inspection of amusement rides
- Pass written examination and eye exam
- Must be employed by state in the amusement field
- Must hold a current inspector certification level
- Must provide proof of receiving 4 CEUs (40 credit hours in an Amusement Industry Manufacturers & Suppliers (AIMS) approved curriculum)

Certifying Agency

Office of Insurance and Safety Fire Commissioner

State of Georgia
Two Martin Luther King, Jr. Drive
West Tower, Suite 920
Atlanta, GA 30334
(800) 656-2298
(404) 657-6971 Fax
<http://www.oci.ga.gov/FireMarshal/>

Examination

Repeats:	Unlimited
Type:	Written
When:	As required
Where:	See State Office of Insurance and Safety Fire Commissioner (www.oci.ga.gov)

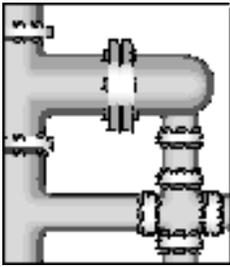
Professional Associations

AIMS International

• P.O. Box 92366,
Nashville, Tennessee 37209
info@aimsintl.org
<http://www.aimsintl.org/>

Related Occupational Titles and Codes

SOC:	Construction and Building Inspectors-47-4011
ONET:	Construction and Building Inspectors-47-4011.00



Boiler Inspectors

Boiler and pressure vessel inspectors inspect all boilers and pressure vessels to ensure that they are properly constructed and operating safely. They witness tests being made and examine methods of operation. They order corrections of unsafe conditions and investigate accidents.

Boiler and pressure vessel inspectors require a certificate in Georgia; per Office of Insurance and Safety Fire Commissioner rule 120-3-26-.04.

Requirements

- Minimum high school diploma plus 4 years of qualifying experience (per rule 120-3-26.04)
OR
Associate in mechanical technology plus 2 years of experience or bachelor degree in engineering from an accredited school plus 1 year of experience in construction, design, operation, or inspection of high boilers and pressure vessels
- Pass exam
- Note: Successful applicants who pass the Certificate of Competency from the National Board are issued the certificate by the Chief Engineer.

For Georgia Commission: Request for Georgia Commissions are given upon proof of a Commission issued by the National Board.

Certifying Agency

Office of Insurance and Safety Fire Commissioner

State of Georgia
Two Martin Luther King, Jr. Drive
West Tower, Suite 920
Atlanta, Georgia 30334
(800) 656-2298
(404) 657-6971 Fax
<http://www.oci.ga.gov/FireMarshal/>

Fees

Application:	\$50.00
Commission:	\$25.00
Renewal:	\$35.00

Examination

Repeats:	3
Type:	Computerized
When:	Every quarter on first Wednesday and Thursday March, June, September and December (See www.nationalboard.org)
Where:	See State Office of Insurance and Safety Fire Commissioner and See Applied Measurement Professionals Testing website: www.goAMP.com

Professional Associations

The National Board of Boiler and Pressure Vessel Inspectors
1055 Crupper Avenue
Columbus, Ohio 43229
information@nationalboard.org
<http://www.nationalboard.org/>

Related Occupational Titles and Codes

SOC: Construction and Building Inspectors-47-4011
ONET: Construction and Building Inspectors-47-4011.00



Construction and Building Inspectors

Construction and building inspectors inspect structures using engineering skills to determine structural soundness and compliance with specifications, building codes, and other regulations. Inspections may be general in nature or may be limited to a specific area, such as electrical systems or plumbing.

Certification is available for building inspectors.

Requirements

- Pass the Residential Building Inspector and Commercial Building Inspector exams (extensive work experience is necessary to pass this exam, contact the association for specifics)

Certifying Agency

International Code Council
 500 New Jersey Avenue, NW
 6th Floor
 Washington, DC 20001
 (888) 422-7233
 (202) 783-2348 Fax
 webmaster@iccsafe.org
<http://www.iccsafe.org>

Fees

Renewal:	\$40.00 (Members) or \$50.00 (Non-members)
Testing:	Written: \$199.00 (residential and commercial) Computerized: \$199.00 (residential and commercial)

Examination

Repeats:	Two times within a six month period
Type:	Written or computerized
When:	Arrange date and time with local testing center (See Pearson VUE or Certifying Agency website)
Where:	Written Locations: Lawrenceville, Macon, and Morrow Computerized: Pearson VUE testing centers (www.pearsonvue.com)

Related Occupational Titles and Codes

SOC:	Construction and Building Inspectors-47-4011
ONET:	Construction and Building Inspectors-47-4011.00



Electrical and Low Voltage System Contractors

Electrical and low voltage system contractors are responsible for installing, maintaining, altering, or repairing electrical systems. Electricians under their direction inspect and service electronic control devices, follow blueprints, bend and fasten tubing inside walls, and pull wires through the tubing to complete the circuits between outlets and switches. They connect the wiring to circuit breakers, transformers, and other components. Low voltage contracting involves the installation, alteration, service, or repair of a telecommunication system, alarm system, or general system involving low-voltage wiring.

Electrical contractors and low voltage contractors must be licensed in Georgia.

Requirements

Applicant requirements for restricted or non-restricted electrical contractors license:

- 4 years of approved experience in the electrical field under a licensed contractor (for a non-restricted license, applicant must have experience with installations in excess of single phase, 200 amperes systems)
- 21 years of age
- Pass an exam
- 3 letters of references (using board reference form)

Appropriate education: a diploma in Engineering Technology or certificate from an accredited Vocational-Technology school program.

Applicant requirements for a general, alarm, telecommunications, or unrestricted low voltage contractor license:

- 1 year of approved experience in low-voltage wiring (for alarm license, applicant must have experience with installation or alarm systems. For telecommunication license, applicant must have experience with installation of telecommunication systems) under a licensed contractor.
- Pass an exam

Licensing Agency

Georgia Construction Industry Licensing Board

237 Coliseum Drive

Macon, GA 31217

(478) 207-2440

(866) 888-9718 Fax

<http://sos.georgia.gov/plb/construct/utl>

Construction: <http://sos.georgia.gov/plb/construct/utl>

Electrician: <http://sos.georgia.gov/plb/construct/el>

Plumber: <http://sos.georgia.gov/plb/construct/pl>

Fees

Annual Dues: \$288.00 (for electrical, class I & II)
\$207.00 (for low voltage)

Application: \$30

Renewal: \$75.00

Examination

Repeats: Twice (Afterward board approval needed)

Type: Computerized

Examination

When:	March, July, and November (for electrical) January, May, and September (for low voltage)
Where:	Locations: Decatur, Lilburn, Marietta, Macon and Savannah Applied Measurement Professionals testing centers (See www.goAMP.com)

Professional Associations

Air Conditioning Contractors of America

2800 S Shirlington Road, Suite 300
Arlington, VA 22206
<http://www.acca.org>

Atlanta Electrical Contractors Association

4221 North Peachtree Road
Atlanta, GA 30341
david@atlantaelectrical.org
<http://www.atlantaelectrical.org>

Conditioned Air Association of Georgia

P. O. Box 910
Hartwell, GA 30643
ashley@caag.org
<http://caag.conditionedairga.org>

Georgia Utility Contractors Association, Inc.

804 Main Street, Suite C
Forest Park, GA 30297
info@guca.com
<http://www.guca.com>

Independent Electrical Contractors, Atlanta Chapter

4500 Winters Chapel Road
Atlanta, GA 30360
<http://iecatlanta.org>

National Association of State Contractors Licensing Agencies

23309 North 17th Drive
Building 1, Unit 110
Phoenix, AZ 85027
info@nascla.org
<http://www.nascla.org>

National Electrical Contractors Association

3 Bethesda Metro Center
Suite 1100
Bethesda, MD 20814
<http://www.necanet.org>

National Utility Contractors Association

3925 Chain Bridge Road
Suite 300
Fairfax, VA 22030
nuca@nuca.com
<http://www.nuca.com>

Related Occupational Titles and Codes

SOC:	Electricians-47-2111
ONET:	Electricians-47-2111.00



Electricians

Electricians install, maintain, and repair electrical wiring, equipment, and fixtures. They ensure that work is in accordance with relevant codes. They may also install or service street lights, intercom systems, or electrical control systems.

Electrical contractors and low voltage contractors must be licensed in Georgia.

Requirements

Applicant requirements for a restricted or non-restricted electrical contractor's license:

- 21 years of age
- 4 years of approved experience in the electrical field under a licensed contractor (for a non-restricted license, applicant must have experience with installations in excess of single phase, 200 amperes systems)
- Pass an exam
- 3 letters of references (using board reference form)

Applicant requirements for a general, alarm, telecommunication, or unrestricted low voltage contractor's license:

- One year of approved experience in low voltage wiring (For alarm license, applicant must have experience with installation of alarm systems. For telecommunications license, applicant must have experience with installation of telecommunication systems.)
- Pass an exam

Appropriate education: a diploma in Engineering Technology or certificate of completion from an accredited Vocational-Technology school program.

Licensing Agency

Georgia Construction Industry Licensing Board

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax

<http://sos.georgia.gov/plb/construct/utl>

Construction: <http://sos.georgia.gov/plb/construct/utl>

Electrician: <http://sos.georgia.gov/plb/construct/el>

Plumber: <http://sos.georgia.gov/plb/construct/pl>

Fees

Application:	\$30.00
Renewal:	\$75.00
Testing:	\$288.00 (for electrical: class I & II) \$207.00 (for low voltage)

Examination

Repeats:	Twice (Afterward board approval is needed)
Type:	Computerized
When:	March, July, and November (for electrical) January, May, and September (for low voltage)
Where:	Locations: Decatur, Lilburn, Marietta, Macon and Savannah Applied Measurement Professionals testing centers (See www.goAMP.com)

Related Occupational Titles and Codes

SOC:	Electricians-47-2111
ONET:	Electricians-47-2111.00



Elevator Installers and Repairers

Elevator installers and repairers assemble, install, repair, or maintain electric or hydraulic freight or passenger elevators, escalators, or dumbwaiters.

Elevator mechanics must be certified in Georgia.

Requirements

- Minimum of 3 years of experience in the installation, repair, maintenance, or inspection of elevators
- Employed by a company holding a state certification
- Pass the mechanic exam of a nationally recognized training program for the elevator industry or the equivalent of a registered apprenticeship program for elevator mechanics

Accreditation Agency

Office of Insurance and Safety Fire Commissioner

State of Georgia
 Two Martin Luther King, Jr. Drive
 West Tower, Suite 920
 Atlanta, Georgia 30334
 (800) 656-2298
 (404) 657-6971 Fax
<http://www.oci.ga.gov/FireMarshal/>

Fees

Renewal:	\$25.00
Testing:	\$60.00

Examination

Repeats:	Unlimited
Type:	Written
When:	As required
Where:	Atlanta, Georgia Department of Labor

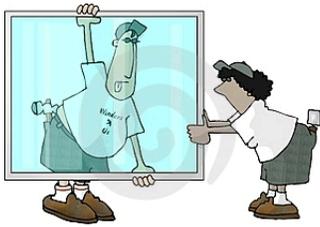
Professional Associations

National Association of Elevator Contractors

1298 Wellbrook Circle, NE
 Conyers, Georgia 30012
<http://naec.org>

Related Occupational Titles and Codes

SOC:	Elevator Installers and Repairers-47-4021
ONET:	Elevator Installers and Repairers-47-4021.00



Glaziers

Glaziers install glass in windows, skylights, store fronts, and display cases, or on surfaces, such as building fronts, interior walls, ceilings, and tabletops.

National certification for glaziers is available.

Requirements

- Apprentices spend about 3 years learning and working under an experienced glazier
- Pass exam

Certifying Agency

National Glass Association
 1945 Old Gallows Road
 Suite 750
 Vienna, VA 22182
 (866) 342-5642 ext. 127
 (703) 442-0630 Fax
 certification@glass.org
<https://www.glass.org>

Fees

Testing: \$89.00 – AGSC Member Companies
 \$149.00 – Non-Members

The National Glass Association offers exams that certify the glazier work performance as a Certified Glass Installer Technician

Examination

Repeats: 1st and 2nd attempt wait 30 days, 3rd attempt wait 6 months
 Type: Computerized
 When/Where: Online anytime (See lasergrade.com and <http://agsc.org>)

Professional Associations

Auto Glass Safety Council
 20 PGA Dr., Suite 201
 Stafford, Virginia 22554
 (540) 720-7484
 (540) 720-5687 Fax
 info@agsc.org
<http://agsc.org>

Related Occupational Titles and Codes

SOC: Glaziers-47-2121
ONET: Glaziers-47-2121.00



Hazardous Material Workers

Hazardous material workers identify, remove, pack, transport, or dispose of hazardous materials, including asbestos, lead-based paint, waste oil, fuel, transmission fluid, radioactive materials, contaminated soil, etc. They specialized training and certification in hazardous materials handling or a confined entry permit are generally required. They may also operate earth-moving equipment or trucks.

The federal government requires asbestos and lead abatement workers to be licensed.

Requirements

- Must complete a 30 to 40 hours training program in order to become licensed to work with hazardous material (See Agency website). Workers who handle nuclear waste must complete 6 months of field work to qualify for a license.
- Pass written exam

Certifying Agency

World Safety Organization
World Management Center
106 West Young Avenue, Suite F
Warrensburg, MO 64093
(660) 747-3132
(660) 747-2647 Fax
info@worldsafety.org
<http://worldsafety.org>

Professional Associations

North America Hazardous Materials Management Association
12011 Tejon Street
Suite 700
Westminster, CO 80234
<http://www.nahmma.org>

Related Occupational Titles and Codes

SOC: Hazardous Materials Removal Workers-47-4041
ONET: Hazardous Materials Removal Workers-47-4041.00



Plumbers and Pipefitters

Plumbers and pipefitters install, maintain, alter or repair piping fixtures, appliances, and appurtenances in connection with sanitary drainage or storm drainage facilities, venting systems, or public or private water supply systems within or adjacent to any building, structure, or conveyance.

Plumbers must be licensed in Georgia.

Requirements

Applicant requirements for a journeyman plumber license:

- Three years of approved experience in plumbing work
- Pass a written exam
- 3 forms of references and 1 from a licensed master plumber.

Applicant requirements for a restricted or non-restricted master plumber license:

- Pass an exam
- Five years of approved experience, two of which must be licensed experience (for a non-restricted license, this experience must be in commercial or industrial plumbing)
- 3 forms of references and 1 from a licensed master plumber.

Licensing Agency

Georgia Construction Industry Licensing Board

237 Coliseum Drive

Macon, GA 31217

(478) 207-2440

(866) 888-9718 Fax

<http://sos.georgia.gov/plb/construct/utl>

Construction: <http://sos.georgia.gov/plb/construct/utl>

Electrician: <http://sos.georgia.gov/plb/construct/el>

Plumber: <http://sos.georgia.gov/plb/construct/pl>

Fees

Application:	\$30.00
Renewal:	\$75.00 (master plumber) \$35.00 (journeyman plumber)
Testing:	\$267.00 (master plumber: class I & II) \$223.00 (journeyman plumber)

Examination

Repeats:	Twice (Afterward need board approval)
Type:	Computerized
When:	April, August, and December - see www.goAMP.com
Where:	Applied Measurement Professionals testing centers at www.goAMP.com Locations: Decatur, Lilburn, Marietta, Macon and Savannah

Professional Associations

Plumbing Heating Cooling Contractors Association of Georgia (PHCC)

101 Pilgrim Village Drive
Suite 200
Cumming, GA 30040
info@phccga.com
<http://phccga.org/>

Plumbing-Heating-Cooling Contractors Association

180 South Washington Street
Suite 100
Falls Church, VA 22046
<http://www.phccweb.org>

GEORGIA PLUMBING INSTITUTE, INC.

3645 Marketplace Blvd
Suite 130, #212
East Point, GA 30344
(404) 767-3025
<http://www.gpi.cc/>

Related Occupational Titles and Codes

SOC:	Plumbers, Pipefitters, and Steamfitters-47-2152
ONET:	Plumbers, Pipefitters, and Steamfitters-47-2152.00



Utility Contractors

Utility contractors arrange, oversee, and coordinate the construction, erection, alteration, or reparation of any utility system in which the cost of the utility system work exceeds \$100,000.00.

Utility contractors must be licensed in Georgia; in addition, Utility Managers and Utility Foremen must be certified by the state.

Requirements

Applicant requirements for utility contractors:

- Adopt a safety policy statement
- Employ a certified utility manager

Applicant requirements for utility managers and utility foreman:

- Pass a written exam
- Two years of experience as a manager or foreman for the construction, erection, alteration, or repair of utility systems at least five feet underground
- 3 letters of references (using board's reference form)
- Completion of an approved safety training course within the last 2 years.

Licensing Agency

Georgia Construction Industry Licensing Board

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax

<http://sos.georgia.gov/plb/construct/utl>

Construction: <http://sos.georgia.gov/plb/construct/utl>

Electrician: <http://sos.georgia.gov/plb/construct/el>

Plumber: <http://sos.georgia.gov/plb/construct/pl>

Fees

Application:	\$50.00
Renewal:	\$75.00
Testing:	\$186.00

Examination

Repeats:	Twice (Afterward need board approval)
Type:	Computerized
When:	January, May and September - see www.goAMP.com
Where:	Applied Measurement Professionals testing centers (See www.goAMP.com) Location: Decatur, Lilburn, Marietta, Macon and Savannah

Professional Associations

Air Conditioning Contractors of America

2800 S Shirlington Road
 Suite 300
 Arlington, Virginia 22206

<http://www.acca.org>

Atlanta Electrical Contractors Association

4221 North Peachtree Road
Atlanta, GA 30341
david@atlantaelectrical.org
<http://www.atlantaelectrical.org>

Conditioned Air Association of Georgia

P. O. Box 910
Hartwell, GA 30643
ashley@caag.org
<http://caag.conditionedairga.org>

Georgia Utility Contractors Association, Inc.

804 Main Street
Suite C
Forest Park, GA 30297
info@guca.com
<http://www.guca.com>

Independent Electrical Contractors, Inc.

4401 Ford Avenue
Suite 1100
Alexandria, VA 22302
info@ieci.org
<http://www.ieci.org>

National Association of State Contractors Licensing Agencies

23309 North 17th Drive
Building 1, Unit 110
Phoenix, AZ 85027
info@nascla.org
<http://www.nascla.org>

National Electrical Contractors Association

3 Bethesda Metro Center
Suite 1100
Bethesda, MD 20814
<http://www.necanet.org>

National Utility Contractors Association

3925 Chain Bridge Road
Suite 300
Fairfax, VA 22030
nuca@nuca.com
<http://www.nuca.com>

Plumbing Heating Cooling Contractors Association of Georgia

101 Pilgrim Village Drive
Suite 200
Cumming, GA 30040
info@phccga.com
<http://phccga.org/>

Plumbing-Heating-Cooling Contractors Association

180 South Washington Street
Suite 100
Falls Church, VA 22046
<http://www.phccweb.org>

Related Occupational Titles and Codes

SOC:	Supervisors of Construction and Extraction Workers-47-1011
ONET:	First-Line Supervisors of Construction Trades and Extraction Workers-47-1011.00



Aircraft Mechanics

Aircraft mechanics work in various capacities i.e., scheduled and unscheduled inspections, removal and replacement of parts, troubleshooting, servicing, sheet metal work, and etc. These jobs are performed on various types of aircraft from the small general aviation aircraft to the large passenger airliner to ensure public safety.

Aircraft mechanics must be certified in Georgia.

Requirements

- 18 years of age
- Pass a written, oral, and practical exam
- Graduate from an FAA-approved school or have 18 months of experience or have 30 months of experience working with both engines and airframes
- Able to read, speak, write, and understand English

Certifying Agency

Federal Aviation Administration
U.S. Department of Transportation
800 Independence Avenue, SW
Washington, DC 20591
(866) 835-5322
<https://www.faa.gov>

Fees

Testing: See Agency website for practical and written test fees.

Examination

Type: Written, oral, and practical. See FAA website for details.

Professional Associations

Professional Aviation Maintenance Association (PAMA)
PO Box 163
Jerk, Oklahoma 74037
info@pama.org
<http://pama.org>

AMT Society
Aviation Maintenance Professionals
PO Box 163
Jerk, Oklahoma 74037
<http://www.amtsociety.org>

Related Occupational Titles and Codes

SOC: Aircraft Mechanics and Service Technicians-49-3011
ONET: Aircraft Mechanics and Service Technicians-49-3011.00



Appliance Installers and Repairers

Appliance installers and repairers repair, adjust, or install all types of electric or gas household appliances, such as refrigerators, washers, dryers, and ovens.

Certification is available for installers and repairers of major home appliances.

Requirements

- Pass a Basic Skills Exam
- Pass at least one of the three specialty exams in Refrigeration and Air Conditioning, Cooking, or Laundry and Dishwashing.

Certifying Agency

ISCET National Appliance Service Technician Certification (NASTeC)
3000-A Landers St
Fort Worth, TX 76107
(800) 946-0201
(817) 921-3741 Fax
<http://www.nastec.org>

Fees

Testing: \$50.00 - Basic Skills
 \$65.00 - Each Specialty
 \$115.00 - Basic plus one Specialty
 \$160.00 - Basic plus two Specialties
 \$185.00 - Basic plus all three Specialties

Examination

Repeats: Unlimited
Type: Computerized and Written
When: Candidate arranges date and time with local examiner
Where: ISCET independent certification administrators, see ISCET website - iscet.org

Professional Associations

The International Society of Certified Electronics Technicians
3000-A Landers St
Fort Worth, Texas 76107
(817) 921-9101
(817) 921-3741 Fax
info@iscet.org
<http://www.iscet.org/>

Related Occupational Titles and Codes

SOC: Home Appliance Repairers-49-9031
ONET: Home Appliance Repairers-49-9031.00



Auto Body Repairers

Auto body repairers repair and refinish automotive vehicle bodies and straighten frames.

National certification is available for collision repairer technicians.

Requirements

- Two years of relevant work experience
- Pass exam

Certifying Agency

National Institute for Automotive Service Excellence
1503 Edwards Ferry Rd., NE Suite 401
Suite 401
Leesburg, VA 20176
(703) 669-6600
(703) 669-6127 Fax
contactus@ase.com
<http://www.ase.com>

Fees

Application/Testing: \$36.00
Testing: \$37.00, per test

Examination

Repeats: Unlimited
Type: Computerized
When: December-February, March-May, June-August, and September-November
Where: Prometric Testing Centers, 700 testing centers nationwide

Professional Associations

Georgia Collision Industry Association
PO Box 956007
Duluth, GA 30095
<http://gcia.org>

Related Occupational Titles and Codes

SOC: Automotive Body and Related Repairers-49-3021
ONET: Automotive Body and Related Repairers-49-3021.00



Automobile Mechanics

Automotive mechanics diagnose, adjust, repair, or overhaul automotive vehicles.

National certification is available for automotive technicians.

Requirements

- Two years of relevant work experience
- Pass exam

Certifying Agency

National Institute for Automotive Service Excellence
1503 Edwards Ferry Rd., NE Suite 401
Suite 401
Leesburg, VA 20176
(703) 669-6600
(703) 669-6127 Fax
contactus@ase.com
<http://www.ase.com>

Fees

Application/Testing: \$36.00
Testing: \$37.00, per test
\$74.00, per test, advanced skills

Examination

Repeats: Unlimited
Type: Computerized
When: December-February; March-May; June-August and
September-November
Where: Prometric testing centers nationwide

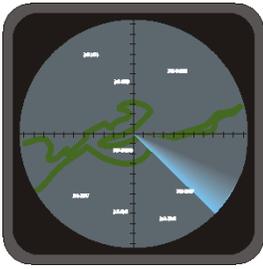
Professional Associations

Automotive Service Association (ASA)
8209 Midcities Blvd
North Richland Hill, TX 76182
asainfo@ASAshop.org
<http://asashop.org>

ASA-Georgia
4337 Ogeechee Road
Savannah, Georgia 31405
<http://asagashop.org>

Related Occupational Titles and Codes

SOC: Automotive Service Technicians and Mechanics-49-3023
ONET: Automotive Service Technicians and Mechanics-49-3023.00



Avionics Technicians

Avionics technicians install, inspect, test, adjust, or repair avionics equipment, such as radar, radio, navigation, and missile control systems in aircraft or space vehicles.

Licensure is available for radiotelephone operators.

Requirements

Applicant requirements for an airframe (A), powerplant (P), or repairer (R) license:

- Qualified experience to perform maintenance on aircraft or components
- Graduate from an FAA-approved school or have 18 months of experience

Applicant Requirements - All

- Legal resident of (or eligible for employment in) the United States
- Able to read, write, speak, and understand the English language
- Pass 3 exams: written, oral test, and practical exam
- At least 18 years old
- Graduate from an FAA-approved school or
A minimum of 18 months experience working with both engines and airframes or
Have 30 months of experience working with both engines and airframes

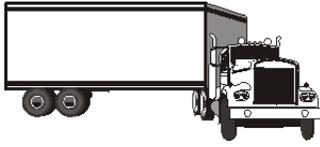
Certifying Agency

Federal Aviation Administration

U.S. Department of Transportation
800 Independence Avenue, SW
Washington, DC 20591
(866) 835-5322
<https://www.faa.gov>

Related Occupational Titles and Codes

SOC: Avionics Technicians-49-2091
ONET: Avionics Technicians-49-2091.00



Bus and Truck Mechanics

Bus and truck mechanics diagnose, adjust, repair, or overhaul trucks, buses, and all types of diesel engines. They also include mechanics working primarily with automobile diesel engines.

National certification is available for technicians who repair medium and heavy trucks.

Requirements

- Two years of relevant work experience (two years of relevant formal training may be substituted for one year of work experience)
- Pass one or more of the Medium/Heavy Truck exams

Certifying Agency

National Institute for Automotive Service Excellence
1503 Edwards Ferry Rd., NE Suite 401
Suite 401
Leesburg, VA 20176
(703) 669-6600
(703) 669-6127 Fax
contactus@ase.com
<http://www.ase.com>

Fees

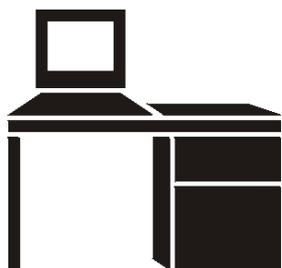
Application/Testing:	\$36.00
Testing:	\$37.00, per test \$74.00, per test, advanced series

Examination

Repeats:	Unlimited
Type:	Computerized
When:	December-February, March-May, June-August, and September-November
Where:	Prometric testing centers nationwide

Related Occupational Titles and Codes

SOC:	Bus and Truck Mechanics and Diesel Engine Specialists-49-3031
ONET:	Bus and Truck Mechanics and Diesel Engine Specialists-49-3031.00



Computer Equipment Repairers

Computer equipment repairers work on computers, monitors, printers, network hubs, and related equipment. When computers need attention, repairers first talk to users to find out what is wrong. Then repairers try to operate the computers. Depending on what they find, repairers may focus first on problems with the hardware (the physical parts of the computer) or software (the programs). To test the electrical or mechanical systems, repairers use special equipment such as voltmeters. Repairers must take computers apart to run these tests.

National certification is available for computer equipment repairers.

Requirements

Applicant requirements for journeyman level certification:

- 4 or more years of education and/or experience in electronics
- Pass the Associate Level Electronics exam
- Pass the computer Journeyman Level CET exam

Certifying Agency

International Society of Certified Electronics Technicians

3000-A Landers St.
Fort Worth, TX 76107
(817) 921-9101 ext. 119
(817) 921-3471 Fax
info@iscet.org
<http://www.iscet.org>

Fees

Testing: \$75.00 (includes the associate exam and one journeyman exam)

Examination

Repeats: Unlimited
Type: Computerized

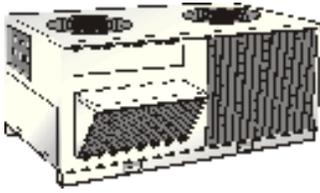
Professional Associations

Electronics Technicians Association (ETA) International

5 Depot Street
Greencastle, IN 46135
(800) 288-3824
(765) 653-4287 Fax
eta@eta-i.org
<http://www.eta-i.org>

Related Occupational Titles and Codes

SOC: Computer, Automated Teller, and Office Machine Repairers-49-2011
ONET: Computer, Automated Teller, and Office Machine Repairers-49-2011.00



Conditioned Air Contractors

Conditioned air contractors are responsible for installing and servicing heating and air conditioning systems. Conditioned air contractors must be licensed in Georgia.

Conditioned air contractors must be licensed in Georgia.

Requirements

- 3 years of approved experience in the heating and cooling field (for non-restricted license, applicant must have experience with installations in excess of 175,000 btu of heating and 5 tons of coolings)
- Pass a written exam

Licensing Agency

Georgia Construction Industry Licensing Board

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax

<http://sos.georgia.gov/plb/construct/utl>

Construction: <http://sos.georgia.gov/plb/construct/utl>

Electrician: <http://sos.georgia.gov/plb/construct/el>

Plumber: <http://sos.georgia.gov/plb/construct/pl>

Fees

License/Registration \$ 30.00

Examination

Repeats: Unlimited
 Type: Computerized
 When: February, June and October - see www.goAMP.com
 Where: Applied Measurement Professionals testing centers in Decatur, Lilburn, Marietta, Macon and Savannah

Professional Associations

National Association of State Contractors Licensing Agencies

23309 North 17th Drive
 Bldg. 1, Unit 110
 Phoenix, AZ 85027
info@nascla.org

<http://www.nascla.org>

Plumbing and Mechanical Association of Georgia

101 Pilgrim Village Dr, Suite 200
 Cumming, GA 30040
pma@plumbingpros.com

<http://www.plumbingpros.com>

Professional Associations

Plumbing-Heating-Cooling Contractors Association

180 South Washington Street

Suite 100

Falls Church, VA 22046

(800) 533-7694

(703) 237-7442 Fax

<http://www.phccweb.org>

Related Occupational Titles and Codes

SOC: Heating, Air Conditioning, and Refrigeration Mechanics and Installers-49-9021

ONET: Heating, Air Conditioning, and Refrigeration Mechanics and Installers-49-9021.00



Heating and Cooling System Mechanics

Heating and cooling system mechanics install or repair heating, central air conditioning, or refrigeration systems, including oil burners, hot-air furnaces, and heating stoves.

Conditioned air contractors must be licensed in Georgia.

Requirements

- 4 years of approved experience in the heating and cooling field (for non-restricted license, applicant must have 5 years of experience, including experience with installations in excess of 175,000 BTU of heating and 60,000 BTU of cooling)
- Pass written exam

Licensing Agency

Georgia Construction Industry Licensing Board

237 Coliseum Drive
 Macon, GA 31217
 (478) 207-2440
 (866) 888-9718 Fax

<http://sos.georgia.gov/plb/construct/utl>

Construction: <http://sos.georgia.gov/plb/construct/utl>

Electrician: <http://sos.georgia.gov/plb/construct/el>

Plumber: <http://sos.georgia.gov/plb/construct/pl>

Fees

License/Registration	\$ 30.00 (GA Board of Utility Contract)
Renewal:	\$ 75.00
Testing:	\$267.00

Examination

Repeats:	Unlimited
Type:	Computerized
When:	February, June and October - see https://www.goAMP.com
Where:	Applied Measurement Professionals testing centers in Decatur, Lilburn, Marietta, Macon and Savannah

Related Occupational Titles and Codes

SOC:	Heating, Air Conditioning, and Refrigeration Mechanics and Installers-49-9021
ONET:	Heating, Air Conditioning, and Refrigeration Mechanics and Installers-49-9021.00



Home Electronic Repairers

Home electronic repairers repair, adjust, or install audio or television receivers, stereo systems, camcorders, video systems, or other electronic home entertainment equipment.

National certification is available for electronics technicians.

Requirements

- Pass the Associate Level Electronics test (ISCET or ETA-I) or acquire the ISCET Associate Level Electronics Certification through the ISCET ESA program
- Pass one of the following Journeyman Level CET exams: Consumer, Industrial, Communications, Computer, Medical, or Radar

Certifying Agency

International Society of Certified Electronics Technicians

3000-A Landers St.
Fort Worth, TX 76107
(817) 921-9101 ext. 119
(817) 921-3471 Fax
info@iscet.org
<http://www.iscet.org>

Fees

Testing: \$75.00 associate and one journeyman exam
 \$70.00 journeyman exam
 \$55.00 associate exam

Examination

Repeats: associate and one journeyman exam-one time only, \$25.00
 associate exam-one time only, \$15.00
 journeyman exam-one time only, \$15.00

Type: Written and computerized

When: Candidate arranges date and time with local examiner

Where: ISCET independent certification administrators, see
 www.ISCET.com

Related Occupational Titles and Codes

SOC: Electronic Home Entertainment Equipment Installers and Repairers-49-2097

ONET: Electronic Home Entertainment Equipment Installers and Repairers-49-2097.00



Industrial Electronics Repairers

Industrial electronics repairers repair, test, adjust, or install electronic equipment, such as industrial controls, transmitters, and antennas.

National certification is available for electronics technicians.

Requirements

- Pass the Associate Level Electronics test (ISCET or ETA-I) or acquire the ISCET Associate Level Electronics Certification through the ISCET ESA program
- Pass one of the following Journeyman Level CET exams: Consumer, Industrial, Communications, Computer, Medical, or Radar

Certifying Agency

International Society of Certified Electronics Technicians

3000-A Landers St.
 Fort Worth, TX 76107
 (817) 921-9101 ext. 119
 (817) 921-3471 Fax
 info@iscet.org
<http://www.iscet.org>

Fees

Testing: \$75.00 associate and one journeyman exam
 \$70.00 journeyman exam
 \$55.00 associate exam

Examination

Repeats: associate and one journeyman exam-one time only, \$25.00
 associate exam-one time only, \$15.00
 journeyman exam-one time only, \$15.00

Type: Written and computerized

When: Candidate arranges date and time with local examiner

Where: ISCET independent certification administrators, see
www.ISCET.com

Related Occupational Titles and Codes

SOC: Electrical and Electronics Repairers, Commercial and Industrial
 Equipment-49-2094

ONET: Electrical and Electronics Repairers, Commercial and Industrial
 Equipment-49-2094.00



Medical Equipment Repairers

Medical equipment repairers test, adjust, or repair biomedical or electromedical equipment.

National certification for medical equipment repairers is available.

Requirements

- 4 or more years of education and/or experience in electronics
- Pass the Associate Level Electronics exam
- Pass the medical Journeyman Level CET exam

Certifying Agency

International Society of Certified Electronics Technicians
 3000-A Landers St.
 Fort Worth, TX 76107
 (817) 921-9101 ext. 119
 (817) 921-3471 Fax
 info@iscet.org
<http://www.iscet.org>

Fees

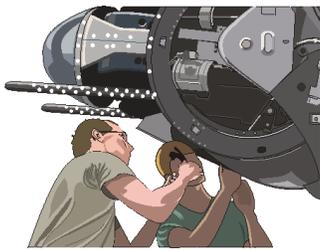
Testing:	\$75.00 associate and one journeyman exam \$70.00 journeyman exam \$55.00 associate exam
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Examination

Repeats:	associate and one journeyman exam-one time only, \$25.00 associate exam-one time only, \$15.00 journeyman exam-one time only, \$15.00
Type:	Written and Computerized
When:	Candidate arranges date and time with local examiner
Where:	ISCET independent certification administrators, see www.ISCET.com

Related Occupational Titles and Codes

SOC:	Medical Equipment Repairers-49-9062
ONET:	Medical Equipment Repairers-49-9062.00



Truck and Diesel Engine Mechanics

Truck and diesel engine mechanics diagnose, adjust, repair, or overhaul trucks, buses, and all types of diesel engines.

National certification is available for technicians who repair trucks and diesel engines.

Requirements

- Years of relevant work experience
- Pass exam

Certifying Agency

National Institute for Automotive Service Excellence
 1503 Edwards Ferry Rd., NE Suite 401
 Suite 401
 Leesburg, VA 20176
 (703) 669-6600
 (703) 669-6127 Fax
 contactus@ase.com
<http://www.ase.com>

Fees

Registration	\$36.00
Testing:	\$37.00, per test
	\$74.00, per test, advanced series

Examination

Type:	Computerized
When:	December-February, March-May, June-August, and September-November
Where:	Prometric test centers nationwide

Professional Associations

Association of Diesel Specialists
 7250 Heritage Village Plaza Suite 201
 Gainesville, Virginia 20155
<http://diesel.org>

Related Occupational Titles and Codes

SOC:	Bus and Truck Mechanics and Diesel Engine Specialists-49-3031
ONET:	Bus and Truck Mechanics and Diesel Engine Specialists-49-3031.00



Watch Repairers

Watch repairers repair, clean, and adjust mechanisms of timing instruments, such as watches and clocks. They include watchmakers.

National certification is available for watchmakers, electronic watch technicians, and clockmakers.

Requirements

- Be a practicing watch and clockmaker, graduate of a horological school, or person with an interest in horology
- Pass a written exam

Certifying Agency

American Watchmakers-Clockmakers Institute
701 Enterprise Drive
Harrison, OH 45030
(866) 367-2924 ext. 301
(513) 367-1414 Fax
awci@awci.com
<http://www.awci.com>

Fees

Application/Testing: \$2,495.00
Fee does not include travel and lodging accommodations

Examination

Repeats: Once per year at no additional charge
Type: Written and practical
When/Where: See agency website <http://www.awci.com>

Related Occupational Titles and Codes

SOC: Watch Repairers-49-9064
ONET: Watch Repairers-49-9064.00

Examination

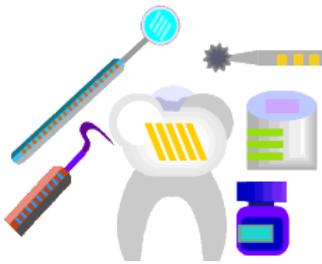
Type:	Written (CJB, CB, CMB) and practical (CB, CD, CMB)
When:	Arrange date and time with local proctor (written) and Saturdays and Sundays at schools with adequate work stations (practical)
Where:	Arranged with local proctor (written) or school (practical)

Professional Associations

Southeastern Retail Bakers Association
PO Box 61734
Jacksonville, FL 32205
<http://www.southeasternretailbakers.com>

Related Occupational Titles and Codes

SOC: Bakers-51-3011
ONET: Bakers-51-3011.00



Dental Laboratory Technicians

Dental laboratory technicians construct and repair full or partial dentures or dental appliances.

National certification is available for dental laboratory technicians.

Requirements

- Five years of work experience or two years in an ADA dental technology program or equivalent
- Pass a written comprehensive exam, a specialty practical exam, and a specialty written exam

Certifying Agency

National Board for Certification in Dental Laboratory Technology

325 John Knox Road
 Suite L103
 Tallahassee, FL 32303
 (800) 684-5310
 (850) 222-0053 Fax
 certification@nbccert.org
<http://www.nbccert.org>

Fees

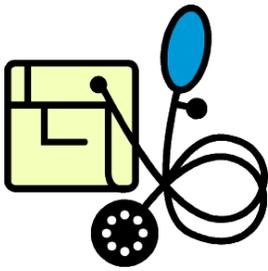
Application/Testing:	Comprehensive Written - \$220.00 Specialty Written - \$220.00 Practical - \$455.00 (includes a \$55.00 non-refundable one-time fee)
Late Application:	Written - \$25.00 and Practical - \$50.00

Examination

Repeats:	Unlimited
Type:	Written and practical
When:	Monthly
Where:	Sites throughout the country - see agency website

Related Occupational Titles and Codes

SOC:	Dental Laboratory Technicians-51-9081
ONET:	Dental Laboratory Technicians-51-9081.00



Medical Appliance Technicians

Medical appliance technicians construct, fit, maintain, or repair medical supportive devices, such as braces, artificial limbs, joints, arch supports, and other surgical and medical appliances.

The following credentialing options are available: **practitioner certification, technician registration, and orthotic and mastectomy fitter registration.**

Requirements

Applicant requirements for Technician Registration:

- Complete an NCOPE accredited orthotic and/or prosthetic technician program OR two years of technician experience in the discipline seeking registration under the direct supervision of an ABC certified practitioner
- Pass exam

Applicant requirements for Practitioner Certification:

- Bachelor's degree in orthotics and prosthetics or bachelor's degree in any major and an orthotics or prosthetics certificate from a CAAHEP accredited program
- Pass exam
- Complete a 12-month NCOPE accredited residency program

Applicant requirements for Orthotic Fitter

- Orthotic Fitter must complete 1,000 hours of orthotic fitting experience
- Successfully complete an ABC approved fitter education seminar, including all course requirements necessary to receive a certificate of completion
- Pass exam

Applicant requirements for Mastectomy Fitter:

- Pass exam
- Mastectomy Fitter must complete 500 hours of mastectomy fitting experience
- Successfully complete an ABC approved fitter education seminar, including all course requirements necessary to receive a certificate of completion

Certifying Agency

American Board for Certification in Orthotics, Prosthetics and Pedorthics

330 John Carlyle St
Suite 210
Alexandria, VA 22314
(703) 836-7114
(703) 836-0838 Fax
info@abcop.org
<http://www.abcop.org>

Fees

Application/Testing: Application, testing, and annual fees vary depending on specialty (See website: www.abcop.org)

Examination

Type: Computerized
When: January, March, May, July, September, and November
Where: Prometric testing centers - see www.prometric.com

Professional Associations

Educational Testing Service

ETS Corporate Headquarters
660 Rosedale Road
Princeton, NJ 08541
<http://www.ets.org>

American Orthotic & Prosthetic Association

330 John Carlyle Street
Suite 200
Alexandria, GA 22314
info@aopanet.org
<http://www.aopanet.org>

Georgia Society of Orthotists and Prosthetists

<http://www.georgiasop.com>

Related Occupational Titles and Codes

SOC:	Medical Appliance Technicians-51-9082
ONET:	Medical Appliance Technicians-51-9082.00



Vehicle Painters

Vehicle painters operate or tend painting machines to paint surfaces of transportation equipment, such as automobiles, buses, trucks, trains, boats, and airplanes.

National certification is available in collision repair and refinishing.

Requirements

- Two years of relevant work experience (two years of relevant formal training may be substituted for one year of work experience)
- Pass one or more of the collision repair exams

Certifying Agency

National Institute for Automotive Service Excellence

1503 Edwards Ferry Rd., NE Suite 401
Suite 401
Leesburg, VA 20176
(703) 669-6600
(703) 669-6127 Fax
contactus@ase.com
<http://www.ase.com>

Fees

Registration	\$36.00
Testing:	\$31.00, per test

Examination

Repeats:	Unlimited
Type:	Computerized
When:	December-February, March-May, June-August, and September-November
Where:	Prometric testing centers nationwide

Professional Associations

Georgia Collision Industry Association

PO Box 956007
Duluth, GA 30025
<http://www.gcia.org>

Related Occupational Titles and Codes

SOC:	Painters, Transportation Equipment-51-9122
ONET:	Painters, Transportation Equipment-51-9122.00



Water Treatment Plant Operators

Water treatment plant operators control equipment that treats water and wastewater to make them sanitary. Duties include monitoring control systems, adjusting valves and gates, and operating pumps, engines, and generators. Operators may collect samples and run laboratory tests and supervise plant attendants and sewage disposal workers.

Water treatment plant operators must be licensed in Georgia.

Requirements

- High school diploma or equivalent
- Experience in actual system operation (requirement varies from three months to three years, according to the level of classification desired)
- Complete an approved special training course
- Pass a written exam

Licensing Agency

Georgia Board of Water & Wastewater Treatment Plant Operators
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440
(866) 888-8026 Fax
<http://sos.georgia.gov/plb/water>

Fees

Application:	\$25.00
Late:	\$115.00, biennial fee (September 30 on odd numbered years ends late renewal period)
Renewal:	\$65.00, biennial fee (must be renewed by June 30 on odd numbered years)
Testing:	\$75.00 See (www.goAMP.com)

Examination

Type:	Written
When:	January, March, May, July, September, and November
Where:	Applied Measurement Professionals, Inc. testing centers: See www.goAMP.com Locations: Decatur, Lilburn, Marietta, Macon, and Savannah

Professional Associations

American Water Works Association
6666 West Quincy Avenue
Denver, CO 80235
<http://www.awwa.org>

Applied Measurement Professionals, Inc.
AMP Corporate Headquarters
18000 West 105th Street
Olathe, KS 66061
info-amp@goAMP.com
<https://www.goamp.com>

Professional Associations

Association of Boards of Certification

2805 SW Snyder Blvd
Suite 535
Ankeny, IA 50023
abc@abccert.org
<http://www.abccert.org>

Environmental Protection Division

Georgia Department of Natural Resources
2 Martin Luther King Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
askepd@gaepd.org
<http://epd.georgia.gov/>

Georgia Association of Water Professionals

1655 Enterprise Way
Marietta, Georgia 30067
<http://www.gawp.org>

Georgia Water and Wastewater Institute, Inc.

511 Stadium Dr.
Carrollton, GA 30117
<http://www.gwwi.org>

Related Occupational Titles and Codes

SOC:	Water and Wastewater Treatment Plant and System Operators-51-8031
ONET:	Water and Wastewater Treatment Plant and System Operators-51-8031.00



Airplane Pilots

Aircraft pilots and flight engineers work together in the transportation of passengers and cargo. Pilots operate the flight controls, supervise the crew and perform other tasks essential for safe operation of the aircraft. Flight engineers are also certified by the FAA. However, they may or may not be qualified pilots. Flight engineers monitor various aircraft systems during aircraft operation. Pilots work in various capacities such as airline pilots, flight instructors, emergency medical pilots, and agricultural spraying.

All pilots who are paid to transport passengers or cargo must have a commercial pilot's license.

Requirements

Applicant requirements for a commercial pilot's license:

- At least 18 years old
- At least 250 hours of flight experience
- At least hold a current 3rd class FAA medical certification
- Hold an instrument rating
- Receive and log ground training from an authorized instructor or completion of a home-study course
- Pass a knowledge test
- Demonstrate flying abilities to FAA inspector or designated pilot examiner

Applicants for an airline transport pilot's license must meet the following requirements in addition to the requirements listed above:

- Minimum of 1,500 hours of flight experience (500 hours cross-country; 100 hours night time or 75 hours plus 45 night stop landing; 75 hours instrument flight time or 50 flight and 25 simulators)
- At least 23 years old
- Must hold at least a commercial pilot (U.S. certification) with an instrument rating OR Hold an ATP or commercial pilot (ICAO country certification) with an instrument rating without limitation
- Subject to background check

Certifying Agency

Federal Aviation Administration

U.S. Department of Transportation
 800 Independence Avenue, SW
 Washington, DC 20591
 (866) 835-5322
<https://www.faa.gov>

Fees

Testing: See agency website: <https://www.faa.gov/pilots/testing/>

Examination

Type: Computer and practical. Check with FAA for details.

Professional Associations

Air Line Pilots Association, International

1625 Massachusetts Avenue, NW

Washington, DC 20036

(703) 689-2270

<http://www.alpa.org>

Related Occupational Titles and Codes

SOC:	Airline Pilots, Copilots, and Flight Engineers-53-2011 Commercial Pilots-53-2012
ONET:	Airline Pilots, Co-Pilots, and Flight Engineers-53-2011.00 Commercial Pilots-53-2012.00



Bus Drivers

Bus drivers operate buses, charter buses, or common carriers to transport passengers and goods over designated routes. They follow definite time schedules.

Bus drivers must be licensed in Georgia.

Requirements

- Pass the general knowledge tests for obtaining a CDL (commercial driver's license) License.
- Pass the knowledge test for "Passenger" vehicle endorsement.
- Pass skills tests
- Complete the Highway Watch safety and security program
- Good moral character
- Good health
- Georgia resident

Certifying Agency

Georgia Department of Driver Services
Commercial Driver's License Unit
P.O. Box 80447
2206 East View Parkway
Conyers, GA 30013
(678) 413-8400
<http://www.dds.ga.gov>

Fees

Application: \$35.00 (CDL)
Renewal: \$20.00 (CDL)

Examination

Repeats: Unlimited
Type: Written and driving
When: Tuesday - Saturday (written)
Driving test by appointment only at 678.413.8500
Where: Written: Most Department of Motor Vehicle locations
Driving: Albany, Between, Brunswick, Cumming, Dalton, Gainesville, Jackson, Milledgeville, and Thomson

Professional Associations

American Public Transportation Association
1300 I Street, NW
Suite 1200 East
Washington, DC 20005
<http://www.apta.com>

Related Occupational Titles and Codes

SOC: Bus Drivers, Transit and Intercity-53-3021
ONET: Bus Drivers, Transit and Intercity-53-3021.00



Deckhands

Deckhands stand watch to look for obstructions in path of vessel, measure water depth, turn wheel on bridge, or use emergency equipment as directed by captain, mate, or pilot. They break out, rig, overhaul, and store cargo-handling gear, stationary rigging, and running gear. They perform a variety of maintenance tasks to preserve the painted surface of the ship and to maintain line and ship equipment. Must hold government-issued certification and tankerman certification when working aboard liquid-carrying vessels.

There are two levels of this certificate, qualified or unqualified. The unqualified rating is an entry-level rating for ordinary seamen with no prior experience or sea experience. Qualified is the rating for able seamen with some sea service experience.

Deckhands must hold a Merchant Mariner's Document (MMD), which is available at U.S. Coast Guard regional offices.

Requirements

General Requirements

- Be at least 16 years of age
- Have parental approval if less than 18 years old
- Be a citizen of the United States
- Pass a drug screening test
- Complete a criminal background check
- Complete a basic shipboard safety and survival training
- Attend or hold a first aid certification
- High school diploma or equivalent

Able seamen must also meet the following requirements:

- Complete a written exam
- Pass a physical and vision exam
- Spend a certain number of hours working on water craft
- 18 years old
- General MMC is required
- Must have a valid USCG issued by the Merchant Mariner's Document

Certifying Agency

United States Coast Guard National Maritime Center

Licensing and Evaluation Branch
100 Forbes Drive
Martinsburg, VA 25404
(888) 427-5662
(304) 433-3409 Fax
<http://www.uscg.mil/nmc>

Related Occupational Titles and Codes

SOC: Sailors and Marine Oilers-53-5011
ONET: Sailors and Marine Oilers-53-5011.00



Heavy Truck Drivers

Heavy truck drivers drive a tractor-trailer combination or a truck with a capacity of at least 26,000 gross vehicle weight (GVW), to transport and deliver goods, livestock, or materials in liquid, loose, or packaged form. Drivers may be required to unload truck. They may also require use of automated routing equipment.

Commercial truck drivers must be licensed in Georgia.

Requirements

- Pass a knowledge test
- Pass skills tests
- Complete the Highway Watch safety and security program
- Good moral character
- Good health
- Georgia resident

Certifying Agency

Georgia Department of Driver Services
 Commercial Driver's License Unit
 P.O. Box 80447
 2206 East View Parkway
 Conyers, GA 30013
 (678) 413-8400
<http://www.dds.ga.gov>

Fees

Application:	\$35.00 (CDL)
Renewal:	\$20.00
Testing:	\$10.00

Examination

Repeats:	Unlimited
Type:	Written and driving
When:	Tuesday - Saturday (written); Driving test by appointment only at 678.413.8500
Where:	Written exams given at most Department of Motor Vehicle locations: Albany, Between, Brunswick, Dalton, Gainesville, Jackson, Milledgeville and Thomson examination stations are the only centers that give CDL road tests.

Professional Associations

Georgia Motor Trucking Association
 2060 Franklin Way, Suite 200
 Marietta, Georgia 30067
<http://www.gmta.org>

American Trucking Associations
 950 North Glebe Road, Suite 210
 Arlington, Virginia 22203
<http://www.truckline.com>

Related Occupational Titles and Codes

SOC:	Heavy and Tractor-Trailer Truck Drivers-53-3032
ONET:	Heavy and Tractor-Trailer Truck Drivers-53-3032.00



Light Truck Drivers

Light truck drivers operate various kinds of trucks to transport materials to and from specific locations. They operate trucks, which carry materials weighing less than three tons, generally over short distances. They may also keep records of shipments and help load and unload their vehicles.

Commercial truck drivers must be licensed in Georgia.

Requirements

- Pass a knowledge test
- Pass skills tests
- Complete the Highway Watch safety and security program
- Good moral character
- Good health
- Georgia resident

Certifying Agency

Georgia Department of Driver Services
Commercial Driver's License Unit
P.O. Box 80447
2206 East View Parkway
Conyers, GA 30013
(678) 413-8400
<http://www.dds.ga.gov>

Fees

Application:	\$35.00
Renewal:	\$20.00
Testing:	\$10.00

Examination

Repeats:	Unlimited
Type:	Written and driving
When:	Tuesday - Saturday (written) Driving test by appointment only at 678.413.8500
Where:	Written exams given at most Department of Motor Vehicle locations. The Albany, Between, Brunswick, Dalton, Gainesville, Jackson, Milledgeville and Thomson examination stations are the only centers that give CDL road tests.

Related Occupational Titles and Codes

SOC:	Light Truck or Delivery Services Drivers-53-3033
ONET:	Light Truck or Delivery Services Drivers-53-3033.00



Locomotive Engineers

Locomotive engineers drive electric, diesel-electric, steam, or gas-turbine-electric locomotives to transport passengers or freight. They interpret train orders, electronic or manual signals, and railroad rules and regulations.

Certification is required to work as a locomotive engineer on the general system of rail transportation in the United States.

Requirements

- The Federal Railroad Administration has delegated the responsibility of certifying engineers to the individual railroads who hire them. The railroads are required to follow Federal guidelines when performing the certification process.

Certifying Agency

Federal Railroad Administration

Department of Transportation

1200 New Jersey Avenue, SE

Washington, DC 20590

(202) 493-6014

<http://www.fra.dot.gov>

Professional Associations

FRA Region 3 Office - Atlanta

61 Forsyth Street, SW, Suite 16T20

Atlanta, GA 30303

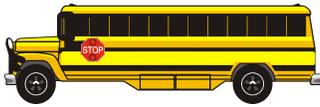
(404) 562-3800

(404) 562-3830 Fax

Related Occupational Titles and Codes

SOC: Locomotive Engineers-53-4011

ONET: Locomotive Engineers-53-4011.00



School Bus Drivers

School bus drivers provide transportation for students between stops along established routes and school, following definite time schedules. They may also transport students and faculty to special events.

School bus drivers must be licensed in Georgia.

Requirements

- Pass the general knowledge tests for obtaining a CDL (commercial driver's license) License
- Pass the knowledge test for "Passenger" vehicle endorsement
- Pass the knowledge test for "School Bus" endorsement
- Pass a driving skills test in a school bus of the same vehicle group, as the school bus applicant will drive
- Complete the Highway Watch safety and security program
- Good health
- Georgia resident

Certifying Agency

Georgia Department of Driver Services
Commercial Driver's License Unit
P.O. Box 80447
2206 East View Parkway
Conyers, GA 30013
(678) 413-8400
<http://www.dds.ga.gov>

Fees

Application:	\$35.00, none for public school bus drivers (CDL)
License:	\$20.00 (CDL - Class A and B)
Testing:	\$50.00

Examination

Repeats:	Unlimited
Type:	Written and driving
When:	Tuesday - Saturday (written) Driving test by appointment only at 678.413.850
Where:	Written: Most Department of Motor Vehicle locations Driving: Albany, Between, Brunswick, Cumming, Dalton, Gainesville, Jackson, Milledgeville, and Thomson

Professional Associations

Georgia Association for Pupil Transportation
<http://gaptonline.org/>

Related Occupational Titles and Codes

SOC:	Bus Drivers, School or Special Client-53-3022
ONET:	Bus Drivers, School or Special Client-53-3022.00



Ship Engineers

Ship engineers supervise and coordinate activities of the crew in operating and maintaining propulsion engines and other engines such as boilers, deck machinery, and electrical, refrigeration and sanitary equipment aboard ships. They perform inspections and order crew to make necessary repairs and as well as start engines to propel the ship and regulate engines and power transmission to control speed of ship. They stand engine room watch during specified periods observing that required water levels are maintained in boilers, condensers, and evaporators, load on generators is within acceptable limits and oil and grease cups are kept full. They also repair machinery using hand tools and power tools and maintain engineering logs and bell books.

Ship engineers must be issued an engineering officer's license by the U. S. Coast Guard. There are different requirements depending on the position and type of craft.

Requirements

Applicant requirements for an engineering officer's license:

- Graduate from the U.S. Merchant Marine Academy or state academy
- Pass a written exam
- Pass a physical exam, vision exam, and drug-screening test (obtain medical certification of excellent health)
- Be a U.S. citizen or hold a green card
- Hold certificates in first aid and Certified Pulmonary Resuscitation (CPR)
- 3 years of watercraft/sea experience
- Pass the U.S. Merchant Mariner's license from the U.S. Coast Guard
- In order to become a third mate or third assistant, hold a degree from an accredited program in nautical science or marine engineering

Certifying Agency

United States Coast Guard National Maritime Center

Licensing and Evaluation Branch
100 Forbes Drive
Martinsburg, VA 25404
(888) 427-5662
(304) 433-3409 Fax
<http://www.uscg.mil/nmc>

Related Occupational Titles and Codes

SOC: Ship Engineers-53-5031
ONET: Ship Engineers-53-5031.00

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